



KIRKHAM

TOWN COUNCIL

The Community Centre
 Mill Street
 Kirkham
 PR4 2AN
 Tel: 01772 682755

Email: townclerk@kirkhamtowncouncil.gov.uk
 Website: www.kirkhamtowncouncil.gov.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 10 DECEMBER 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

AGENDA – Part 1

DESCRIPTION		ACTION
24/12/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
24/12/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
24/12/03	MINUTES OF THE PREVIOUS MEETING <i>To accept as a correct record the minutes of the meeting held on 12 November 2024.</i>	Mayor
24/12/04	MATTERS ARISING FROM PREVIOUS MEETING (i) CCTV	Brief update Town Clerk
24/12/05	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) Disabled Facility Community Centre (iii) Essential Work Pavillion Barnfield (iv) Boiler, Community Centre (v) Lighting Replacement (vi) Kirkham Grammar School Field	Chair
24/12/06	LEISURE PARKS AND OPEN SPACES (i) Feedback of LPAOS Issues (ii) In Bloom	Cllr. Welch Chair of LPAOS
24/12/07	PLANNING Refer to Appendix A for full listing	Town Clerk
24/12/08	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made since the last meeting (ii) Presentation of bank balances as at 5 December 2024	Cllr. Byers, Chair of the F&E Committee
24/12/09	STAFFING	Cllr. Ledger Chair of the

DESCRIPTION		ACTION
	Part 2	Staffing Committee
<p>AGENDA – PART 2 – CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</p> <p><i>The proposal is for:</i> <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i> <i>Councillors are asked to agree this action and only this will be minuted.</i></p>		
24/12/10	<p>TIME AND DATE OF NEXT MEETING</p> <p>The date and time of the next meeting is 14 January 2025 @ 7.00 PM</p>	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 24/12/07 PLANNING**FYLDE COUNCIL****Applications Received**

Application No.	Date	Location	Proposal
24/0674	11 NOV 2024	4 SHERBURN AVENUE KIRKHAM PR4 2JU	SINGLE STOREY REAR EXTENSION.
24/0675	13 NOV 2024	PRINCE'S MEADOW LAND OFF A585 KIRKHAM	APPLICATION TO DISCHARGE CONDITION 30 (ALTERATION OF EXTERNAL CONSTRUCTION MATERIALS TO PLOTS 122-126 AND 161-162 INCLUSIVE) ON PLANNING PERMISSION 23/0166. ISSUED, SEE BELOW.
24/0676	11 NOV 2024	PRINCE'S MEADOW LAND OFF A585 KIRKHAM	APPLICATION TO DISCHARGE CONDITION 3 (FOUL AND SURFACE WATER DRAINAGE SCHEME), CONDITION 4 (TRAVEL PLAN), CONDITION 5 (BAT AND BIRD BOXES) ON TO PLOTS PLANNING PERMISSION 23/0167.

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0567	25 NOV 2024 APPROVE CERTIFICATE	EASTFIELD MELLOR ROAD KIRKHAM PR4 2HP	CERTIFICATE OF LAWFUL DEVELOPMENT FOR THE PROPOSED USE OF A DWELLINGHOUSE (USE CLASS C3) AS A HOME FOR TWO YOUNG PEOPLE (BETWEEN 8 TO 18 YEARS OF AGE) WITH CARE PROVIDED 24 HOURS A DAY BY UP TO TWO NON-RESIDENT CARERS WORKING IN SHIFTS (USE CLASS C2).
24/0675	18 NOV 2024 ISSUED	PRINCE'S MEADOW LAND OFF A585 KIRKHAM	APPLICATION TO DISCHARGE CONDITION 30 (ALTERATION OF EXTERNAL CONSTRUCTION MATERIALS TO PLOTS 122-126 AND 161-162 INCLUSIVE) ON PLANNING PERMISSION 23/0166.
24/0563	15 NOV 2024 GRANTED	28 HUDSON DRVIE KIRKHAM PR4 2ER	SINGLE STOREY REAR EXTENSION.

APPENDIX B: Agenda Item 24/12/08 FINANCES

(ii) To ratify the payment of invoices made since the last meeting:

Corporate Current Transactions

Kirkham Town Council

For the period 13 November 2024 to 5 December 2024

Date	Description	Debit	Credit
Corporate Current			
Opening Balance		47,126.73	0.00
14 Nov 2024	Receipt	188.00	0.00
14 Nov 2024	Receipt	120.00	0.00
14 Nov 2024	Receipt	40.50	0.00
14 Nov 2024	Receipt	72.00	0.00
14 Nov 2024	Receipt	37.50	0.00
15 Nov 2024	Payment: Remembrance service refreshments	0.00	30.95
15 Nov 2024	Receipt	0.00	500.00
15 Nov 2024	Receipt	36.00	0.00
15 Nov 2024	Payment: Lancashire Computer Services cable	0.00	8.00
15 Nov 2024	Payment: RSS TM & Events Remembrance service	0.00	552.00
15 Nov 2024	Payment: Lostock Memorial Band Remembrance service	0.00	420.00
15 Nov 2024	Payment: DPR Plumbing Services WC repairs WSHP	0.00	300.00
15 Nov 2024	Payment: Arch Forge Blacksmiths cenotaph handrail	0.00	1,400.00
15 Nov 2024	Payment: Arch Forge Blacksmiths soldier in Memorial Gdr	0.00	1,400.00
15 Nov 2024	Payment: JDF Homeworks windowcleaning CC	0.00	25.00
16 Nov 2024	Payment: Santander bank fees	0.00	67.85
18 Nov 2024	Receipt	33.75	0.00
19 Nov 2024	Receipt	28.00	0.00
19 Nov 2024	Receipt	15.00	0.00
21 Nov 2024	Receipt	12,974.63	0.00
21 Nov 2024	Receipt	42.00	0.00
21 Nov 2024	Receipt	200.00	0.00
21 Nov 2024	Receipt	40.50	0.00
22 Nov 2024	Payment: Intrak Sound & Light Remembrance service	0.00	330.00
22 Nov 2024	Payment: Lawns Farm Christmas trees	0.00	675.00
22 Nov 2024	Payment: PDW Print Design Web Remembrance booklet	0.00	413.00
22 Nov 2024	Payment: Divine Signs Ltd St Georges signs	0.00	312.83
22 Nov 2024	Payment: S Hall Contracting St Georges pond	0.00	400.00
22 Nov 2024	Weebly Website	0.00	12.69
24 Nov 2024	Payment: Microsoft subscriptions	0.00	82.32
25 Nov 2024	Receipt	33.75	0.00
25 Nov 2024	Receipt	15.00	0.00
25 Nov 2024	Receipt	60.00	0.00
25 Nov 2024	Receipt	40.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Receipt	72.00	0.00
27 Nov 2024	Payment: Amazon UK water filter	0.00	36.00
28 Nov 2024	Receipt	40.50	0.00
28 Nov 2024	Payment: British Gas Lite (Gas CC)	0.00	588.43
29 Nov 2024	Receipt: VAT 126	13,811.51	0.00
29 Nov 2024	Receipt	36.00	0.00
29 Nov 2024	Receipt	150.00	0.00
29 Nov 2024	Salary	0.00	3,322.16
29 Nov 2024	Payment: British Gas Lite (Gas WSHP)	0.00	76.25
02 Dec 2024	Payment: Churchill Security Ltd keyholding WSHP	0.00	57.16
02 Dec 2024	Payment: Churchill Security Ltd keyholding CC	0.00	57.16
02 Dec 2024	Receipt	432.00	0.00
02 Dec 2024	Payment: Maxigiene legionella testing	0.00	96.00
02 Dec 2024	Payment: Arch Forge Blacksmiths brackets Xmas lights	0.00	960.00
02 Dec 2024	Payment: Sanderson Facilities Limited boiler repair CC	0.00	366.00
02 Dec 2024	Payment: Sanderson Facilities Limited boiler repair CC	0.00	892.78
02 Dec 2024	Payment: Fylde Council rates	0.00	572.00
02 Dec 2024	Payment: Fylde Council rates	0.00	58.00
02 Dec 2024	Payment: Fylde Council rates	0.00	576.00
02 Dec 2024	Payment: Fylde Council rates	0.00	75.00
02 Dec 2024	Payment: Fylde Council grounds maintenance	0.00	17,169.60
02 Dec 2024	Receipt	90.00	0.00
02 Dec 2024	Receipt	189.00	0.00
03 Dec 2024	Receipt	105.00	0.00
03 Dec 2024	Receipt	180.00	0.00
03 Dec 2024	Receipt	28.00	0.00
04 Dec 2024	Receipt	180.00	0.00
04 Dec 2024	Payment: JSW Leasing Ltd photocopier	0.00	180.00
Total Corporate Current		29,866.64	32,012.18
Closing Balance		44,981.19	0.00
Total		29,866.64	32,012.18

(iii) Presentation of Bank Balances as at 5 December 2024:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency	
		Current Balance	Current Available Balance
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£44,897.84	£44,897.84
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£70,848.45	£70,848.45
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£223,170.83	£223,170.83
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,772.24	£2,772.24
<u>09-02-22 11160694</u> EVENTS	GBP	£3,418.84	£3,418.84

1 - 5 Accounts

Total Values

Current balance: £345,108.20