



# KIRKHAM

## TOWN COUNCIL

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**MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 8 OCTOBER 2024 AT 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**PUBLIC PARTICIPATION** Residents of Kirkham are invited to attend and an opportunity will be given for them to speak during the open forum, refer to 24/10/04 below.

### AGENDA – Part 1

DESCRIPTION		ACTION
24/10/01	Apologies for Absence <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
24/10/02	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
24/10/03	<b>Minutes of the Previous Meeting</b> <i>To accept as a correct record the minutes of the meeting held on 10 September 2024.</i>	Mayor
24/10/04	<b>Public Participation – Kirkham Residents</b> <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
24/10/05	<b>Lancashire Constabulary - Policing Matters</b> (i) Verbal Update	
24/10/06	<b>Matters Arising from Previous Meeting</b> (i) Revised Standing Orders (ii) Regalia cases	Brief update Town Clerk
24/10/07	<b>Mayors Announcements</b> (i) Events Attended (ii) Annual Governance Return – External Auditor Report (iii) Disabled Facility Community Centre (iv) Grant William Segar Hodgson (v) Website Domain	Chair

DESCRIPTION		ACTION
	(vi) Essential Work Pavillion Barnfield (vii) Boiler, Community Centre (viii) Financial Review (ix) Lighting replacement vs additional costs in year (x) Kirkham Grammar School field (xi) Highways Reporting Update	
24/10/08	<b>Leisure Parks and Open Spaces</b> (i) Feedback of LPAOS Committee 3 October 2024 (ii) Berkley Close (iii) Market Square (iv) In Bloom	<b>Cllr. Welch Chair of LPAOS</b>
24/10/09	<b>Planning</b> Refer to <b>Appendix A</b> for full listing.	<b>Town Clerk</b>
24/10/10	<b>Finances</b> Refer to <b>Appendix B</b> for detail: (i) To agree payment of invoices (ii) Presentation of bank balances as at 3 October 2024 (iii) Finance and Events Committee Feedback	<b>Cllr. Byers, Chair of the F&amp;E Committee</b>
24/10/11	<b>Bookings</b> General update	<b>Town Clerk</b>
24/10/12	<b>Staffing</b> Part 2	<b>Cllr. Ledger Chair of the Staffing Committee</b>
<p><b>AGENDA – Part 2 – Confidential items to be discussed In Committee (if applicable)</b></p> <p><i>The proposal is for: Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business. Councillors are asked to agree this action and only this will be minuted.</i></p>		
24/10/13	<b>Time and date of next meeting is 12 November 2024 @ 7.00 PM</b>	

**Elizabeth Squires**  
**Town Clerk**

**APPENDIX A: Agenda Item 24/10/09 PLANNING  
FYLDE COUNCIL**

**Applications Received**

<b>Application No.</b>	<b>Date</b>	<b>Location</b>	<b>Proposal</b>
24/0424	19 SEPT 2024	17 SANDHURST CLOSE KIRKHAM PR4 2JG	FIRST FLOOR FRONT AND SIDE EXTENSION.
24/0563	24 SEPT 2024	28 HUDSON DRIVE KIRKHAM PR4 2ER	SINGLE STOREY REAR EXTENSION.

**Decisions Made**

<b>Application No.</b>	<b>Date and Decision</b>	<b>Location</b>	<b>Proposal</b>
23/0167	20 SEPT 2024 Approve subject to 106	PRINCE'S MEADOWS LAND OFF A585 KIRKHAM	FULL PLANNING APPLICATION FOR ERECTION OF 14 RESIDENTIAL UNITS AND ASSOCIATED WORKS.

## APPENDIX B: Agenda Item 24/10/10 FINANCES

(i) To agree payment of invoices (total value £3,401.95):

### Payable Invoice Detail

Kirkham Town Council  
For the period 1 April 2024 to 3 October 2024

Status contains Awaiting Approval

INVOICE DATE	REFERENCE	DESCRIPTION	INVOICE TOTAL	BALANCE
<b>Elizabeth Squires</b>				
25 Sept 2024	242545	Land Registry: Purchase of title deed LAN84350 - land to West of Church St (People's Park). Liz Squires to be reimbursed.	6.00	6.00
<b>Total Elizabeth Squires</b>				<b>6.00</b>
<b>Grundys Ironmonger</b>				
3 Oct 2024	4373 242547	Graffiti cleaning brushes	40.99	12.99
3 Oct 2024	4373 242547	5 x keys (WSHP kitchen to corridor)	40.99	27.50
3 Oct 2024	4373 242547	1 x self adhesive hook	40.99	0.50
<b>Total Grundys Ironmonger</b>				<b>40.99</b>
<b>JDF Homeworks</b>				
3 Oct 2024	242546	Window Cleaning CC	20.00	20.00
<b>Total JDF Homeworks</b>				<b>20.00</b>
<b>Knight Air Products</b>				
25 Sept 2024	331971	Toilet freshener/bin liners/hand towels/disinfectant/chlorine tabs	132.96	132.96
<b>Total Knight Air Products</b>				<b>132.96</b>
<b>Maxigiene</b>				
28 Aug 2024	34255C	Legionella Monitoring CC Sep 24	96.00	48.00
28 Aug 2024	34255C	Legionella Monitoring WSHP Sep 24	96.00	48.00
<b>Total Maxigiene</b>				<b>96.00</b>
<b>PSK Landscapes</b>				
25 Sept 2024	317	Removal and replacement of fence due to fallen tree (People's Park)	1,420.00	1,420.00
<b>Total PSK Landscapes</b>				<b>1,420.00</b>
<b>Town Centre Trees</b>				
25 Sept 2024	224686	17 Christmas trees for top of market square & Kirkgate centre	1,326.00	1,360.00
25 Sept 2024	224686	Discount for early payment	1,326.00	(34.00)
<b>Total Town Centre Trees</b>				<b>1,326.00</b>
<b>Total</b>				<b>3,041.95</b>

(ii) Payments requiring formal ratification (total value £4,636.98)

30/09/2024	<u>BILL PAYMENT VIA FASTER PAYMENT TO HMRC Cumbernauld REFERENCE HMRC Q2 2024-25 , MANDATE NO MPG</u>	962 - BANK TRANSFER - DEBIT	2,757.48 GBP
25/09/2024	<u>BILL PAYMENT VIA FASTER PAYMENT TO NRI Security Ltd REFERENCE NRI 1360 &amp; 1364 , MANDATE NO MPG</u>	962 - BANK TRANSFER - DEBIT	1,150.00 GBP
25/09/2024	<u>BILL PAYMENT VIA FASTER PAYMENT TO Vinny Shaw REFERENCE NW Locksmiths , MANDATE NO MPG</u>	962 - BANK TRANSFER - DEBIT	184.50 GBP
25/09/2024	<u>TRANSFER TO Lumley Designs REFERENCE Invoice 4314</u>	962 - BANK TRANSFER - DEBIT	545.00 GBP

(iii) Presentation of Bank Balances as at 3 October 2024:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£38,144.97	£38,144.97	<u>Expanded Balance</u>
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£170,317.20	£170,317.20	<u>Expanded Balance</u>
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£221,521.41	£221,521.41	<u>Expanded Balance</u>
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,868.34	£2,868.34	<u>Expanded Balance</u>
<u>09-02-22 11160694</u> EVENTS	GBP	£2,754.29	£2,754.29	<u>Expanded Balance</u>