



KIRKHAM

TOWN COUNCIL

The Community Centre
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 Kirkham
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 14 JANUARY 2025, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

MEETING WITH KIRKHAM CHRISTMAS LIGHTS 6.00 PM

MEETING WITH BEN LAYZELL, HEAD OF CARR HILL HIGH SCHOOL 6.30 PM

PUBLIC PARTICIPATION Residents of Kirkham are invited to attend, and an opportunity will be given for them to speak during the open forum, refer to 25/01/04 below.

AGENDA – PART 1

	DESCRIPTION	ACTION
25/01/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
25/01/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council’s Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
25/01/03	MINUTES OF THE PREVIOUS MEETING <i>To accept as a correct record the minutes of the meeting held on 10 December 2024.</i>	Mayor
25/01/04	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
25/01/05	LANCASHIRE CONSTABULARY - POLICING MATTERS (i) Verbal Update	
25/01/06	MATTERS ARISING FROM PREVIOUS MEETING (i) Amended minutes. (ii) Mill Street Car Park – Lamp Replacement	Brief update Town Clerk

DESCRIPTION		ACTION
	(iii) Kirkham Grammar School Field (iv) Morgan and Morecambe Wind Farms (v) Eagles Court Car Park	
25/01/07	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) Essential Work Pavillion Barnfield (iii) Boiler, Community Centre (iv) Kirkham Grammar School Field (v) Highways Reporting Update (vi) Eagles Court Car Park (vii) Christmas Lights	Chair
25/01/08	LEISURE PARKS AND OPEN SPACES (i) Feedback of LPAOS Issues	Cllr. Welch Chair of LPAOS
25/01/09	PLANNING Refer to Appendix A for full listing	Town Clerk
25/01/10	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during December 2024 (ii) Presentation of bank balances as of 9 January 2025 (iii) Precept 2025/26	Cllr. Byers, Chair of the F&E Committee
25/01/11	BOOKINGS General update	Town Clerk
25/01/12	STAFFING Deferred	Cllr. Ledger Chair of the Staffing Committee
<p>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</p> <p><i>The proposal is for: Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business. Councillors are asked to agree this action and only this will be minuted.</i></p>		
25/01/13	Time and date of next meeting is 11 February 2025 @ 7.00 PM	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 25/01/09 PLANNING**FYLDE COUNCIL****Applications Received**

Application No.	Date	Location	Proposal
24/0720	2 JAN 2025	60 RIBBY ROAD KIRKHAM PR4 2BA	EXTENSION AND ALTERATION OF THE DWELLING: 1. TWO STOREY FRONT AND FIRST FLOOR SIDE EXTENSION; 2. SINGLE STOREY REAR EXTENSION.
25/0005	8 JAN 2025	52 RIBBY ROAD KIRKHAM PR4 2BA	SINGLE STOREY REAR EXTENSION FOLLOWING DEMOLITION OF EXISTING CONSERVATORY AND OUTBUILDING.

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0674	12 DEC 2024 GRANTED	4 SHERBURN AVENUE KIRKHAM PR4 2JU	SINGLE STOREY REAR EXTENSION.
24/0523	24 DEC 2024 GRANTED	LANCASHIRE CONSTABULARY FRECKLETON STREET KIRKHAM PR4 2SN	PARTIAL REPLACEMENT OF RAILING WITH A WALL AND INCREASE OF EXISTING WALL HEIGHT TO SOUTHERN BOUNDARY WITH HEIGHT OF BOTH ELEMENTS RANGING FROM 2.1M TO 2.3M, INCREASE OF EXISITING WALL HEIGHT TO NORTHERN BOUNDARY TO 2.2M AND PROVISION OF GATED ENTRANCE TO NORTH OF BUILDING.

APPENDIX B: Agenda Item 25/01/10 FINANCES

- (i) To ratify the payment of invoices made from the Corporate Current Account during December 2024:

Date	Description	Debit	Credit	Running Balance
		£	£	£
Opening Balance		64,836.89		64,836.89
02 Dec 2024	Payment: Maxigiene	0.00	96.00	64,740.89
02 Dec 2024	Payment: Churchill Security Ltd	0.00	57.16	64,683.73
02 Dec 2024	Payment: Sanderson Facilities Limited	0.00	892.78	63,790.95
02 Dec 2024	Payment: Fylde Council	0.00	576.00	63,214.95
02 Dec 2024	Payment: Arch Forge Blacksmiths	0.00	960.00	62,254.95
02 Dec 2024	Payment: Fylde Council	0.00	572.00	61,682.95
02 Dec 2024	Payment: Fylde Council	0.00	75.00	61,607.95
02 Dec 2024	Receipt: Room Hire	33.75	0.00	61,641.70
02 Dec 2024	Payment: Fylde Council	0.00	17,169.60	44,472.10
02 Dec 2024	Payment: Churchill Security Ltd	0.00	57.16	44,414.94
02 Dec 2024	Receipt: Room Hire	432.00	0.00	44,846.94
02 Dec 2024	Payment: Sanderson Facilities Limited	0.00	366.00	44,480.94
02 Dec 2024	Payment: Fylde Council	0.00	58.00	44,422.94
02 Dec 2024	Receipt: Room Hire	90.00	0.00	44,512.94
02 Dec 2024	Receipt: Room Hire	189.00	0.00	44,701.94
02 Dec 2024	Payment: Sentinel IT	0.00	104.00	44,597.94
03 Dec 2024	Receipt: Room Hire	105.00	0.00	44,702.94
03 Dec 2024	Receipt: Room Hire	28.00	0.00	44,730.94
03 Dec 2024	Receipt: Room Hire	180.00	0.00	44,910.94
04 Dec 2024	Receipt: Room Hire	180.00	0.00	45,090.94
04 Dec 2024	Payment: JSW Leasing Ltd	0.00	180.00	44,910.94
04 Dec 2024	Receipt: Room Hire	15.00	0.00	44,925.94
04 Dec 2024	Payment: Evolve Document Solutions	0.00	68.60	44,857.34
05 Dec 2024	Receipt: Room Hire	40.50	0.00	44,897.84
06 Dec 2024	Payment: Woodys	0.00	19.18	44,878.66
06 Dec 2024	Payment: Fylde Council	0.00	135.90	44,742.76
06 Dec 2024	Payment: ST Electrical Contractors	0.00	240.00	44,502.76
06 Dec 2024	Nest Pensions	0.00	160.60	44,342.16
09 Dec 2024	Receipt: Room Hire	68.82	0.00	44,410.98
09 Dec 2024	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	16.32	44,394.66
09 Dec 2024	Payment: British Gas Lite (Electric WSHP)	0.00	43.92	44,350.74
09 Dec 2024	Payment: British Gas Lite (Electric Recreation Ground)	0.00	10.04	44,340.70
10 Dec 2024	Receipt: Room Hire	1,026.00	0.00	45,366.70
10 Dec 2024	Payment: Xero (UK) Ltd	0.00	39.60	45,327.10
10 Dec 2024	Receipt: Room Hire	15.00	0.00	45,342.10
11 Dec 2024	Receipt: Room Hire	72.00	0.00	45,414.10
11 Dec 2024	Payment: Everflow	0.00	156.41	45,257.69
11 Dec 2024	Payment: Telefonica UK Limited	0.00	400.67	44,857.02
12 Dec 2024	Receipt: Room Hire	1,281.00	0.00	46,138.02
12 Dec 2024	Receipt: Room Hire	40.50	0.00	46,178.52
13 Dec 2024	Payment: PDW Print Design Web	0.00	120.00	46,058.52
13 Dec 2024	Receipt: Room Hire	36.00	0.00	46,094.52
13 Dec 2024	Payment: Premier Plumbing and Heating	0.00	686.00	45,408.52
13 Dec 2024	Payment: Knight Air Products	0.00	102.24	45,306.28
13 Dec 2024	Payment: Ken Linford Gardencare Ltd	0.00	818.22	44,488.06
13 Dec 2024	Payment: Grundys Ironmonger	0.00	17.95	44,470.11
13 Dec 2024	Ad Hoc (Room Hire)	0.00	56.00	44,414.11
13 Dec 2024	Payment: The Street Kitchen	0.00	763.20	43,650.91
17 Dec 2024	Payment: Santander	0.00	72.65	43,578.26
17 Dec 2024	Receipt: Room Hire	144.00	0.00	43,722.26
18 Dec 2024	Zurich Municipal Insurance	650.00	0.00	44,372.26
19 Dec 2024	Receipt: Room Hire	15.00	0.00	44,387.26
19 Dec 2024	Receipt: Room Hire	40.50	0.00	44,427.76
20 Dec 2024	Payment: Town Crier	0.00	20.00	44,407.76
20 Dec 2024	Payment: Kirkham & Wesham Advertiser	0.00	297.50	44,110.26

20 Dec 2024	Payment: Zurich Municipal Insurance	0.00	30.37	44,079.89
20 Dec 2024	Payment: Arch Forge Blacksmiths	0.00	90.00	43,989.89
20 Dec 2024	Payment: JDF Homeworks	0.00	25.00	43,964.89
20 Dec 2024	Receipt: Room Hire	252.00	0.00	44,216.89
20 Dec 2024	HMRC	0.00	2,732.78	41,484.11
22 Dec 2024	Weebly Website	0.00	12.81	41,471.30
23 Dec 2024	Receipt: Room Hire	66.50	0.00	41,537.80
23 Dec 2024	Receipt: Room Hire	0.00	1.12	41,536.68
24 Dec 2024	Payment: Microsoft	0.00	82.32	41,454.36
26 Dec 2024	Receipt: Room Hire	40.50	0.00	41,494.86
27 Dec 2024	Receipt: Room Hire	36.00	0.00	41,530.86
27 Dec 2024	Payment: BT	0.00	423.68	41,107.18
27 Dec 2024	Prepayment: EDF	0.00	1,813.27	39,293.91
30 Dec 2024	Payment: Evolve Document Solutions	0.00	40.79	39,253.12
30 Dec 2024	Receipt: Room Hire	432.00	0.00	39,685.12
30 Dec 2024	Payment: British Gas Lite (Gas WSHP)	0.00	124.78	39,560.34
30 Dec 2024	Payment: British Gas Lite (Gas CC)	0.00	1,149.17	38,411.17
31 Dec 2024	Staff Salaries	0.00	3,157.66	35,253.51
31 Dec 2024	Bank Transfer from Corporate Current to Events	0.00	50.00	35,203.51
31 Dec 2024	Bank Transfer from Corporate Current to Events	0.00	50.00	35,153.51
31 Dec 2024	Bank Transfer from Corporate Current to Events	0.00	50.00	35,103.51
31 Dec 2024	Bank Transfer from Corporate Current to Events	0.00	300.00	34,803.51
31 Dec 2024	Bank Transfer from Events to Corporate Current	100.00	0.00	34,903.51
31 Dec 2024	Bank Transfer from Corporate Current to Events	0.00	148.46	34,755.05
31 Dec 2024	Payment: Sentinel IT	0.00	104.00	34,651.05
31 Dec 2024	Payment: Fylde Council	0.00	17,169.60	17,481.45
31 Dec 2024	Receipt: Room Hire	60.00	0.00	17,541.45
31 Dec 2024	Receipt: Room Hire	36.00	0.00	17,577.45
31 Dec 2024	Receipt: Room Hire	129.00	0.00	17,706.45
		5,834.07	52,964.51	17,706.45

Account Details

Sort Code:	09-02-22	Account number:	10693324
Account type:	Current & Deposit	Account Alias:	CORPORATE CURRENT
Currency:	GBP	BIC:	
Last Statement available:	02/01/2025	IBAN:	GB25ABBY09022210693324

Click on the narrative for full details of the transaction.

[Search For Transactions](#)

Transaction Details

Date	Narrative	Transaction Type	Debit	Credit	Current Balance
31/12/2024	FASTER PAYMENTS RECEIPT REF.22961 inv FROM VICKERY PM	923 - BANK TRANSFER - CREDIT		129.00 GBP	17,706.45 GBP

(ii) Presentation of bank balances as of 9 January 2025:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£27,059.06	£27,059.06	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£61,020.54	£61,020.54	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£223,942.27	£223,942.27	Expanded Balance
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,701.84	£2,701.84	Expanded Balance
<u>09-02-22 11160694</u> EVENTS	GBP	£3,916.95	£3,916.95	Expanded Balance

1 - 5 Accounts

Total Values

Current balance: £318,640.66