



KIRKHAM

TOWN COUNCIL

The Community Centre
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MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 14 MARCH 2023 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PC Morris

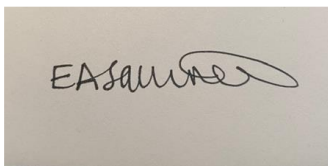
6.30 pm

AGENDA

	Description	Action
23/03/01	Apologies for Absence <i>To accept apologies for absence.</i>	Mayor
23/03/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
23/03/03	Minutes of the Previous Meeting <i>To accept as a correct record the Minutes of the meeting of the Town Council held on 21 February 2023.</i>	Mayor
23/03/04	Matters Arising (i) Kirkham Futures (ii) Printer (iii) Wyre Avenue planting up (iv) Kirkham Juniors FC Pitch Maintenance (v) New Homes Grant	Brief update Town Clerk

	Description	Action
23/03/05	Mayors Announcements (i) Kirkham Futures (ii) Rental rates for regular users (iii) External Audit Report	Mayor
23/03/06	Leisure Parks and Open Spaces (i) New Homes Grant (to be spent by 31 March 2023) – Lighting The Close Park (ii) Lighting requirements – Wrangway Wood (iii) Kirkham Live update (iv) Wall, Barnfield (v) Defibrillator at the allotments (vi) Skip for allotments (vii) Skip for Peoples' Park	Town Clerk
23/03/07	Planning Refer to Appendix A for full listing	Town Clerk
23/03/08	Finances Refer to Appendix B for detail (i) To agreed payment of invoices (ii) Presentation of bank balances as at 9 March 2023	Town Clerk
23/03/09	Staffing (i) Staff wage review (ii) Town Clerk appraisal (iii) Training	Mayor
23/03/10	Bookings (i) General update	Town Clerk
23/03/11	Policing Matters Refer to Appendix C for detail	Town Clerk
23/03/12	End of Council Term (i) Next steps (ii) Handover	Mayor
23/03/13	Time and date of next meeting is to be confirmed.	Town Clerk

Signed



Elizabeth Squires
 Town Clerk

APPENDIX A: Agenda Item 23/03/07 PLANNING

Applications Received

No applications received since the 21 February 2023 meeting.

Decisions Made

Application No.	Decision and Date	Location	Proposal
21//1120	14 Feb 2023 Granted	South Farm Dowbridge Kirkham PR4 2YL	Erection of 6 no. dwellings following demolition of existing dwelling and farm buildings.
22/0340	15 Feb 2023 Granted	36A Poulton Street Kirkham PR4 1AH	Change of use of land and creation of an outdoor bar facility associated with operation of existing drinking establishment including: <ol style="list-style-type: none">1. Construction of a building containing a bar, cellar and micro-brewery.2. External seating area.3. Removal of existing fencing to north and eastern boundaries and replacement with an arched gated entrance and timber planters.
23/0025	15 Feb 2023 Granted	22 South View Kirkham PR4 2TT	Erection of single storey rear extension and garden room following demolition of existing garage.
22/0935	22 Feb 2023 Granted	Cromwellian Restaurant 16 Poulton Street Kirkham PR4 2AB	Alteration of the property: <ol style="list-style-type: none">1. Installation of replacement timber framed shop front at ground floor.2. Replacement sliding sash timber windows at first floor and replacement fixed frame timber windows at second floor.3. Rendering of upper floors to Poulton Street elevation.
23/0004	22 Feb 2023 Granted	10-12 Poulton Street Kirkham PR4 2AB	Alteration of the property: <ol style="list-style-type: none">1. Replacement ground floor shop frontage including new timber façade.2. Timber sliding sash windows to first and second floor elevation facing Poulton Street.3. Replacement rendering to first and second floors of Poulton Street façade.
22/0/949	2 Mar 2023 Granted	Former Girls Charity 52-64 Poulton Street Kirkham PR4 1AH	Alterations and extensions to former bank premises associated with use as bar/restaurant, including: <ol style="list-style-type: none">1. Erection of single storey rear extension following demolition of existing rear extensions and outbuildings.2. Formation of patio area to rear of extensions.
22/950	2 Mar 2023 Granted	Former Girls Charity 52-64 Poulton Street Kirkham PR4 1AH	Listed building consent for alterations and extensions to former bank premises associated with use as a bar/restaurant, including: <ol style="list-style-type: none">1. Erection of single storey rear extension following demolition of existing rear extensions and outbuildings.2. Formation of patio area to rear of extensions.3. Internal alterations such as removal of former safe room and formation of glazed entrance lobby.

APPENDIX B: Agenda Item 23/03/08

- i. To endorse the timely payment of invoices

Payments for Authorisation 14 March 2023

Invoice/Credit Date	Invoice/Credit Number	Payee	Detail	Amount £
13 February 2023	040395	WH Jackson Ltd	Glasses for bar	74.94
26 November 2022	3702857	Zurich	Increase in premium due to re-valuation	88.06
01 February 2023	318731	Catchpoint	2023/24 Charges	1,044.00
23 February 2023	SB20224021	PKF Littlejohn	External Auditor - 31 March 2022	1,008.00
23 February 2023	I0032120	Woody's	Top Soil for WSH pitches	66.00
24 February 2023		JDF Home-Works Cleaning	Windows	20.00
27 February 2023	24284	Altitude Services	Fixed annual cost for external lighting	2,867.40
28 February 2023	F23 2165	Ken Linford Garden Care	Gritting (6 visits)	760.32
01 March 2023	230938119	JSW Leasing	Printer/Scanner (3 monthly charge)	360.00
March 2023	GDPR/nimble/01	LALC	Data Protection/GDPR Training EAS	15.00
March 2023	GDPR/nimble/01	LALC	Data Protection/GDPR Training MV	15.00
01 March 2023	INV-0000021556	Churchill	Keyholding	44.76
01 March 2023	INV-0000021555	Churchill	Keyholding	44.76
02 March 2023	00384	Elizabeth Squires	Morrisons - Refund for Fylde Futures Meeting	6.29
				6,414.53

Note: Invoice 230938119 is the 3 monthly charge and includes an admin fee. We have raised an invoice for refund of the admin fee £180 which the Town Council will receive on payment of the first invoice.

- ii. Presentation of Bank Balances as at 9 March 2023

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£51,684.99	£51,684.99	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£162,272.15	£162,272.15	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£206,654.23	£206,654.23	Expanded Balance

The Town Council has received notification from Fylde Council that the first instalment (£117,399) of the 2023/24 Precept will be paid on 1 April 2023.

POLICE REPORT

FEBRUARY 2023



**Lancashire
Constabulary**
police and communities together

INCIDENTS Kirkham WA12/13	February 2023 Number of Incident's
Nuisance/ASB	<p>ASB log – 8 logs including</p> <ul style="list-style-type: none"> • Reports of larger groups of youths causing a nuisance at Morrisons.
Criminal Damage	<p>1 damage logs recorded</p> <ul style="list-style-type: none"> • Damage reported to front door of the United Reform Church.
Theft	<p>3 theft logs recorded</p> <ul style="list-style-type: none"> • Shoplifting Morrisons. • Shoplifting from Poulton Street store .
Assaults	<p>5 incidents reported including,</p> <ul style="list-style-type: none"> • 2 incidents reported in a Kirkham bar/pub. • 3 domestic incidents.
Road Traffic Incidents	<p>6 RTCs Damage Only</p> <ul style="list-style-type: none"> • 6 Damage only and 1 minor injury.
Road related offence or disruption (i.e. obstruction)	<p>8 incidents recorded including,</p> <ul style="list-style-type: none"> • 2 logs reported for residents witnessing poor driving.
Burglary	<p>0 incident recorded</p>
Police Activity	<ul style="list-style-type: none"> • PCSO's have patrolled Poulton Street and Chapel Walks with Carr Hill School teaching staff after reports of ASB from students. • Joint Operation with Social Services and NHS took place with patrols of local parks speaking to groups of teens. * Teenagers have asked for the MUGA lights to be switched on later in the evening to play football* • Cannabis Grow discovered on Marsden Street, Kirkham. PCSO Morris to update at meeting. • PCSOs have engaged with Youth Zone and have spoken to local youths regarding ASB. • School talks have taken place in Kirkham Primary Schools regarding how ASB effects the community.