



KIRKHAM

TOWN COUNCIL

The Community Centre
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Kirkham
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 14 MAY 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PRE MEET ARRANGED FOR 6PM JAYNE GREGSON – NEW WESITE

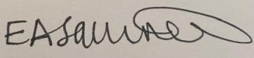
PUBLIC PARTICIPATION Residents of Kirkham are invited to attend and an opportunity will be given for them to speak during the open forum, refer to 24/05/04 below.

AGENDA – Part 1

DESCRIPTION		ACTION
24/05/01	Apologies for Absence <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
24/05/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
24/05/03	Minutes of the Previous Meeting <i>To accept as a correct record the Minutes of the Meeting held on 9 April 2024</i>	Mayor
24/05/04	Public Participation – Kirkham Residents <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
24/05/05	Lancashire Constabulary - Policing Matters (i) Verbal Update	
24/05/06	Matters Arising from Previous Meeting (i) Signage (ii) D Day 80 Beacons (Cllr. Byers) (iii) Information Board	Brief update Town Clerk
24/05/07	Mayors Announcements (i) Events Attended (ii) Twinning	Mayor

DESCRIPTION		ACTION
	(iii) St. George's Pond (iv) Disabled Facility Community Centre (v) Grant William Segar Hodgson (vi) CCTV (vii) EV Charger (viii) Community Centre Boiler (ix) PlayZone (x) Accountant for Year End (xi) I Can't Wait	
24/05/08	Leisure Parks and Open Spaces (i) Feedback of LPAOS issues (ii) Flooding (iii) In Bloom	Cllr. Wellings, Chair of LPAOS Cllr. Welch
24/05/09	Planning Refer to Appendix A for full listing.	Town Clerk
24/05/10	Finances Refer to Appendix B for detail: (i) To agreed payment of invoices (ii) Presentation of bank balances as at 9 May 2024	Cllr. Byers, Chair of the F&E Committee
24/05/11	Bookings General update	Town Clerk
24/05/12	Staffing Part 2	Cllr. Byers
<p>AGENDA – Part 2 – Confidential items to be discussed In Committee (if applicable)</p> <p><i>The proposal is for:</i> <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i> <i>Councillors are asked to agree this action and only this will be minuted.</i></p>		
24/05/13	Time and date of next meeting is 11 June 2024 @ 7.00 PM	

Signed



Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 24/05/09 PLANNING

FYLDE COUNCIL

Applications Received

Application No.	Date	Location	Proposal
24/0200	16 APR 2024	ENTERPRISE HOUSE 41 MARSDEN STREET KIRKHAM PR4 2TD	RETROSPECTIVE APPLICATION FOR THE DEMOLITION OF ALL BUILDINGS AND CONSTRUCTION OF A 2 STOREY AND SINGLE STOREY BUILDING FOR OFFICE USE.
24/0162	28 MAR 2024	SOUTH FARM DOWBRIDGE KIRKHAM PR4 2YL	APPLICATION TO DISCHARGE DETAILS REQUIRED BY CONDITIONS TO PLANNING PERMISSION 21/1120 – CONDITION 7 (CONSRUCTION METHOD STATEMENT), CONDITION 14 (ARCHAEOLOGICAL INVESTIGATION) AND CONDITION 17 (BIRD BOXES).
24/0227	24 APR 2024	26 STANLEY STREET KIRKHAM PR4 2UN	APPLICATION FOR PRIOR NOTIFICATION OF SINGLE STOREY REAR EXTENSION OF 4.22M PROJECTION 3M RIDGE, AND 3M EAVES.
24/0219	9 MAY 2024	63 ORDERS LANE KIRKHAM PR4 2TP	EXTENSION AND ALTERATOIN OF THE DWELLING: 1. DEMOLITION AND REPLACEMENT OF EXISTING GARAGE; 2. SINGLE STOREY SIDE EXTENSION; 3. PORCH TO SIDE ELEVATION; 4. RENDER OF DWELLING; 5. ALTERATION TO WINDOW AND DOOR OPENINGS, INCLUDING PROVISION OF PATIO DOORS TO SIDE AND REAR ELEVATIONS; 6. SOLAR PANELS TO ROOF OF DWELLING; 7. GATED PEDESTRIAN ENTRANCE TO ST THOMAS ROAD; 8. GATES TO DRIVEWAY ENTRANCE; 9. RETAINING WALLS AND INCREASED HARDSTANDING TO GARDEN AREAS.

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0057	22 APR 2024 GRANTED	KIRKHAM CRICKET CLUB WOODLANDS AVENUE KIRKHAM PR4 2JQ	PROVISION OF SOLAR PANELS TO THE SOUTH FACING ROOF PLANE OF THE CLUB HOUSE BUILDING
24/0108	24 APR 2024 GRANTED	78 POULTON STREET KIRKHAM PR4 2AH	SINGLE STOREY REAR EXTENSION.

APPENDIX B: Agenda Item 24/05/10 FINANCES

- (i) To endorse the timely payment of invoices (total value £68,072.37):

Payable Invoice Detail

Kirkham Town Council

For the period 1 January 2024 to 9 May 2024

Status contains Awaiting Approval

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE
Adam Little Boxing Ltd				
23 Apr 2024		26 x weekly boxing sessions	6,500.00	6,500.00
Total Adam Little Boxing Ltd				6,500.00
Andrew Richardson				
9 May 2024	242524	Reimburse AR: Amazon - steel toe work boots	35.99	35.99
Total Andrew Richardson				35.99
Churchill Security Ltd				
5 May 2024	INV-0000032539	Call out 27/04/24 07:30am	53.59	53.59
Total Churchill Security Ltd				53.59
Elizabeth Squires				
9 Feb 2024	242516	Dettol cleaning spray	2.49	2.49
12 Feb 2024	242518	Milk & biscuits for council meetings	3.10	3.10
28 Feb 2024	242517	Milk for council meetings	1.45	1.45
20 Mar 2024	242514	Coffee for council meetings	6.00	6.00
25 Mar 2024	242515	Milk for council meetings	1.20	1.20
3 Apr 2024	242513	Milk for council meetings	0.67	0.67
9 Apr 2024	242511	Biscuits for council meetings	2.00	2.00
11 Apr 2024	242512	Milk for council meetings	1.20	1.20
17 Apr 2024	242510	Teabags for Council Meetings	5.49	5.49
25 Apr 2024	242521	Food for "The Way Forward" Meeting 25/04/24	44.95	44.95
Total Elizabeth Squires				68.55
Evolve Document Solutions				
29 Apr 2024	33890	Photocopying 25/03/24 to 29/04/24	18.24	18.24
Total Evolve Document Solutions				18.24
GOS				
11 Apr 2024	Inv040538	Repair to boiler CC	456.00	456.00
Total GOS				456.00
Grundys Ironmonger				
5 Apr 2024	KIB 11	Inv 5042: 2 x wheelbarrows, plants	133.37	133.37
15 Apr 2024	5045	Crow bar, 2 x keys cut	16.99	16.99
Total Grundys Ironmonger				150.36
Kompan Ltd				
29 Apr 2024	253464	The Close play area	57,600.00	57,600.00
Total Kompan Ltd				57,600.00

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE
Love to Clean				
21 Apr 2024	Apr 24	Holiday cover cleaning April 24	210.00	210.00
Total Love to Clean				210.00
M G Payroll				
19 Apr 2024		Q4 2023-24	96.36	96.36
Total M G Payroll				96.36
Maxigiene				
22 Apr 2024	33361C	Monthly legionella monitoring CC	192.00	96.00
22 Apr 2024	33361C	Monthly legionella monitoring WSHP	192.00	96.00
Total Maxigiene				192.00
MG Creative Media Ltd				
29 Apr 2024	11079	3 x framed Lowry prints	270.00	270.00
Total MG Creative Media Ltd				270.00
Michelle Welch				
9 Mar 2024	KIB08	Kirkham in Bloom: refreshments	1.80	1.80
22 Mar 2024	KIB09	Plant bulbs	7.98	7.98
1 Apr 2024	KIB10	Plants	89.33	89.33
Total Michelle Welch				99.11
PDW Print Design Web				
15 Apr 2024	26842	3 x Lowry print for Twinning	24.00	24.00
Total PDW Print Design Web				24.00
Pete Marquis				
22 Apr 2024	16249	Unblock gully pond on St George's estate	180.00	180.00
Total Pete Marquis				180.00
Rentokil				
26 Apr 2024		Rentokil 15/05/24 to 14/08/24	264.00	264.00
Total Rentokil				264.00
Road and Traffic Management				
22 Apr 2024	850	White & yellow line marking Mill St car park	1,734.00	1,734.00
Total Road and Traffic Management				1,734.00
Woodys				
8 Apr 2024	10038358	12 x Posts	120.17	63.36
8 Apr 2024	10038358	1 x 25m Wire Netting	120.17	56.81
Total Woodys				120.17
Total				68,072.37

(ii) Presentation of Bank Balances as at 9 May 2024:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£82,720.04	£82,720.04	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£148,730.84	£148,730.84	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£217,326.19	£217,326.19	Expanded Balance
09-02-22 11147170 KTC IN BLOOM	GBP	£0.00	£0.00	Expanded Balance

NOTE: The balance of the corporate current account does not include the VAT reimbursement for the period October 2023–March 2024 (£24.5k), and the Police Commissioner grant (£10k), £34.5k in total. The VAT element of the invoice to Kompan amounts to £9.6k, this will be claimed in June 2024.