

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

Kirkham Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Yes/No			The reasons that the authority
	Yes	No	NA	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements	✓			Approved the accounting statements in accordance with the Accounts and Audit Regulations
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and relevant to effectiveness	✓			Had proper arrangements and accepted responsibility for safeguarding the public money and resources of the village
3. The best of reasonable steps to secure compliance with the provisions of relevant legislation and to secure compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this authority to continue to business or manage its finances	✓			We are very close and it has the right people in place and has completed proper practices in doing so
4. We provided proper opportunities during the year for the exercise of external rights of intervention with the requirements of the Accounts and Audit Regulations	✓			During the year gave all persons interested the opportunity to inspect and test documents about the authority's accounts
5. We carried out an assessment of the risks facing the authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external assurance where required	✓			Considered and documented the threats and other risks it faces and dealt with them properly
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems	✓			Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls manage the risks of financial activity
7. We took appropriate action in all matters raised in reports from internal or external audit	✓			Responded to matters brought to its attention by internal and external audit
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring after the end of the year and, where a Director signed on the accounts and other documents, have included them in the accounting statements	✓			Reviewed everything I should have done to business activity during the year including events being done after the year end I related
9. If our accounts only show funds-raising activities in our capacity as the sole managing trustee we discharged our accountability responsibilities for the transactions, including financial reporting and, if required, independent examination of audit	Yes	No	NA	We are not at this responsibility unless we as a body respond, it is a trust responsibility of a trust not of funds

*These provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

The Annual Governance Statement was approved at a meeting of the authority on

11/06/2019.

and recorded as minute reference

2019/16/8

signed by the Chairman and Clerk of the meeting where approval was given

Chairman: EA Oades

Clerk: CJ Duffry

Other information required by the Transparency Code (as part of Annual Governance Statement)
Authority web address

www.kirkhamtowncouncil.co.uk