



KIRKHAM TOWN COUNCIL

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MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 8 OCTOBER 2024, 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM

Attendees:

Chris Hopkinson	Councillor (Cllr.) and Chair
James Cameron	Cllr.
Maggie Ledger	Cllr.
Shaun Patchett	Cllr.
Peter Sutcliffe	Cllr.
Michelle Welch	Cllr.
Elizabeth Squires - Minutes	Town Clerk

24/10/01 Apologies for Absence

To accept apologies for absence.

Apologies were received from Cllrs. Byers, Jones, Ireland and Wellings.

24/10/02 Declarations of Interest

To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.

Cllr. Welch and the Town Clerk declared an interest in payments being made.

24/10/03 Minutes of the Previous Meeting

To accept as a correct record the minutes of the Town Council Meeting held on 10 September 2024.

The minutes were proposed and seconded by Cllrs. who had attended and they voted to accept as a true record.

Voting: 6 for, 0 against, 0 abstention.

24/10/04 Public Participation

Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.

There were two members of the public in attendance discussing with Cllrs., work undertaken near Berkley Close, re-siting of the Crib from Town End to the Market Square, working with Cubbins to place a helter-skelter on the Market Square on Saturday 14 June 2025 and the resurrection of the 'Town Trail'.

Moving the Crib to Market Square was proposed and seconded and Cllrs. voted.

Voting: 6 for, 0 against, 0 abstentions.

24/10/05 Policing

Lancashire Constabulary were not in attendance, the Town Clerk to request that they attend the next meeting to provide an update.

24/10/06 Matters Arising

Matters arising from the previous meeting were addressed as part of the agenda, except for:

(i) Revised Standing Orders

Ratified and will be proof read and posted onto the website.

(ii) Regalia Cases

These have been ordered.

24/10/07 Mayors Announcements

(i) Events Attended

The Mayor opened the Oktoberfest at the request of the Bierhaus.

(ii) AGAR

The Town Clerk walked through the final AGAR report. This will be posted onto the Town Council's website.

(iii) Disabled Facility Community Centre

The Town Clerk provided an update on the disabled facility. This will be added to the Town Council's insurance when formally handed over.

(iv) Grant – William Segar Hodgson

The grant, expenditure ring-fenced for William Segar Hodgson, has been approved by Fylde Council.

(v) Website

There were some minor accessibility issues with the new website; these have been resolved. The former website domain will be retained for a further year. This was proposed and seconded. Cllrs. voted to keep the domain.

Voting: 6 for, 0 against, 0 abstentions.

(vi) Pavillion

The Town Clerk updated the Cllrs. about work on the pavilion and asked the Cllrs. to ratify the decision for work to be undertaken to reconnect a water supply to the pavilion on Barnfield.

This was proposed and seconded. Cllrs. voted:

Voting: 6 for, 0 against, 0 abstentions.

(vii) Boiler, Community Centre

The Town Clerk provided Cllrs. with an update about the boiler at the Community Centre. Options were discussed. The need for a survey was proposed and seconded. Cllrs. voted.

Voting: 6 for, 0 against, 0 abstentions.

(viii) Highways Report

Deferred due to the absence of Cllr. Jones.

(ix) Financial Review

The Town Clerk provided an update on expenditure to date and provided detail about assumptions to estimate the 2024/25 outturn. Progress against 2024/25 projects was discussed. The lighting replacement for Mill Street car park may still need to go ahead.

ACTION: The Town Clerk to gather further information in respect of the quote to replace lighting on Mill Street car park.

The work required on St. George's Park and Kirkham Grammar School was discussed, the cost for this work was proposed and seconded. Cllrs. voted.

Voting: 6 for, 0 against, 0 abstentions.

24/10/08

LPAOS

Feedback LPAOS Committee

(i) Routine Maintenance of Wooded Areas

The Town Clerk updated the Cllrs. about work to undertake routine maintenance of the Town Council's wooded areas.

(ii) Gritting Contract

The Town Clerk raised with the Cllrs. the quote for winter gritting. The expenditure was proposed and seconded. Cllrs. voted.

Voting: 6 for, 0 against, 0 abstentions.

(iii) Market Square

Cllrs. discussed the use of Market Square for entertainment purposes.

(iv) Poulton Street

Cllrs. discussed traffic activity on Poulton Street and on pavement parking. This responsibility lies with Lancashire County Council.

ACTION: The Town Clerk to pass this onto Kirkham's County Councillor.

(v) In Bloom

Cllr. Welch outlined planting proposals for 2025 and the future use of perennials for designated flower beds. The planting was proposed and seconded. Cllrs. voted:

Voting: 6 for, 0 against, 0 abstentions.

Cllrs. also discussed the siting of planters in 2025, and new planters for the Market Square. In Bloom own the Town Centre planters and the bee hive.

The Town Clerk informed the Cllrs. that the red marking on the fish stones is attributable to algae and also reported that Memorial Park will be reinstated in 2025.

(vi) Additional Items

Car parking spaces were discussed. Eagle's Court to be re-marked.

ACTION: The Town Clerk to obtain a quote for the marking of Eagle's Court.

24/10/09

Planning

Planning details were added to the Kirkham Town Council meeting agenda. These continue to be forwarded to the Cllrs. when they are received by the Town Clerk.

(i) Applications: Fylde Council

Applications were presented. A further application was presented. All of the applications were proposed and seconded with no objections raised.

(ii) Decisions: Fylde Council

Decisions were noted and a further two decisions were presented.

Cllrs. voted on all planning applications and decisions:

Voting: 6 for, 0 against, 0 abstention.

24/10/10 Finances

(i) To Agree the Payment of Invoices

Invoices listed were agreed for payment and three additional invoices were also agreed.

These were proposed and seconded. Cllrs. voted.

Voting: 6 for, 0 against, 0 abstention.

(ii) To Ratify the Payment of Invoices

The pre-meeting payment of invoices were ratified; these were proposed and seconded.

Cllrs. voted.

Voting: 6 for, 0 against, 0 abstention.

(iii) Presentation of Bank Balances as at 3 October 2024

Cllrs. noted the bank balances as at 3 October 2024.

24/10/11 Bookings

General Update

There continue to be additional bookings at the William Segar Hodgson Pavillion.

Part 2 Exclusion of Press and Public – Confidential Items Discussion (In Committee)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and this will be minuted.

Councillors agreed exclusion of the members of the public (no attendees), and no press were present.

No issues discussed.

24/10/12 Date and Time of Next Meeting

The next meeting will be held on Tuesday 12 November 2024 @ 7.00 pm.

Signed



Cllr. Hopkinson, Mayor and Chair



Elizabeth Squires, Town Clerk

12 November 2024

