



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel 01772 682755

Email: kirkhamcouncil@btconnect.com

www.kirkhamtowncouncil.co.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO A VIRTUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY, 8TH DECEMBER, 2020, AT 7.00.P.M. BY ZOOM, TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

2020/12/1 To accept apologies for absence.

2020/12/2 To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

2020/12/3 To accept as a correct record the Minutes of the meeting of the Town Council held on Tuesday, 10th November, 2020.

2020/12/4 To accept as a correct record the Minutes of the meeting of the Town Council held on Tuesday, 17th November, 2020.

2020/12/5 To receive the Minutes, if any, and determine recommendations made by the LPAOS meeting.

(a) To ratify changing camera at Community Centre at a cost of approx £200.00.

2020/12/6 To receive the Minutes, if any, and determine recommendations made by the Staffing Committee.

(a) Update on future appointment of Town Council personnel

2020/12/7 To receive the Minutes, if any, and determine recommendations made by the Communications Committee.

(a) Update on website

2020/12/8 To receive Reports (for information only)

- (i) Police Report.
- (ii) Mayor's Announcements.

2020/12/9 Finances

- (i) To agree accounts for November.
- (ii) To agree payment of invoices.

Broxap	Memorial bench for Gabriel Fields, Station Road	1065.60
Kirkham Advertiser	Remembrance Sunday advert	90.00
Black Box	Back up battery	32.40
Divine Signs	Balance	2011.09
Black Box	Replacement alarm keypad	245.61
T & C Laycock	Christmas trees Town End, Market Square & Community Centre	455.00



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Fox Blinds	Blinds for Community Centre	746.00
Meadow Security	2 x CCTV cameras at Community Centre	420.00
Churchill Security	Key holding CC & WSH	76.80
PKF Littlejohn	External audit (AGAR)	720.00

- (iii) To consider the matters arising from the external audit and resolve what action to take.
 - (a) The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR. Unpresented cheques have been incorrectly treated as creditors on the bank reconciliation. The figure in Box 8 should read £535,255.
 - (b) The AGAR has not been approved in accordance with the Accounts and Audit Regulations 2015, the minute references indicate Section 2 (2020/6/3E) was approved before Section 1 (2020/6/5E).

2020/12/10 To ratify the decisions made on the following Planning applications.

Planning application 20/0804 Riley House, Bryning Fern Lane, Kirkham. C/U to Childrens Home. Resolved that this application be refused as there is insufficient car parking at this site for the use of the staff members and ancillary staff. It is also felt that it is unacceptable to change the use from residential to business use.

Planning Application 20/0782 Kirkham Prison, Amendment of the Surface Water Drainage Strategy following confirmation of ground conditions. Resolved. No objections.

Planning Application 20/0837 39 Gillow Road, Kirkham. Single Storey Rear and Side Extension. Erection of Timber Shed to Rear Garden. Resolved. No objection.

Planning Application 20/0836 11 Poulton Street, Kirkham. C/U from Office (Class B1) to Dwelling House (Class C3). Resolved. No objection.

Planning Application 20/0758 Land Rear of Willow Glen, 96 Dowbridge, Kirkham. Resolved. No objection, subject to the previous recommendations and conditions, made with the previous application, being the same and that a construction management plan be put in place to include wheel washing and that contractors do not park down Manor Drive, parking must be provided on site.

2020/12/11 To consider the following planning applications.

20/0771 44 Bentley Drive, Kirkham, Preston. PR4 2DR. Demolition of Conservatory and Erection of Single Storey Rear Extension, Erection of Front Porch. Removal of Existing Timber Fencing and Construction of New Boundary Wall Along the South and West Site Boundaries, up to 2.14m in Height.



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20/0835 Little Tarnbrick Farm, Blackpool Road, Kirkham OR4 2RE. Outline application for the erection of 7 residential dwellings.

20/0839 Bryning Fern Nurseries, Bryning Fern Lane, Kirkham PR4 2BQ. Alterations and single storey rear extension to existing garage to enable conversion to hydrotherapy suite and associated plant room.

2020/12/12 To ratify helicopter landing on People's Park for Father Christmas to arrive

2020/12/13 To ratify walking trail organised by Kirkham Methodist Church in Memorial Park

2020/12/14 To ratify drive-in event on Mill Street carpark

2020/12/15 To ratify buying Christmas lights for tree in Market Square

Time and Date of the next meeting – 12th January 2021

Signed

Liz Oades
Town Mayor

Join Zoom Meeting

Kirkham Town Council is inviting you to a scheduled Zoom meeting.

Topic: Kirkham Town Council December Meeting 2020

Time: Dec 8, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/82948917664?pwd=MjRzc2w2T1Rla0ozTGp1aExIV3I1dz09>

Meeting ID: 829 4891 7664

Passcode: 189330