



KIRKHAM

TOWN COUNCIL

The Community Centre
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MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 23 JULY 2024, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Attendees:

Chris Hopkinson	Councillor (Cllr.) and Chair
Neil Byers	Cllr.
James Cameron	Cllr.
Maggie Ledger	Cllr.
Peter Sutcliffe	Cllr.
Michelle Welch	Cllr.
Elizabeth Squires - Minutes	Town Clerk

24/07/01 Apologies for Absence

To accept apologies for absence.

Apologies were received from Cllrs. Ireland, Jones, Patchett and Wellings.

24/07/02 Declarations of Interest

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Cllr. Welch and the Town Clerk declared an interest for payments that were being discussed at agenda item 24/07/10 (i).

24/07/03 Minutes of the Previous Meeting

To accept as a correct record the minutes of the Town Council Meeting held on 11 June 2024 and the Extraordinary Meeting held on 23 June 2024.

Both minutes were proposed and seconded by Cllrs. who had attended and they voted to accept as a true record.

24/07/04 Public Participation

Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.

There were no members of the public in attendance.

24/07/05 Policing

The Police were not in attendance.

24/07/06 Matters Arising

Matters arising from the 11 June 2024 meeting were addressed as part of the agenda, except for:

(i) Signage

The Town Clerk informed the meeting that this item would be discussed at agenda item 24/07/08.

(ii) Community Centre Boiler

The Town Clerk informed the meeting that the boiler was repaired. Gas plans for commercial boilers are not available.

24/07/07 Mayors Announcements

(i) Events Attended

The Mayor did not report any events attended.

(ii) Standing Orders

The Chair raised the need to amend Standing Orders. Revisions will be made and these will be sent to the Cllrs. for ratification at 10 September 2024 meeting.

ACTION: Town Clerk to make amendments for the September meeting and send these to the Cllrs. for consideration.

The Chair raised the change proposed for how votes were recorded at meetings. The change being that all votes be recorded for agenda items, being for, against or abstained, individual names would not be recorded. If an individual Cllr. wanted their name minuting, this would be acceptable. This was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

(iii) Review of Committee Chairs

The Chair outlined the need to annually review Committee Chairs and the need to nominate a Deputy Chair.

Leisure, Parks and Open Spaces (LPAOS)

Cllr. Welch was nominated as Chair of the LPAOS Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Cllr. Ledger was nominated as Deputy Chair of LPAOS Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Flooding

Cllr. Hopkinson was nominated as Chair of the Flooding Group, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Cllr. Ledger was nominated as Deputy Chair of the Flooding Group, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Finance and Events Committee

Cllr. Byers was nominated as Chair of the Finance and Events Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Cllr. Patchett was nominated as Deputy Chair of the Finance and Events Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Staffing

Cllr. Ledger was nominated as Chair of the Staffing Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

Cllr. Jones was nominated as Deputy Chair of the Staffing Committee, this was proposed and seconded.

Voting: 5 for, 0 against, 0 abstention.

(iv) Disabled Facility at the Community Centre

The Town Clerk informed the Cllrs. that work on the disabled facility has been completed, works outside of the building is still to be completed. Radar keys have been ordered.

(v) Grant William Segar Hodgson

The Town Clerk informed the Cllrs. that the grant was still to be discussed by Fylde Council for a decision to be made.

(vi) CCTV

The Town Clerk asked that the decision to obtain CCTV for The Close Park be ratified. This was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

(vii) Electric Vehicle Charger

The electric vehicle charger is still problematic. The QR codes need to be investigated as they do not correlate. A sign will be ordered in due course. Cllrs. agreed that a supplier be asked to install the charger once quotes have been received. This was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

(viii) Website Domain

The Town Clerk informed the meeting that the new domain has been obtained, www.kirkhamtowncouncil.gov.uk. Emails will also be amended in due course. Cllr. Byers has been in discussion with the website developer to address minor changes.

ACTION: Cllr. Byers to chase progress.

(ix) Essential Work Pavillion, Barnfield

Cllr. Welch declared an interest due to her involvement with Kirkham In Bloom. Key work areas at the Pavillion were discussed and need to be agreed. The water supply to the building is yet to be re-connected. Guttering also needs replacing in due course. The work was proposed and seconded and the order for alterations be placed.

Voting: 5 for, 0 against, 0 abstentions.

ACTION: The Town Clerk to raise and order for the works required.

(x) Beacon

Cllr. Byers provided a quote for the purchase of a beacon confirming that this needs to be erected before the 80th anniversary of VE Day, 8 May 2025. The Town Clerk has applied for a grant from Lancashire County Council, this will contribute to costs. The purchase of the beacon was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

ACTION: The Town Clerk to raise the order for a beacon with the supplier.

(xi) Eagles Court Car Park

Eric Wright is in the process of removing their equipment. This area will be re-surfaced. A Land Registry search is in process for the wall adjoining Memorial Park.

(xii) Kirkham Juniors Football Club

Cllrs. discussed works on William Segar Hodgson playing fields, that would be undertaken ahead of the football season. This to be discussed at the LPAOS Committee meeting. Cllr. Sutcliffe discussed 3G pitches with the Cllrs. and the benefits of these.

(xiii) Phoenix Rising

The Cllrs. discussed the request for a grant. Outcomes would be monitored. An in-kind grant was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

(xiv) Annual Subsidiary, Kirkham Baths

The Chair informed the meeting that a Community Interest Group is looking into the prospect of opening Kirkham Baths. The Chair asked if, in principle, would the Town Council be prepared to provide a grant (value not determined) as it did previously to the YMCA. This was proposed and seconded.

Voting: 6 for, 0 against, 0 abstentions.

24/07/08

LPAOS

(i) Feedback LPAOS Committee

The Town Clerk provided feedback from the LPAOS Committee. Items discussed were:

- Play bark for the playground (£2,320 per lorry-load) – one lorry load was proposed and seconded.
Voting: 6 for, 0 against, 0 abstentions.
- The insurance claim made in respect of the playground has been queried by the Town Council's insurer.
- MUGA – this is at the consultation stage.
- Mill Street signage – installed.
- Grant for CCTV – paid.
- Plaque and stand – recommendation from LPAOS that the order be placed, costs not to exceed £2,000.

(ii) Flooding

The meeting is scheduled for Monday 29 July 2024.

(iii) South View

Works on South View completed.

(iv) In Bloom

Cllr. Welch updated the meeting in respect of In Bloom issues. The In Bloom competition judging was undertaken today, 23 July 2024. The In Your Neighbourhood includes the Library, Kirkham and Wesham Train Station and work undertaken in the town by the In Bloom group. Future work is planned. The Town Clerk has discussed planting with Fylde Council.

ACTION: Cllr. Welch to provide an electronic copy of the In Bloom portfolio for distribution.

24/07/09 Planning

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Cllrs. when they are received by the Town Clerk.

(i) Applications: Fylde Council

There was one application to note, no objection was made.

(ii) Decisions: Fylde Council

Decisions were noted.

24/07/10 Finances

(i) To Ratify the Payment of Invoices

Cllr. Byers presented the invoices that had been paid that required ratification.

Cllrs. agreed to the payment of all invoices.

(ii) To Agree the Payment of Invoices

Invoices listed were agreed for payment and two additional invoices were also agreed.

(iii) Presentation of Bank Balances as at 18 July 2024

The Cllrs. noted the bank balances as at 18 July 2024. Some of the larger schemes scheduled for 2024/25 have been completed sooner than originally scheduled. The second precept payment is due 1 September 2024. An additional account for Events has been set up to allow for grant funding and a greater transparency.

(iv) Arrangements for Payment of Invoices due August 2024

The Town Clerk asked about payments for invoices due in August (no meeting). Cllrs. asked that these be sent via email for approval and that these be ratified at the September 2024 meeting.

24/07/11 Bookings

General Update

There continue to be additional bookings at the William Segar Hodgson Pavillion. Cllr. Sutcliffe informed the meeting that events at the Market Square need to be considered due to the space available. He requested use of the top car park for an event. This was proposed and seconded. Cllr. Sutcliffe did not vote.

Voting: 5 for, 0 against, 0 abstentions.

Part 2 Exclusion of Press and Public – Confidential Items Discussion (In Committee)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and this will be minuted.

Councillors agreed exclusion of the members of the public (no attendees), and no press were present.

No issues discussed.

24/07/12 Date and Time of Next Meeting

The next meeting will be held on Tuesday 10 September 2024 @ 7.00 pm.

Signed

Cllr. Hopkinson, Mayor and Chair

Elizabeth Squires, Town Clerk