



# KIRKHAM

## TOWN COUNCIL

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**MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 11 JUNE 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

### **PRE MEET ARRANGED FOR 6PM FYDLE COUNCILLORS**

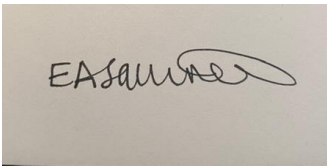
**PUBLIC PARTICIPATION** Residents of Kirkham are invited to attend and an opportunity will be given for them to speak during the open forum, refer to 24/06/04 below.

#### **AGENDA – Part 1**

	<b>DESCRIPTION</b>	<b>ACTION</b>
<b>24/06/01</b>	Apologies for Absence <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	<b>Mayor</b>
<b>24/06/02</b>	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	<b>Mayor</b>
<b>24/06/03</b>	<b>Minutes of the Previous Meeting</b> <i>To accept as a correct record the Minutes of the Meeting held on 14 May 2024.</i>	<b>Mayor</b>
<b>24/06/04</b>	<b>Public Participation – Kirkham Residents</b> <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	<b>Limited to 20 minutes</b>
<b>24/06/05</b>	<b>Lancashire Constabulary - Policing Matters</b> (i) Verbal Update	
<b>24/06/06</b>	<b>Matters Arising from Previous Meeting</b> (i) Signage (ii) D Day 80 Beacons (Cllr. Byers) (iii) Information Board	<b>Brief update Town Clerk</b>
<b>24/06/07</b>	<b>Mayors Announcements</b> (i) Events Attended (ii) Standing Orders (iii) Recorded Votes at Meetings	<b>Mayor</b>

DESCRIPTION		ACTION
	(iv) Ratification of Decisions (Blossoming Buds and Licenced Premises) (v) Twinning Event (vi) Disabled Facility Community Centre (vii) Grant William Segar Hodgson (viii) CCTV (ix) EV Charger (x) Community Centre Boiler (xi) Website Domain (xii) Accountant for Year End (xiii) Town Centre Update (xiv) Flooding Claimants	
<b>24/06/08</b>	<b>Leisure Parks and Open Spaces</b> (i) Feedback of LPAOS Committee 6 June 2024 (inc. PlayZone, lighting and signage) (ii) Flooding (iii) In Bloom	<b>Cllr. Wellings, Chair of LPAOS  Cllr. Welch</b>
<b>24/06/09</b>	<b>Planning</b> Refer to <b>Appendix A</b> for full listing.	<b>Town Clerk</b>
<b>24/06/10</b>	<b>Finances</b> Refer to Appendix B for detail: (i) To agreed payment of invoices (ii) Presentation of bank balances as at 6 June 2024 (iii) Payment Methods	<b>Cllr. Byers, Chair of the F&amp;E Committee</b>
<b>24/06/11</b>	<b>Bookings</b> General update	<b>Town Clerk</b>
<b>24/06/12</b>	<b>Staffing</b> Part 2	<b>Cllr. Ledger Chair of the Staffing Committee</b>
<p><b>AGENDA – Part 2 – Confidential items to be discussed In Committee (if applicable)</b></p> <p><i>The proposal is for:</i>  <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i>  <b><i>Councillors are asked to agree this action and only this will be minuted.</i></b></p>		
<b>24/06/13</b>	<b>Time and date of next meeting is 9 July 2024 @ 7.00 PM</b>	

Signed

A rectangular area containing a handwritten signature in black ink. The signature appears to be "EASQUIRES" followed by a large, stylized flourish.

**Elizabeth Squires**  
**Town Clerk**

## APPENDIX A: Agenda Item 24/06/09 PLANNING

### FYLDE COUNCIL

#### Applications Received

Application No.	Date	Location	Proposal
24/281	22 MAY 2024	HILLSIDE RESTAURANT 48 PRESTON STREET KIRKHAM PR4 2ZA	LISTED BUILDING CONSENT FOR REPAIR OF IRON BALUSTADE, HANDRAIL, LANTERNS AND LANTERN BRACKET INCLUDING REPLICA CAST IRON ROSE BALUSTADE, REPLACEMENT OF IRON HANGING BRACKET, REPAIR OF STONE STEPS TO INCLUDE CAULKING EMBEDDED IRON CRAMPS AND REFITTING REPAIRED BALUSTRADE.

#### Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0220	15 MAY 2024 ISSUED	FORMER GIRLS CHARITY GRAMMAR SCHOOL/LLOYDS TSB BANK 52-64 POULTON STREET KIRKHAM PR4 1AH	APPLICATION TO DISCHARGE CONDITION 3 (EXTERNAL CONSTRUCTION MATERIALS), CONDITION 6 (BAT & BIRD BOXES) AND CONDITION 7 (ARCHAEOLOGICAL WORK) OF PLANNING PERMISSION 22/0949.
24/0224	13 MAY 2024 ISSUED	LLOYDS TSB BANK 52-64 POULTON STREET KIRKHAM PRESTON PR4 1AH	APPLICATION TO DISCHARGE CONDITION 2 (EXTERNAL CONSTRUCTION MATERIALS) ON LISTED BUILDING PERMISSION 22/0950.
24/0227	22 MAY 2024 PRIOR APPROVAL NOT REQUIRED	26 STANLEY STREET KIRKHAM PR4 2UN	APPLICATION FOR PRIOR NOTIFICATION OF SINGLE STOREY REAR EXTENSION OF 4.22M PROJECTION 3M RIDGE AND 3M EAVES.
24/0107	30 MAY 2024 GRANTED	55-63 FRECKLETON STREET KIRKHAM PR4 2SN	EXTENSION AND ALTERATION OF THE BUILDING: 1. BRICK ENCLOSURE FOR MEP PLANT (COMPRESSED AIR AND SUCTION MACHINERY) TO GROUND FLOOR OF NORTHERN SIDE ELEVATION; 2. FIVE WALL=MOUNTED AIR CONDITIONING CONDENSER UNITS TO GROUND FLOOR OF EAST FACING REAR ELEVATION.

## APPENDIX B: Agenda Item 24/06/10 FINANCES

(i) To endorse the timely payment of invoices (total value £970.83):

### Payable Invoice Detail

Kirkham Town Council

For the period 1 November 2024 to 30 May 2024

Status contains Awaiting Approval

Invoice Date	Reference	Description	Invoice Total	Balance
<b>Black Box Security</b>				
24 May 2024	254430	New maintenance of fire alarm	396.00	396.00
Total Black Box Security				396.00
<b>Evolve Document Solutions</b>				
28 May 2024	34428	Photocopying 29/04/24 to 28/05/24	18.00	18.00
Total Evolve Document Solutions				18.00
<b>Fylde Coast UPVC</b>				
24 May 2024		Supply & installation of 5 x UPVC windows Barnfield Building	1,440.00	1,440.00
Total Fylde Coast UPVC				1,440.00
<b>GOS</b>				
11 Apr 2024	Inv040538	Repair to boiler CC	456.00	456.00
Total GOS				456.00
<b>Michelle Welch</b>				
04 Nov 2023	KTC07	Cable ties for Remembrance Sunday	1.30	1.30
09 Mar 2024	KTC08	Refreshments for KIB	1.80	3.10
22 Mar 2024	KTC09	Bulbs	7.98	11.08
10 May 2024	KTC17	9 x plants	26.00	37.08
Total Michelle Welch				52.56
<b>Elizabeth Squires</b>				
11 Apr 2024	242514	Reibursement Refreshments	6.00	6.00
	242515	Reibursement Refreshments	1.20	7.20
	242516	Reibursement Refreshments	2.49	9.69
	242517	Reibursement Refreshments	1.45	11.14
	242518	Reibursement Refreshments	3.10	14.24
Total Elizabeth Squires				48.27
Total				970.83

(ii) Presentation of Bank Balances as at 6 June 2024:

### Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£39,152.14	£39,152.14	<a href="#">Expanded Balance</a>
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£119,108.33	£119,108.33	<a href="#">Expanded Balance</a>
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£218,169.71	£218,169.71	<a href="#">Expanded Balance</a>
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,840.63	£2,840.63	<a href="#">Expanded Balance</a>

NOTE: The balance of the corporate current account does not include the VAT reimbursement for the period October 2023–March 2024 (£24.5k).