



KIRKHAM TOWN COUNCIL

The Community Centre
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MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 21 NOVEMBER 2023, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Attendees:

Chris Hopkinson (CH)	Councillor (Cllr.) and Chair
Neil Byers (NB)	Cllr.
James Cameron (JCa)	Cllr.
Diane Ireland (DI)	Cllr.
Maggie Ledger (ML)	Cllr.
Shaun Patchett (SP)	Cllr.
Peter Sutcliffe (PS)	Cllr.
Tony Wellings (TW)	Cllr.
Elizabeth Squires - Minutes (EAS)	Town Clerk

23/11/01 Apologies for Absence

To accept apologies for absence.

Apologies were received from Cllr. Jones and Cllr. JCo.

23/11/02 Declarations of Interest

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

No declarations were made.

23/11/03 Minutes of the Previous Meeting

To accept as a correct record the Minutes of the Meeting held on 10 October 2023.

Minutes were accepted as a true record. These were proposed and seconded.

23/11/04 Public Participation

Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of

the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.

One member of the public was in attendance to provide information on behalf of Friends of Kirkham Library and the work that they are doing.

23/11/05 Policing

The police were not in attendance to provide a report. This is the case if they are on policing duties.

Cllr. CH informed the Cllrs. that he and the Town Clerk had met with the Police Commissioner. Cllr. CH updated Cllrs. about the work that is being done by the police in the local area.

23/11/06 Matters Arising

Matters arising from the October meeting were addressed as part of the agenda, except for:

(i) LED Screens

The LED screens have now been installed. Cllrs. discussed adding a further screen to the Main Hall. Cllr. PS asked if a projector type screen could be installed and other Cllrs. agreed with his point.

ACTION: Town Clerk to obtain a quotation for installing a projector type screen in the Main Hall.

Cllr. ML asked about the licencing requirements for the Community Centre and WSH. A commercial download may be required.

(ii) Willows Bins

One bin has been installed near the Willows Church.

ACTION: Town Clerk to liaise with Fylde Council, for a further bin.

(iii) Santander Authorisation

The Town Clerk has set up Cllr. ML as user for authorising bank payments.

(iv) Equipment for WSH

The Town Clerk will review the equipment at WSH Pavillion (such as larger cups) and report to the January 2024 meeting.

(v) Vexatious Policy

The Town Clerk presented the Vexatious Policy for ratification following amendments to include GDPR. This was accepted, proposed and seconded.

(vi) Gritting Contract

The Town Clerk presented the gritting prices for 2023/24. Cllr. TW informed the meeting of pricing for the forthcoming winter months, to include the Met Office functionality. This was accepted, proposed and seconded.

23/11/07 Mayors Announcements

(i) Events Attended

No events have been attended since the last Town Council meeting. Cllr. ML asked that the Town Council create an Events Calendar.

ACTION: Town Clerk to create an Events Calendar.

(ii) Proposed Cycle Way

Councillors voted to accept Lancashire County Council's proposed cycle way at St. George's Park, subject to lighting being installed.

(iii) Bowling Green

The Bowling Green was discussed pre-meet. Fylde Council have the lease for this facility.

(iv) Website

A meeting has been arranged to look at the new website. Cllr. Byers is leading on this with the Town Clerk.

(v) Christmas Lights

The Town Council had agreed to purchase the Christmas trees for the businesses. These are now in situ.

(iv) Kirkham Futures

A request has been made for the Town Council to support a forthcoming event being held in the town by Kirkham Futures. Cllr. NB provided an update. Cllrs. agreed and voted to ratify what had already been agreed in principle. One Cllr. abstained.

23/11/08

Leisure Parks and Open Spaces (LPAOS)

Cllr. TW updated the Cllrs. on the gritting contract, progress against the grounds maintenance contract with Fylde Council, South View and an update following the Flood Group meeting.

Gullies in key areas of the town are scheduled to be cleaned by Lancashire County Council.

The meeting with residents in respect of the Morgan and Morecambe Offshore Wind Farms was well received. Cllr. TW reminded Cllrs. that the consultation closes 24 November 2023.

Cllr. TW had attended the Twinning Annual General Meeting at St. Michael's Church and he provided an update on this. Other events are being planned by St. Michaels and Cllrs. agreed that these could be promoted on the Town Council's new website.

Lighting on Mill Street car park was discussed. Cllr. CH noted that a survey of above and below ground infrastructure of the lighting had been requested.

23/11/09

Planning

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Cllrs. when they are received by the Town Clerk.

(i) Applications

Applications were noted. Following discussion, no objections to planning applications were raised other than 23/0772; those agreed in principle, were ratified. Cllrs. require more information in relation to planning application 23/0772 as there is a flood issue in this area.

ACTION: Town Clerk to request further information from Planning at Fylde Council.

(ii) Decisions

Decisions were noted.

23/11/10 Finances

(i) Payment of Invoices

The Council approved payment of all invoices noted at Appendix B (i). Additional invoices were presented, these were also approved. Cllr. CH reminded the Cllrs. that capital works for 2024/25 need to be considered and the impact of these on the 20024/25 precept.

(ii) Presentation of Bank Balances as at 9 November 2023

The Cllrs. noted the bank balances as at 9 November 2023. The Town Clerk reminded the Cllrs. that there remains a number of larger purchases that are due to be paid.

23/11/11 Bookings

General Update

The Town Clerk informed the Town Council that Friends of Kirkham Baths have been offered WSH for their meetings.

Cllrs. agreed that when the new website is up and running, that the availability of hire be published.

Cllr. TW raised the need for regulatory testing in council facilities. A Facilities Management company could be used to undertake this work on behalf of the Town Council.

ACTION: Cllr. TW to obtain quotes for Facilities Management.

Exclusion of Press and Public

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and this will be minuted.

Councillors agreed exclusion of the members of the public, and no press were present.

- 23/11/12 **Staffing**
- 23/11/13 **Kirkham Baths**
- 23/11/14 **Freedom of Information Request**
- 23/11/15 **Date and Time of Next Meeting**

The next meeting will be held on Tuesday 12 December 2023 @ 7.00 pm

Signed



Cllr. Hopkinson, Mayor and Chair



Elizabeth Squires, Town Clerk

