



KIRKHAM

TOWN COUNCIL

The Community Centre
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Kirkham
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON WEDNESDAY 21 JUNE 2023 AT 7.00 PM AT THE WILLIAM SEGAR HODGSON PAVILLION KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PUBLIC Members of the public are invited to attend and an opportunity will be given PARTICIPATION for residents to speak during the open forum, refer to 23/06/04 below.

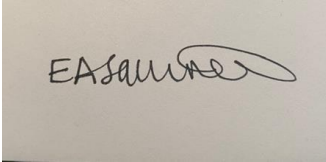
AGENDA

DESCRIPTION		ACTION
23/06/01	Apologies for Absence <i>To accept apologies for absence.</i>	Mayor
23/06/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
23/06/03	Minutes of the Previous Meeting <i>To accept as a correct record the Minutes of the Meeting held on 16 May 2023.</i>	Mayor
23/06/04	Public Participation <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	
23/06/05	Matters Arising (i) Property World (Agenda item 23/06/06 (iv)) (ii) Santander signatory (actioned) (iii) Twinning (Agenda item 23/06/06 (v)) (iv) NALC Standing Orders (Agenda item 23/06/06 (vi)) (v) Memorial Park/Eagles Court wall (Agenda item 23/07/06 (ii)) (vi) Hydration Point, Memorial Park (Agenda item 23/06/07 (iv)) (vii) Finance, bank charges (actioned)	Brief update Town Clerk

DESCRIPTION		ACTION
23/06/06	Mayors Announcements (i) Sign-off of the Annual Accounts and AGAR (ii) Co-option of Councillors (iii) Committees (iv) Website Hosting Arrangements – Property World (v) Twinning (vi) Standing Orders (vii) Eric Wright Update (viii) Security (ix) Changing Places Facility (x) Electric Charging (xi) Mayor Events Attended (Civic Sunday and Fylde Council Meeting) (xii) Fire Proof Safe (xiii) Flood Action Group Proposal	Mayor
23/06/07	Leisure Parks and Open Spaces (i) South View and other flooded areas (ii) Memorial Park/Eagles Court Wall (iii) Waste Bins – Poulton Street near Morrisons (iv) Hydration Point – Memorial Park (v) Road Repairs – Moor Street and Town End (vi) In Bloom (vii) Shared Usage, Memorial Gardens and Recreation Grounds (viii) Wentworth Court (ix) Bird Boxes, Remembrance Way (x) The Close Park (xi) Historic England HAZ Mural Commission Update (xii) Stress Testing of Lampposts (bunting etc.) (xiii) Alcohol PSPO Extension and Change (xiv) Rat Infestation, Play Area Community Centre and Scout Hut	Town Clerk
23/06/08	Planning Refer to Appendix A for full listing.	Town Clerk
23/06/09	Finances Refer to Appendix B for detail: (i) To agreed payment of invoices (ii) Presentation of bank balances as at 16 June 2023	Town Clerk
23/06/10	Bookings General update.	Town Clerk
23/06/11	Policing Matters Refer to Appendix C for detail.	Town Clerk
23/06/12	Staffing (i) Salary review – Caretaker (ii) Salary review - Facilities Administrator	Town Clerk

	DESCRIPTION	ACTION
	(iii) Salary review - Town Clerk	
23/06/13	Time and date of next meeting is 11 July 2023 @ 7.00 PM	

Signed

A rectangular area containing a handwritten signature in black ink. The signature appears to be 'EASquires' with a stylized flourish at the end.

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 23/06/08 PLANNING

Applications Received

Application No.	Date	Location	Proposal
23/0383	6 June 2023	36 Poulton Street Kirkham PR4 2AH	External alteration: 1. Replacement shop front. 2. Provision of fabric awning. 3. Re-cladding of entrance ramp and steps, and replacement of balustrade.
23/0410	7 June 2023	Hillside Restaurant 48 Preston Street Kirkham PR4 2ZA	Listed Building consent for: 1. Rebuild three chimneys. 2. Replacement render to side elevations. 3. Repoint front elevation in lime mortar. 4. Replace joinery to right side elevation, replace defective joinery to front elevation, change rainwater goods to all cast iron, reorder the parapet gutter, remove extraneous fittings from front elevation, overhaul iron balustrade and lantern, repair stonework to steps and plinth, renew painted finishes adjusting colours and sheen. Minor alterations to internal fire compartmentation where defective. 5. Improve the finish of the carpark.

Decisions Made

Application No.	Date and Decision	Location	Proposal
22/0952	21 May 2023 Approve prior determination	Building to rear of 22 Poulton Street Kirkham PR4 2AB	Application to determine if prior approval is required for a proposed change of use from commercial, business and service (use Class E) to two residential flats (use Class C3) under Class MA, Part 3, Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).
23/0240	22 May 2023 Issued	HM Prison Kirkham PR4 2RN	Application to discharge Condition 7 (historic buildings report) of planning permission 21/0437.
23/0254	31 May 2023 Approve Certificate	18 Newsham Gardens Kirkham PR4 2EY	Certificate of lawful development for the proposed use of a dwellinghouse (use Class C3) as a home for up to two young people (no older than 18 years of age) with care provided 24 hours a day by up to three non-resident carers working in shifts (use Class C2).
19/1037	6 June 2023 Granted	3-5 Blackpool Road Kirkham PR4 2RE	Erection of 7 no. two storey residential dwellings.
23/0265	7 June 2023 Refused	Land to the west of LCC Social Services Station Road Kirkham PR4 2HB	Erection of 3 storey building with 2 no. 1 bed flats and 4 no. bed flats.
23/0346	9 June 2023 Prior approval not required	1 Wyre Avenue Kirkham PR4 2YE	Application for prior notification of single storey rear extension of 6m projection 2.8m ridge and 2.52m eaves.

APPENDIX B: Agenda Item 23/06/09 FINANCES

(i) To endorse the timely payment of invoices:

Payments for Authorisation 22/06/2023

Invoice/Credit Date	Invoice/Credit Number	Payee	Detail	Amount £
23 May 2023	25696	Altitude Services	Supply & install 6 LED lights CC	1,358.06
26 May 2023	29862	Evolve Document Solutions	Printing	29.98
05 April 2023	IN06686520	nPower	Christmas Lights electric 2022	16.36 *1
02 May 2023	May Statement	Grundys	Electric box construction	88.36
17 May 2023	108873142	Scottish Power	Unmetered electricity supply lights on the rec	667.31
19 May 2023	73299999	Fylde Council	Supply wildflowers Remembrance Way	1,540.47 *2
25 May 2023	324597	Knight Air Products	Cleaning supplies	184.61
31 May 2023	293	K&W Advertiser	Co-opt councillors advert	108.00
01 June 2023	INV-0737	Harrison Weaver	Supply & installation of fan main hall toilets	408.00
14 June 2023	73300534	Fylde Council	Parish re-charge local elections	200.00
14 June 2023		Fresh Food 4 Working Families	Food bank contribution re: Mayor Making	350.00
12 June 2023		Town Clerk	Morrisons: co-opt interview refreshments	31.11
				4,982.26
ADDED				
Revised payment total				4,982.26

*1 Invoice for electricity used in 2022 only issued in April 2023 by supplier.

*2 KTC to pay FC for invoice for wildflowers. Cheque received from Kirkham in Bloom to cover invoice. Cleared KTC bank 08/06/23.

(ii) Presentation of Bank Balances as at 16 June 2023:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£69,194.21	£69,134.23	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£193,478.21	£193,478.21	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£208,588.86	£208,588.86	Expanded Balance

APPENDIX C: Agenda Item 23/06/11 POLICE REPORT



**Lancashire
Constabulary**
police and communities together

To follow