



KIRKHAM

TOWN COUNCIL

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Town Clerk- Emma-Jo Duffy

MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY, 14TH
JANUARY, 2020 AT 7.00.P.M., AT THE COMMUNITY CENTRE, MILL STREET,
KIRKHAM

Present:- Councillor E. Oades (Mayor, in the Chair) Councillors P. Brearley, Mrs P. Brearley, D. Buckley, J. Cameron, P Hardy, P. Hodgson, C. Hopkinson, S. Jones, and E. Silverwood.

Mr Gary Parker, Chagemaster, was welcomed to the meeting to discuss the possibility of installing an Electric Vehicle Charge Point at the Mill Street Car Park, he outlined what his firm would like to do, after discussion the Mayor thanked Mr Parker and advised him that the Council would contact him after further discussion, he left the meeting at 7.00.p.m.

2020/1/1 To accept apologies for Absence. There were no apologies.

2020/1/2 To receive any declarations of interest in an Agenda item. Members are reminded that, in accordance with Section 94 of the Local Government Act 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Councillor Oades declared an interest in all Planning Applications. Councillor Hodgson declared a Personal and Prejudicial Interest in 2020/1/4i, 2020/1/5, and 2020/10. Councillor Hopkinson declared a Personal Interest in 2020/1/8 Kirkham Christmas Lights.

2020/1/3 To accept as a correct record the minutes from the meetings of the Town Council dated 10.12.19., and 19.12.19.

The Minutes of the Town Council meeting held on 10.12.19., were approved as a correct record.

The Minutes of the Extraordinary Meeting of the Town Council held on 19.12.19., were approved with the following amendments:-

Add the word "Extraordinary" to the heading.

2019/12/ Add the following words at the end of the last sentence "in relation to Kirkham in Bloom and the Council's Reserves".

2020/1/4 To receive minutes of, and determine recommendations made by, LPAOS committee. There were no minutes. Councillor Hodgson left the meeting before discussion of the quotations.

E. A. Oades

- (i) The Council considered quotations received re: installation of CCTV to outside of Wm Segar Hodgson and car park. It was Resolved to accept the quote received from Meadow Security.
- (ii) To discuss and agree new CCTV signage to comply with the Data Protection Act 2018. It was Resolved to accept the quote and to order 14 signs at a cost of £6.00., each. Councillor Hodgson returned to the meeting.
- (iii) Councillor Hodgson updated the Council in relation to the following outstanding items at Wm Segar Hodgson Pavilion. Drainage, lighting, new doors and white lining.
- (iv) He advised that the new tarmac surfacing to the car park had been delayed as the Order had not been issued to the Contractor.
- (v) He further advised that he and Councillor Cameron had been called out to flooding to the Pavilion kitchen; they accessed the roof to clear out the drains and gutters and the flooding has ceased.
- (vi) He referred to a complaint from a resident re: The Close play area and asked Council to authorise repair of the fencing around the play area. It was Resolved that the fence be repaired and that the LPAOS be asked to look at the area with a view to carrying out improvements.

The Mayor moved exclusion of the Press and Public and this was agreed.

- 2020/1/5 To receive recommendations of the Staffing Committee.
- (i) Councillor Mrs P. Brearley updated Council on the latest position in relation to Staffing issues. After debate Council Resolved to note and accept her verbal report.
 - (ii) Councillor P. Brearley updated the Council on the latest position in relation to the independent auditing of the accounts in relation to allegations about Kirkham in Bloom and Council Reserves. Council Resolved to note accept the verbal report.

Councillor Paul Brearley left for the duration of the meeting.

- (iii) Remuneration Matters. The Council was advised that the Staffing Committee recommend the following rises be awarded for the financial year 2020/21:- the Town Clerk be awarded 1.5% increase and the Caretaker be awarded £10.05., per hour plus a Call Out pay of 1.5 per hour. It was Resolved that the salary increases be incorporated into the 2020/21 budget.
- (vi) Short term staffing arrangements. Resolved

The Council readmitted the press and public.

- 2020/1/6 To receive reports (for information only).
- (i) Policing. PCSO Trevor Sterling attended the meeting, the Council discussed his Crime Report and asked him to look at parking issues, at Preston Street in the vicinity of the garage and the problems being caused by the garage in relation to the parking of vehicles particularly those which are not MOT'd or taxed. PCSO Sterling advised the Council that the Police, in conjunction with AFC Fylde, were to start a new initiative called Kirkham Companions aimed at helping Social

- isolation.
- (ii) **Mayor's Announcements.** The Mayor advised the Council that she had been approached by a resident wishing to hire the Community Centre for a Charity event and asking for a reduced rate for the hire, after discussion it was agreed that this request could not be agreed.
 - (iii) The Mayor stated that a Community Centre user had approached her asking whether the Council would agree to letting out the Community Centre for one hour slots, after consideration the Council decided not to accede to this request.

2020/1/7 To receive any update and determine recommendations made by the Development Working Group. None received.

2020/1/8 Finances

- (i) To agree monthly accounts. The accounts were not produced.
- (ii) To agree payment of invoices as listed. Agreed.

2020/1/9 To consider the following Planning applications and make recommendations.

19/1009 The Willows Club, Bryning Fern Lane. Variation of Condition 2, 4, 5 on Planning Permission 18/0859. Resolved that Fylde Borough Council be asked for more information in relation to this application.

19/0943 14 Ribble Crescent, Kirkham. Retrospective Application for erection of raised timber decking and new patio doors to rear. Resolved to Object on the grounds that neighbouring properties will be overlooked affecting neighbour amenity.

19/0990 55-63 Freckleton Street, Kirkham. O/L Application for the erection of 4 x 3 storey dwellings, following demolition of existing Carpet Shop. Resolved to object due to the absence of any off street car parking in an area which is already saturated by cars parking on the pavement, resulting in a loss of neighbour amenity in this area.

19/1037 3-5 Blackpool Road, Erection of 8 two storey residential dwellings. Resolved. No objection.

19/1022 2 Wyre Avenue, Kirkham. Single storey rear extension to rear of garage with pitched roof to existing dormer to front elevation, single storey extension to rear of garage with pitched roof to existing garage. Resolved. No objection.

2020/1/10 To accept any quotations. Resolved to accept the quote provided by the Independent Fire Extinguisher Services.

2020/1/11 It was Resolved to ratify the budget for 2020/21 set in November, 2019 and not to raise the precept for the Municipal year 2020/21.

2020/1/12 It was Resolved to ratify the Capital Expenditure budget set in November, 2019.

2020/1/13 To accept Policies put forward by the Staffing Committee.

The following Policies were reviewed and it was agreed:-

Dignity at Work Policy. Refer back to the Staffing Committee for amendment.

Town Council Member Officer Protocol. Refer back to Staffing Committee for amendment.

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Dignity at Work Policy. Refer back to the Staffing Committee for amendment.

Town Council Member Officer Protocol. Refer back to Staffing Committee for amendment.

Prevention of Bullying and Harrassment. Agreed.

Drug and Alcohol Policy Agreed.

Return to Work Forms Agreed.

Employment Record Sheet Agreed.

2020/1/14 It was Resolved to agree the Terms, Conditions and Application Forms for Community Grants.

2020/1/15 It was Resolved to renew the 4G SIM card in the router at Wm. Segar Hodgson Pavilion. Councillor Buckley/Cameron to renew.

2020/1/16 To accept any correspondence received by the Council. None.

2020/1/17 Formation of a Communications Committee. It was Resolved to set up a Communications Committee comprising Councillors Buckley, Cameron and Hopkinson.

2020/1/18 It was Resolved to cease the Current btconnect Council email address and form a more professional email address. Communication Committee.

2020/1/19 Middle Car Park Gritting. It was Resolved that the Development Group research accessing grit and a store in which to keep it.

Date and time of next meeting – 11.2.2020. at 7.00.p.m.

Signed



Liz Oades
Town Mayor

11.2.20.