



KIRKHAM

TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

**MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY, 11TH
FEBRUARY, 2020 AT 6.30.P.M. AT THE COMMUNITY CENTRE, MILL STREET,
KIRKHAM**

Present:- Councillor E. Oades (Mayor, in the Chair) Councillors P. Brearley, Mrs P. Brearley, D. Buckley, J. Cameron, P. Hardy, P. Hodgson, C. Hopkinson, S. Jones and E. Silverwood.

The Mayor announced that the meeting was to be recorded.

The Mayor welcomed Mr James Davenport and Ms. Laura Wilsden, representatives of Kirkham Junior Football Club, to the meeting. Mr Davenport and Ms. Wilsden outlined how Kirkham Junior Football Club would like to move forward in partnership with the Town Council, after discussion it was agreed that another, more informal meeting, will be held to discuss any possible future arrangements in relation to the Council's facilities. Mr Davenport and Ms. Wilsden left the meeting at 7.00.p.m.

2020/2/1 To accept apologies for absence. None received.

Councillor Hopkinson moved that all votes be recorded. Agreed unanimously.

The Mayor moved Item 2020/2/5 to the last item on the agenda.

2020/2/2 To receive any declarations of interest in an agenda item. Councillor Oades declared an interest in all Planning applications. Councillor Hodgson declared a prejudicial interest in 2020/5iv and personal interest in Items 2020/2/2/4ii and xv. Councillor Hopkinson declared a personal interest in 2020/2/7 Kirkham Christmas Lights. Councillor Hardy declared a personal interest in 2020/2/9 Kirkham Twinning Association. Noted.

2020/2/3 To accept as a correct record the Minutes of the meeting of the Town Council meeting held on Tuesday, 14th January, 2020. The minutes were unanimously accepted with the addition of an amendment to 2020/1/10 "that the Clerk had previously requested that only two hour slots be let in relation to the Community Centre, which had previously been agreed by the Town Council".

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2020/2/4 To receive the minutes of, and determine recommendations made by the LPAOS committee.

- (i) Wm. Segar Hodgson. Recommend that the toilet be upgraded for use by disabled people at a cost of £1,590.00. by John Barnes. Unanimously agreed.
- (ii) Recommend that two permanent ramps be fitted to entrances at Wm. Segar Hodgson at Wm. Segar Hodgson Pavilion at a cost of £380., by John Barnes. Unanimously agreed.
- (iii) Recommend that Council agree to replace out of date powder fire extinguishers at Council facilities as per quotation of £544.00. from IFES. Unanimously agreed.
- (iv) Recommend that the Feasibility Study for use of the Wm Segar Hodgson facility from Active Lancashire, be actioned. Unanimously agreed.
- (v) Car Parks. Recommend that repair to the alleyway between the Mill Street Car Park and Poulton Street be carried out in line with the quotation of £385 from John Barnes. Agreed Unanimously.
- (vi) Recommend that the quote for works to bring the disabled toilet up to current regulations as per quotation of £580.00., from John Barnes. Unanimously agreed.
- (vii) Recommend that a quotation to install a concrete base at the side of the Community Centre for bin storage be accepted. It was agreed that Kirkham Prison Community Team be asked whether they are able to carry out this work. Agreed unanimously.
- (viii) See iii above.
- (ix) It was recommended that a fixed price maintenance contract be awarded to Altitude Services at a cost of £2,212.50., per annum. Agreed unanimously.
- (x) It was recommended that the SLA contract with Fylde Borough Council for Parks and Open Spaces be rolled over for the period 1.4.20-31.3.21., on the same terms and conditions. Agreed unanimously.
- (xi) It was recommended that a water supply at the MUGA building at Barnfield be re-connected for power washing purposes. Agreed unanimously.
- (xii) It was recommended that a power washer be purchased for use by the Parks contractor and HMP Kirkham. Agreed unanimously.
- (xiii) It was recommended that the Development Committee be asked to consider future uses of the MUGA building and disposal of the equipment stored in the building. Agreed unanimously.
- (xiv) It was recommended that the Memorial Bench service be updated. Agreed unanimously.
- (xv) It was recommended that Council authorise the placing of an order to LCC to tarmac the play area on the Peoples' Park, the resulting invoice to be paid in full by Kirkham in Bloom. Agreed unanimously.
- (xvi) It was recommended that the Development Working Group be asked to discuss upgrading The Close Play Area and report back to Council. Agreed unanimously.

E. A. Oades

17.3.2020

2020/2/6 (i) Policing. This item was moved, by the Mayor, to the first item of business, for discussion at the meeting, in order that the PCSO was able to leave and return to his duties. The Policing Report was discussed and unanimously noted. Items brought to the attention of the PCSO by Council members included graffiti, on street parking and use of on street parking by garage proprietors.

(ii) Mayor's Announcements. None.

2020/2/7 Finances.

(i) It was agreed unanimously to accept the monthly accounts for December, 2019

(ii) To unanimously agree payment of Invoices listed in the Agenda.

2020/2/8 To consider the following planning application:-

20/0054 Bryning Fern Nurseries. Re-submission. Rear extension.

Resolved unanimously to raise no objections to the application.

2020/2/9 Request from the Twinning Committee Re Twinning Visit in August, 2020.

It was resolved unanimously to accede to the request for use of the Community Centre and to ask the Twinning Committee to fill in a Council Grant Form.

2020/2/10 Email from a resident of Brooklands Avenue, regarding graffiti to the rear of his property. Resolved unanimously to request the police to investigate nuisance in Kirkham regarding graffiti and in particular in the area of Brooklands Avenue, and to request the Kirkham Prison team to remove graffiti in the town.

2020/2/11 It was resolved unanimously that Council return to using Sage, or another bespoke accounting, booking and invoice programme, at the start of the new financial year and to appoint a Working Group, comprising Councillors Buckley, Mrs P. and Mr P. Brearley, to look at the best system for the Council's purposes.

2020/2/12 Proposed CCTV Policy put forward by Councillor D. Buckley. It was unanimously agreed to accept the Policy.

The Mayor moved exclusion of the Press and Public on the grounds that matters of a confidential nature were to be discussed.

2020/2/5 To receive Minutes and determine recommendations made by the Staffing Committee.

(i) Update on Staffing issues. Councillor Mrs P. Brearley updated the Council on the latest position re Staffing matters.

(ii) Staffing issue update and report from Independent Auditor. Councillor P. Brearley circulated a Report from the Independent Auditor in relation to an audit carried out into Kirkham in Bloom and Council Reserves. Councillor Brearley referred to the Report and advised that the Auditor was content that there were no concerns in relation to these two issues.

(iii) Outsourcing of the Payroll System. It was recommended that the Payroll System be outsourced to MG Payroll Services to ensure that, in future, all payroll activities are carried out at the appropriate time.

(iv) Councillor Hodgson left the room at this time. Council was advised about the length of time taken to get the accounts ready for the auditor and also time taken to deal with other accounting and booking issues. It was moved that Mrs Hodgson be paid for 60 hours in recognition of the works carried out. Councillor Hodgson returned to the meeting.

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It was resolved to accept the recommendations, Councillors Buckley, Mrs P. Brearley, P. Brearley, J. Cameron, P. Hodgson, Oades, Silverwood voted to accept the recommendations. Councillors P. Hardy, C. Hopkinson and S. Jones voted against accepting the recommendations.

Date and Time of the next meeting. 10th March, 2020 at 7.00.p.m.

The meeting closed at 9.20.

Signed

Liz Oades
Town Mayor

Liz Oades
17.3.2020.