



MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 12 NOVEMBER 2024, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

ATTENDEES:

Chris Hopkinson	Councillor (Cllr.) and Chair
Neil Byers	Cllr.
James Cameron	Cllr.
Diane Ireland	Cllr.
Shaun Patchett	Cllr.
Peter Sutcliffe	Cllr.
Michelle Welch	Cllr.
Tony Wellings	Cllr.
Elizabeth Squires - Minutes	Town Clerk

24/11/01 APOLOGIES FOR ABSENCE

To accept apologies for absence.

Apologies were received from Cllrs. Stewart Jones and Maggie Ledger.

24/11/02 DECLARATIONS OF INTEREST

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Cllr. Welch and the Town Clerk declared an interest in payments being made.

24/11/03 MINUTES OF THE PREVIOUS MEETING

To accept as a correct record the minutes of the Town Council Meeting held on 8 October 2024.

The minutes were proposed and seconded by Cllrs. who had attended and they voted to accept as a true record.

Voting: 6 for, 0 against, 0 abstentions.

24/11/04 PUBLIC PARTICIPATION

Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.

There were no members of the public in attendance.

24/11/05 POLICING

PC Sarah Roberts from Lancashire Constabulary provided an update of policing matters.

24/11/06 MATTERS ARISING

Matters arising from the previous meeting were addressed as part of the agenda, except for:

(i) Mill Street Lighting

The order for essential lighting works on Mill Street has been placed.

(ii) Pavement Parking

Parking on the pavement areas within Kirkham was discussed. Cllrs. to email the Town Clerk so that there can be a co-ordinated response to the consultation process.

(iii) Eagles Court Car Park

The reinstatement of Eagles Court car park was discussed. Marking of individual bays is required. Cllrs. discussed the agreement with Eric Wright for them to reinstate and mark out the car park. Marking out of the car park and recharging Eric Wright was proposed and seconded. Cllrs. voted:

Voting: 8 for, 0 against, 0 abstentions.

ACTION: Town Clerk to contact Eric Wright about marking out the car park.

Cllrs. discussed limiting parking on Eagles Court to 2 hours. The consensus of this discussion was not to limit parking. This was proposed and seconded. Cllrs. voted not to limit parking.

Voting: 6 for, 2 against, 0 abstentions.

24/11/07 MAYORS ANNOUNCEMENTS

(i) Amendment to 11 June 2024 Minutes

The Town Clerk informed the meeting that the recording to support minute 24/06/07 (iv) clearly stated 87 Poulton Street. The minute had been recorded as 87 Station Road and required amendment.

(ii) Events Attended

The Mayor and Cllr. Wellings supported the Remembrance Sunday Service at Wesham.

(iii) Remembrance Sunday Feedback

The Town Clerk reported that there had been positive response to the Town's service. Cllrs. agreed that the turn-out was very good. Constructive feedback requested a clearer remit insofar as where formal attendees stand, around the Cenotaph and the order of return to the Community Centre. The Town Clerk proposed that a clear edit be sent out the week before the event. Cllr. Wellings stated that he would co-ordinate around the Cenotaph. The order of march and

the Mayor to inspect the troops at the Community Centre to be added to the next print of the service.

The Town Clerk informed the meeting that those attendees who were not named as wreath layers (due to their non-response) be added to next year's wreath laying list.

(iv) **Town Crier**

The Town Council have been approached asking if they would consider having a Town Crier. There would be no charge for this service, however an annual stipend be provided by way of a contribution to outfit costs. The adoption of a Town Crier and an annual stipend was proposed and seconded. Cllrs. voted:

Voting: 8 for, 0 against, 0 abstentions.

(v) **Disabled Facility Community Centre**

The disabled facility is operational and will be administered by Danfo.

(vi) **Grant, William Segar Hodgson**

The grant has been paid by Fylde Council.

(vii) **Essential Work Barnfield**

All work has now been completed except for the re-connection of water.

(viii) **Boiler, Community Centre**

The survey to evaluate why the boiler is not working has been completed. A number of installation issues have been identified with both the boiler and the water heater; further work is required to make safe these assets.

(ix) **Kirkham Grammar School**

The Chair reported the outcome of a meeting held with Kirkham Grammar School in respect of surface water flowing onto Bentley Drive.

(x) **Highways Reporting**

Deferred.

(xi) **Blessing of the Crib**

The Town Clerk updated the Cllrs. about the forthcoming event, scheduled for week commencing 9 December 2024. The crib is to be sited at the Market Square. The use of a local vendor was proposed and seconded. Cllr. Wellings declared an interest and did not vote. The remaining seven Cllrs. voted:

Voting: 7 for, 0 against, 1 abstention.

(xii) **CCTV Grant**

The Town Clerk informed the meeting that a grant had been approved in principle for additional CCTV. Cllrs. discussed areas to be enhanced by CCTV.

ACTION: The Town Clerk to obtain a quote for CCTV installation.

(xiii) **Kirkham Juniors Football Club**

A request from Kirkham Juniors Football Club for grit bins (for the storage of top soil for the William Segar Hodgson) was proposed and seconded. Cllrs. voted:

Voting: 8 for, 0 against, 0 abstentions.

(xiv) **Kirkham Cultural Consortium**

A grant request from Kirkham Cultural Consortium to support the Christmas Lights event was discussed. This was proposed and seconded. Cllrs. voted:

Voting: 6 for, 0 against, 2 abstentions.

(xv) **Work to Support Christmas Lights Event**

The Town Clerk informed the meeting that the owners of the properties around Market Square have requested that when the Christmas trees are removed that the canopy and drainage pipes are cleaned.

24/11/08 LPAOS

(i) **In Bloom**

Cllr. Welch provided an update on In Bloom issues. In Bloom achieved a Silver Gilt award in the Britain in Bloom, North West, Small Town Category.

24/11/09 PLANNING

Fylde Council planning details are added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Cllrs. when they are received by the Town Clerk.

(i) **Applications:**

Applications were presented and discussed. All of the applications were proposed and seconded with no objections raised with the exception of one application, where more information is required.

ACTION: Town Clerk to request further information from Fylde Council and feed this back to the Cllrs.

(ii) **Decisions:**

Decisions were noted.

Cllrs. voted on all planning applications and decisions:

Voting: 8 for, 0 against, 0 abstentions.

24/11/10 FINANCES

(i) **Finance and Events Committee Update**

Cllr. Byers provided an overview of events scheduled for 2025, and Cllrs. discussed the forthcoming Burns Night event.

(ii) **Ratification of the Payment of Invoices**

The Town Clerk outlined the process for paying invoices on a weekly basis. The payment of invoices was ratified, proposed, and seconded. Cllrs. voted:

Voting: 8 for, 0 against, 0 abstentions.

(iii) **Presentation of Bank Balances as at 7 November 2024**

Cllrs. noted the bank balances as at 7 November 2024. The Town Clerk informed the meeting that an additional amount had been transferred from the Business Reserve, pending the VAT Return reimbursement.

24/11/11 BOOKINGS

(i) **General Update**

There continue to be additional bookings at the William Segar Hodgson Pavillion.

PART 2 EXCLUSION OF PRESS AND PUBLIC – CONFIDENTIAL ITEMS DISCUSSION (IN COMMITTEE)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and this will be minuted.

Councillors agreed exclusion of the members of the public (no attendees), and no press were present.

No issues discussed.

24/11/12 DATE AND TIME OF NEXT MEETING

The next meeting will be held on Tuesday 10 December 2024 @ 7.00 pm.

Signed

Cllr. Hopkinson, Mayor and Chair

Elizabeth Squires, Town Clerk