



KIRKHAM

TOWN COUNCIL

The Community Centre
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 12 NOVEMBER 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

MEETING WITH KIRKHAM JUNIORS FOOTBALL CLUB 6.00PM

MEETING WITH ANDREA SELLEY, KIRKHAM CULTURAL CONSORTIUM 6.30PM

PUBLIC PARTICIPATION Residents of Kirkham are invited to attend and an opportunity will be given for them to speak during the open forum, refer to 24/11/04 below.

AGENDA – Part 1

	DESCRIPTION	ACTION
24/11/01	Apologies for Absence <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
24/11/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
24/11/03	Minutes of the Previous Meeting <i>To accept as a correct record the minutes of the meeting held on 8 October 2024.</i>	Mayor
24/11/04	Public Participation – Kirkham Residents <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
24/11/05	Lancashire Constabulary - Policing Matters (i) Verbal Update	
24/11/06	Matters Arising from Previous Meeting (i) Mill Street Car Park - Lighting (ii) Pavement Parking (iii) Eagles Court Car Park	Brief update Town Clerk
24/11/07	Mayors Announcements (i) Amendment to 11 June 2024 Minutes (24/06/07 (iv))	Chair

DESCRIPTION		ACTION
	<p><i>The Chair asked for formal ratification of the decision to reject the licenced premises 87 Station Road.</i></p> <ul style="list-style-type: none"> (ii) Events Attended (iii) Remembrance Sunday Feedback (iv) Disabled Facility Community Centre (v) Grant William Segar Hodgson (vi) Essential Work Pavillion Barnfield (vii) Boiler, Community Centre (viii) Lighting Replacement (ix) Kirkham Grammar School Field (x) Highways Reporting Update (xi) Blessing of the Crib (xii) Work to Support Christmas Lights Event 	
24/11/08	<p>Leisure Parks and Open Spaces</p> <ul style="list-style-type: none"> (i) Feedback of LPAOS Issues (ii) In Bloom 	Cllr. Welch Chair of LPAOS
24/11/09	<p>Planning</p> <p>Refer to Appendix A for full listing</p>	Town Clerk
24/11/10	<p>Finances</p> <ul style="list-style-type: none"> (i) Finance and Events Committee Update (verbal) <p>Refer to Appendix B for detail:</p> <ul style="list-style-type: none"> (ii) To ratify the payment of invoices (iii) Presentation of bank balances as at 7 November 2024 	Cllr. Byers, Chair of the F&E Committee
24/11/11	<p>Bookings</p> <p>General update</p>	Town Clerk
24/11/12	<p>Staffing</p> <p>Part 2</p>	Cllr. Ledger Chair of the Staffing Committee
<p>AGENDA – Part 2 – Confidential items to be discussed In Committee (if applicable)</p> <p><i>The proposal is for:</i></p> <p><i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i></p> <p><i>Councillors are asked to agree this action and only this will be minuted.</i></p>		
24/11/13	Time and date of next meeting is 10 December 2024 @ 7.00 PM	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 24/11/09 PLANNING

FYLDE COUNCIL

Applications Received

Application No.	Date	Location	Proposal
24/0602	10 OCT 2024	2 LUNESDALE ROAD KIRKHAM PR4 2HS	SINGLE STOREY REAR EXTENSION.
24/0562	10 OCT 2024	15 THE CLOSE KIRKHAM PR4 2UL	EXTENSION AN ALTERATION OF THE DWELLING: 1. 2 NO. STOREY FRONT EXTENSIONS TO FORM CONSERVATORY AND PORCH; 2. SINGLE STOREY REAR EXTENSION; 3. DETACHED OUTBUILDING WITHIN FRONT GARDEN; 4. 1.8M FENCE WITH GATE POST TO FRONT GARDEN.
24/0591	7 OCT 2024	4 SHERBURNE AVENUE KIRKHAM PR4 2JU	SINGLE STOREY REAR EXTENSION. <i>NOTE: NOW GRANTED, SEE BELOW</i>
24/0599	15 OCT 2024	THE BARN TARNBRICK FARM THE BUNGALOW BLACKPOOL ROAD KIRKHAM PR4 2RE	CHANGE OF USE OF AGRICULTURAL LAND TO DOMESTIC CURTILAGE AND ERECTION OF DOMESTIC GARAGE.
24/0601	15 OCT 2024	3-5 BLACKPOOL ROAD KIRKHAM PR4 2RE	VARIATION OF CONDITION 2 (APPROVED PLANS) OF PLANNING PERMISSION 19/1037 TO INTRODUCE A SERIES OF CHANGES TO PLOT1 – A REPOSITIONING OF THE DWELLING, A REDUCED CURTILAGE AREA, A REVISED BOUNDARY TREATMNET, CONSEQUENTIAL CHANGES TO THE ACCESS AND DRAINAGE ARRANGEMENTS.
24/0605	18 OCT 2024	BRYNING FERN NURSERIES BRYNING FERN LAND KIRKHAM PR4 2BQ	SINGLE STOREY SIDE AND REAR EXTENSION TO GARAGE, CONVERSION OF GARAGE TO ANCILLARY RESIDENTAIL ACCOMMODATION ASSOCIATED TO BRYNING FERN NURSERIES, BRYNING FERN LANE, KIRKHAM, PR4 2BQ, AND CONSTRCUTION OF 2.4M FENCE TO NORTHERN BOUNDARY OF PROPERTY.

Application No.	Date	Location	Proposal
24/0609	15 OCT 2024	THE SHIPPON TARNBRICK HOUSE BLACKPOOL ROAD KIRKHAM PR4 2RE	CHANGE OF USE OF AGRICULTURAL LAND TO DOMESTIC CURTILAGE AND ERECTION OF DOMESTIC GARAGE.
24/0619	15 OCT 2024	1 GARDEN STREET KIRKHAM PR4 2TU	SINGLE STOREY REAR EXTENSION AND DORMER TO REAR ROOF PLANE.
24/0523	5 NOV 2024	LANCASHIRE CONSTABULARY FRECKLETON STREET KIRKHAM PR4 2SN	PARTIAL REPLACEMENT OF RAILINGS WITH A WALL AND INCREASE OF EXISTING WALL HEIGHT TO SOUTHERN BOUNDARY WITH HEIGHT OF BOTH ELEMENTS RANGING FROM 2.1M TO 2.3M, INCREASE OF EXISTING WALL HEIGHT TO NORTHERN BOUNDARY TO 2.2M AND PROVISION OF GATED ENTRANCE TO NORTH OF BUILDING.

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0591	5 NOV 2024 GRANTED	4 SHERBURN AVENUE KIRKHAM PR4 2JU	SINGLE STOREY REAR EXTENSION.

APPENDIX B: Agenda Item 24/11/10 FINANCES

(ii) To ratify the payment of invoices (total value £12,229.87):

Payable Invoice Detail

Kirkham Town Council

For the period 1 October 2024 to 30 October 2024

Status contains Awaiting Approval

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE	
Andrew Richardson					
30 Oct 2024	242560	Screwfix	Screwfix: Soil pipe to create socket for Christmas tree at CC	12.59	12.59
Total Andrew Richardson				12.59	
Elizabeth Squires					
20 Oct 2024	242559	B&M	Teabags for Remembrance Sunday 2024	5.49	5.49
Total Elizabeth Squires				5.49	
Kirkham & Wesham Advertiser					
29 Oct 2024	KW789		Remembrance Sunday advert 2024	79.50	79.50
Total Kirkham & Wesham Advertiser				79.50	
Leith Facilities Ltd					
23 Oct 2024	000956		Riser stand for dishwasher CC	90.00	90.00
30 Oct 2024	000954		Garage roof trim 9 Regency Crescent	66.00	66.00
Total Leith Facilities Ltd				156.00	
Premier Plumbing and Heating					
3 Oct 2024	INV854		WSHP legionella repairs	870.00	-
3 Oct 2024	INV854		Supply & fit double check valve to bib tap	870.00	90.00
3 Oct 2024	INV854		Supply & fit hot water labels	870.00	120.00
3 Oct 2024	INV854		Supply & fit TMV to hot & cold pipework & calibrate temperatures	870.00	560.00
3 Oct 2024	INV854		Remove dead league pipe to cold mains supply	870.00	100.00
Total Premier Plumbing and Heating				870.00	
Rentokil					
24 Oct 2024	22265843		Rentokil 15/11/24 to 14/02/25	290.40	290.40
Total Rentokil				290.40	
Total				1,413.98	

Payable Invoice Detail

Kirkham Town Council

For the period 1 October 2024 to 6 November 2024

Status contains Awaiting Approval

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE
CJ Jetz Limited				
31 Oct 2024	CJ09804	Jetting of Bentley Drive, CCTV and Mech Real x 3 days	5,788.80	5,788.80
31 Oct 2024	CJ09805	Drainage works to the Pavilion on Barnfield	3,000.00	3,000.00
Total CJ Jetz Limited				8,788.80
Divine Signs Ltd				
25 Oct 2024	11252	Parking/EV Charging point signs	336.42	228.42
25 Oct 2024	11252	Installation of signs	336.42	108.00
Total Divine Signs Ltd				336.42
Elizabeth Squires				
3 Nov 2024	242562 Water	Reimburse LS for bottled water for Remembrance Sunday supplied by Kirkham Bierhaus (no receipt)	20.00	20.00
3 Nov 2024	242562 Makro	Reimburse LS for refreshments for Remembrance Sunday bought from Makro	9.20	-
3 Nov 2024	242562 Makro	Teaspoon	9.20	4.77
3 Nov 2024	242562 Makro	Wooden Knife	9.20	4.43
Total Elizabeth Squires				29.20
Grundys Ironmonger				
2 Oct 2024	4386 242561	Wire wool	17.97	3.99
2 Oct 2024	4386 242561	Graffiti remover	17.97	5.99
2 Oct 2024	4386 242561	Key for WSHP Store Room	17.97	5.00
2 Oct 2024	4386 242561	Hacksaw Set (CC condensate pipe)	17.97	2.99
Total Grundys Ironmonger				17.97
Maxigiene				
23 Oct 2024	34563C	Legionella testing Oct 24 CC	96.00	48.00
23 Oct 2024	34563C	Legionella testing Oct 24 WSHP	96.00	48.00
Total Maxigiene				96.00
Ningbo				
4 Nov 2024	139809	Steel Emperor Chair Blue	1,386.00	1,332.00
4 Nov 2024	139809	Delivery Charge	1,386.00	54.00
Total Ningbo				1,386.00
PDW Print Design Web				
31 Oct 2024	27482	Website hosting Oct 24	120.00	120.00
Total PDW Print Design Web				120.00
Woodys				
30 Oct 2024	I0041026	Limestone grit	27.12	9.72
30 Oct 2024	I0041026	Grit sand	27.12	9.72
INVOICE DATE REFERENCE DESCRIPTION INVOICE TOTAL BALANCE				
30 Oct 2024	I0041026	25kg bag cement	27.12	7.68
30 Oct 2024	I0041027	3.6m length sawn treated timber for shuttering for plinth (Memorial Gardens)	14.38	14.38
Total Woodys				41.50
Total				10,815.89

(iii) Presentation of Bank Balances as at 7 November 2024:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£21,377.17	£21,377.17	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£95,644.44	£95,644.44	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£222,381.22	£222,381.22	Expanded Balance
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,872.54	£2,872.54	Expanded Balance
<u>09-02-22 11160694</u> EVENTS	GBP	£3,419.54	£3,419.54	Expanded Balance
1 - 5 Accounts				
Total Values				
Current balance:		£345,694.91		
Current available balance:		£345,694.91		