



KIRKHAM TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel: 01772 682755

Email: townclerk@kirkhamtowncouncil.gov.uk
www.kirkhamtowncouncil.gov.uk

MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 10 SEPTEMBER 2024, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Attendees:

Chris Hopkinson	Councillor (Cllr.) and Chair
Neil Byers	Cllr.
James Cameron	Cllr.
Diane Ireland	Cllr.
Maggie Ledger	Cllr.
Peter Sutcliffe	Cllr.
Michelle Welch	Cllr.
Tony Wellings	Cllr.
Elizabeth Squires - Minutes	Town Clerk

24/09/01

Apologies for Absence

To accept apologies for absence.

Apologies were received from Cllrs. Jones and Patchett.

24/09/02

Declarations of Interest

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Cllr. Hopkinson declared an interest in the payment to S. Hall Contracting, agenda item Appendix B (ii) as he introduced this supplier to the Town Council.

24/09/03

Minutes of the Previous Meeting

To accept as a correct record the minutes of the Town Council Meeting held on 23 July 2024.

The minutes were proposed and seconded by Cllrs. who had attended and they voted to accept as a true record.

24/09/04

Public Participation

Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.

There was one member of the public in attendance who wanted to express his thanks to the Town Council for their intervention, dealing with issues in the wood

near Bentley Close. The resident spoke about issues in the wood and work that was still required. The Town Clerk is already dealing with the issues raised.

The Town Clerk informed the meeting that a walkabout was scheduled with Fylde Council to look at the wooded areas in the town.

Cllr. Ledger raised the need for a facility for the youths.

Residents have contacted Cllr. Sutcliffe about damage to cars on Preston Street partly attributable to the width of the road. Cllr. Hopkinson agreed to raise this issue with the Town Centre Meeting.

ACTION: The Town Clerk to add this as an agenda item for the LPAOS Committee.

24/09/05 Policing

The Police were not in attendance, the Town Clerk will ask that they attend the next meeting to provide an update.

24/09/06 Matters Arising

Matters arising from the previous meeting were addressed as part of the agenda, except for:

(i) In Bloom Portfolio

Cllr. Welch to send the portfolio for distribution to the Cllrs.

(ii) Website Domain

Cllr. Byers provided an update on website items. The website is a work in progress. The Town Clerk informed the meeting that there were still a number of bios and photographs to be uploaded.

24/09/07 Mayors Announcements

(i) Events Attended

The Mayor and the Town Clerk have met with the Kirkham Grammar School Headmaster. Cllr. Jones is attending an event at Kirkham Grammar School.

(ii) Standing Orders

The Town Clerk walked through the already agreed changes to Standing Orders. Questions were raised and answered. Page numbers to be added, one paragraph to be re-worded. These revisions to the Standing Orders were proposed and seconded. Cllrs. voted.

Voting: 7 for, 0 against, 1 abstention.

ACTION: Town Clerk to add page numbers and provide the Cllrs. with a copy. The revised copy be added to the website.

(iii) Disabled Facility Community Centre

The Town Clerk provided an update on the disabled facility. Once this is operational this will be publicised. This area is covered by CCTV.

(iv) Grant – William Segar Hodgson

The grant, ring fenced for William Segar Hodgson, will be approved by Fylde Council.

(v) CCTV

The Town Clerk informed the meeting that CCTV for The Close Park is due in the next few weeks. The analogue unit within the office is not recording and needs

replacing. There are a number of CCTV cameras on the analogue system; these will be replaced in time and added to the IP system. A quote is being obtained to replace the analogue recorder. A grant has been applied for from the Police Commissioner.

(vi) Electric Vehicle Charger

The electric vehicle charger is operational and this needs to be publicised. A sign is required for the two EV parking bays. Cllr. Sutcliffe confirmed that the charger is working.

(vii) Website Domain

Covered earlier in the meeting.

(viii) Essential Work Pavillion, Barnfield

All the pipework has been replaced in the building. Further work is required to connect the building to the edge of the paving, at this point UU will connect to the mains.

(ix) Beacon

An order has been raised for the beacon, although this is not a priority. Additional work for the Memorial Park is underway, namely railings and the memorial plaque. The Cllrs. discussed the design of the Remembrance Sunday Order of Service.

(x) Eagles Court Car Park

The car park is in the process of being refurbished by Eric Wright.

(xi) Security

Deferred until the next meeting due to the absence of Cllr. Jones.

(xii) Banking Hub

The Chair informed the meeting that there will be a banking hub in the town by May 2025.

(xiii) Mayoral Badges

The boxes that hold the mayoral regalia require replacement.

ACTION: Town Clerk to arrange for replacements for the Mayor and Deputy Mayor chains.

(xiv) Highways Reporting Update

Deferred until the next meeting due to the absence of Cllr. Jones.

The Town Clerk stated that she is trying to address the poor state of the railway bridge, leading from Kirkham to Wesham.

(xv) Grants

The Chair raised the opportunities for applying for grant funding and how this could be achieved to support future projects. Options were discussed.

24/09/08

LPAOS

Feedback LPAOS Committee

(i) Flooding

The meeting discussed key issues pertinent to the town. Actions required by those who did not attend have been emailed to chase. The Town Clerk encouraged all to use Love Clean Streets to report problems that are the responsibility of Lancashire County Council.

(ii) Play Park

The playground on Barnfield will require work to refurbish.

(iii) Berkley Close

Work on the wood near Berkley Close has been completed, however this now requires signage.

(iv) Market Square

Cllrs. had attended the lighting display demo at the Market Square. The electricity supply to the area where the Christmas tree will be sited, needs to be connected. Concerns were raised about users of the Market Square parking their vehicles and the impact that this may have on the paving.

(v) In Bloom

The bed on Carr Lane has been cleared.

(vi) Additional Items

Car parking spaces were discussed. This to be discussed at LPAOS.

24/09/09

Planning

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Cllrs. when they are received by the Town Clerk.

(i) Applications: Fylde Council

Applications previously approved (due to there being no August meeting) and new applications were presented. There was one additional application to note, no objections were raised. The applications were proposed and seconded.

(ii) Decisions: Fylde Council

Decisions were noted.

Cllrs. voted.

Voting: 8 for, 0 against, 0 abstention.

24/09/10

Finances

(i) To Ratify the Payment of Invoices

Cllr. Byers presented the invoices that had been paid that required ratification due to there being no August meeting.

Cllrs. ratified the decision to pay invoices. This was proposed and seconded. Cllrs. voted.

Voting: 8 for, 0 against, 0 abstention.

(ii) To Agree the Payment of Invoices

Invoices listed were agreed for payment and additional invoices were also agreed. This was proposed and seconded. Cllrs. voted.

Voting: 8 for, 0 against, 0 abstention.

(iii) Presentation of Bank Balances as at 5 September 2024

Cllr. Byers informed the meeting that the second precept payment had been received from Fylde Council. Cllrs. noted the bank balances as at 5 September 2024.

(iv) Events

Kirkham Pride and future events were discussed and considered.

24/09/11 Bookings

General Update

There continue to be additional bookings at the William Segar Hodgson Pavillion.

Part 2 Exclusion of Press and Public – Confidential Items Discussion (In Committee)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and this will be minuted.

Councillors agreed exclusion of the members of the public (no attendees), and no press were present.

No issues discussed.

24/09/12 Date and Time of Next Meeting

The next meeting will be held on Tuesday 8 October 2024 @ 7.00 pm.

Signed



Cllr. Hopkinson, Mayor and Chair



Elizabeth Squires, Town Clerk

8 OCT 2024



01-11-2023

01-11-2023