



KIRKHAM

TOWN COUNCIL

The Community Centre
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MEMBERS OF THE COUNCIL ARE SUMMONED TO A MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 8 APRIL 2025, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO APPOINT A MAYOR AND DEPUTY MAYOR FOR 2025/26

AGENDA

	DESCRIPTION	ACTION
25/04/01B	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
25/04/02B	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
25/04/03	MINUTES OF THE PREVIOUS MEETING <i>To accept as a correct record the minutes of the meeting held on 11 March 2025.</i>	Mayor
25/04/04	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
25/04/05	LANCASHIRE CONSTABULARY - POLICING MATTERS (i) Verbal Update	
25/04/06	MATTERS ARISING FROM PREVIOUS MEETING (i) Market Square Lighting (ii) Use of William Segar Hodgson Fields	Brief update Town Clerk
25/04/07	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) Town Centre Shop Watch Scheme (iii) Mayor Making (iv) IT Assets and Support (v) Lighting Memorial Way (vi) Shop Watch Scheme (vii) Memorial Park Water Leak	Chair

DESCRIPTION		ACTION
	(viii) Parking – Church Street (ix) Memorial Bench (x) Accusation Fylde Councillor (xi) Vacancy - Update	
25/04/08	LEISURE PARKS AND OPEN SPACES (i) Feedback LPAOS Committee 3 April 2025 (ii) In Bloom Update	Cllr. Welch Chair of LPAOS
25/04/09	PLANNING Refer to Appendix A for full listing	Town Clerk
25/04/10	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during March 2025 (ii) Presentation of bank balances as at 3 April 2025	Cllr. Byers, Chair of the F&E Committee
25/04/11	BOOKINGS General update	Town Clerk
25/04/12	STAFFING Part 2	Cllr. Ledger Chair of the Staffing Committee
<p>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</p> <p><i>The proposal is for: Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business. Councillors are asked to agree this action and only this will be minuted.</i></p>		
25/04/13	Time and date of next meeting is 25 April 2025 @ 7.00 PM	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 25/04/09 PLANNING**FYLDE COUNCIL****Applications Received**

Application No.	Date	Location	Proposal
25/0136	14 MAR 2025	16 WYRE AVENUE KIRKHAM PR4 2YE	EXTENSION AND ALTERATIONS TO FORM: 1. SINGLE STOREY REAR EXTENSION; 2. DORMER TO REAR ROOF PLANE.
25/0176	24 MAR 2025	34 DOWBRIDGE KIRKHAM PR4 2YL	SINGLE-STOREY SIDE AND REAR EXTENSION FOLLOWING THE DEMOLITION OF EXISTING SINGLE-STOREY REAR EXTENSION.
25/0147	26 MAR 2025	PRINCE'S MEADOW LAND OFF A585 KIRKHAM	APPLICATION TO VARY THE WORDING OF CONDITION 14 (NOISE MITIGATION) ON PLANING PERMISSION 23/0166.
25/0167	27 MAR 2025	57-69 POULTON STREET KIRKHAM PR4 2AJ	PRIOR APPROVAL FOR A PROPOSED CHANGE OF USE OF FIRST FLOOR UNITS FROM COMMERCIAL, BUSINESS AND SERVICE (USE CLASS E) TO 6 NO. APARTMENTS (USE CLASS C3) BY VIRTUE OF SCHEDULE 2, PART 3, CLASS MA OF THE TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT) (ENGLAND) ORDER 2015 (AS AMENDED).

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0720	21 MAR 2025 GRANTED	60 RIBBY ROAD KIRKHAM PR4 2BA	EXTENSION AND ALTERATION OF THE DWELLING: 1. TWO STOREY FRONT EXTENSION; 2. FIRST FLOOR SIDE EXTENSION AND 2 STOREY SIDE EXTENSION; 3. PARTIAL RENDER OF THE DWELLING; AND 4. REPLACEMENT WINDOWS.

APPENDIX B: Agenda Item 25/04/10 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account during March 2025:

Corporate Current				
Opening Balance		23,083.97	0.00	23,083.97
01 Mar 2025	Receipt - Monta	208.71	0.00	23,292.68
03 Mar 2025	Payment: Fyide Council	0.00	58.00	23,234.68
03 Mar 2025	Receipt - room hire	22.18	0.00	23,256.86
03 Mar 2025	Payment: Sentinel IT	0.00	104.00	23,152.86
03 Mar 2025	Payment: Fyide Council	0.00	75.00	23,077.86
03 Mar 2025	Payment: Ad Hoc (Room Hire)	0.00	0.06	23,077.80
03 Mar 2025	Receipt - room hire	90.00	0.00	23,167.80
03 Mar 2025	Payment: Evolve Document Solutions	0.00	41.60	23,126.20
03 Mar 2025	Payment: Fyide Council	0.00	572.00	22,554.20
03 Mar 2025	Payment: British Gas Lite (Gas WSHP)	0.00	64.02	22,490.18
03 Mar 2025	Payment: British Gas Lite (Gas WSHP)	0.00	193.62	22,296.56
04 Mar 2025	Receipt - room hire	15.00	0.00	22,311.56
04 Mar 2025	Receipt - room hire	72.00	0.00	22,383.56
05 Mar 2025	Receipt - room hire	324.00	0.00	22,707.56
05 Mar 2025	Receipt - room hire	28.00	0.00	22,735.56
05 Mar 2025	Receipt - room hire	28.00	0.00	22,763.56
05 Mar 2025	Receipt - room hire	144.00	0.00	22,907.56
06 Mar 2025	Receipt - room hire	1,245.00	0.00	24,152.56
06 Mar 2025	Receipt - room hire	74.25	0.00	24,226.81
06 Mar 2025	Nest Pensions	0.00	148.47	24,078.34
06 Mar 2025	Payment: JSW Leasing Ltd	0.00	180.00	23,898.34
07 Mar 2025	Payment: Grundys Ironmonger	0.00	28.98	23,869.36
07 Mar 2025	Payment: Ken Linford Gardencare Ltd	0.00	818.22	23,051.14
07 Mar 2025	Payment: Maxiqlene	0.00	96.00	22,955.14
07 Mar 2025	Receipt - room hire	188.00	0.00	23,143.14
07 Mar 2025	Payment: Altitude Services	0.00	2,867.40	20,275.74
07 Mar 2025	Receipt - room hire	36.00	0.00	20,311.74
07 Mar 2025	Receipt - room hire	144.00	0.00	20,455.74
10 Mar 2025	Payment: Xero (UK) Ltd	0.00	39.60	20,416.14
11 Mar 2025	Payment: British Gas Lite (Electric Recreation Ground)	0.00	10.04	20,406.10
11 Mar 2025	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	16.44	20,389.66
11 Mar 2025	Payment: Everflow	0.00	372.92	20,016.74
11 Mar 2025	Payment: British Gas Lite (Electric WSHP)	0.00	48.45	19,968.29
11 Mar 2025	Receipt - room hire	15.00	0.00	19,983.29
12 Mar 2025	Receipt - room hire	112.00	0.00	20,095.29
12 Mar 2025	Receipt - room hire	22.50	0.00	20,117.79
12 Mar 2025	Receipt - room hire	35.00	0.00	20,152.79
12 Mar 2025	Receipt - room hire	148.46	0.00	20,301.25
13 Mar 2025	Receipt - room hire	72.00	0.00	20,373.25
13 Mar 2025	Receipt - room hire	99.00	0.00	20,472.25
13 Mar 2025	Payment: Telefonica UK Limited	0.00	400.67	20,071.58
13 Mar 2025	Receipt - room hire	74.25	0.00	20,145.83
16 Mar 2025	Payment: Santander	0.00	65.75	20,080.08
18 Mar 2025	Receipt - Allotment	34.41	0.00	20,114.49
18 Mar 2025	Receipt - room hire	28.00	0.00	20,142.49
18 Mar 2025	Receipt - room hire	15.00	0.00	20,157.49
19 Mar 2025	Payment: Ad Hoc (Room Hire)	0.00	50.00	20,107.49
19 Mar 2025	Payment: Harrison Weaver Electricals Limited	0.00	5,653.20	14,454.29
19 Mar 2025	Payment: Harrison Weaver Electricals Limited	0.00	180.00	14,274.29
19 Mar 2025	Receipt - Allotment	34.41	0.00	14,308.70
19 Mar 2025	Payment: Black Box Security	0.00	1,069.42	13,239.28
19 Mar 2025	Payment: PDW Print Design Web	0.00	420.00	12,819.28
20 Mar 2025	Receipt - room hire	74.25	0.00	12,893.53
20 Mar 2025	Payment: Amazon UK	0.00	11.08	12,882.45
21 Mar 2025	Payment: Knight Air Products	0.00	72.06	12,810.39
21 Mar 2025	Receipt - room hire	36.00	0.00	12,846.39
21 Mar 2025	Payment: Knight Air Products	0.00	72.06	12,774.33
21 Mar 2025	Payment: Stephen Burgess Installations	0.00	280.00	12,494.33
21 Mar 2025	Payment: Amazon UK	0.00	14.98	12,479.35
21 Mar 2025	Payment: Amazon UK	0.00	10.00	12,469.35
21 Mar 2025	Payment: Amazon UK	0.00	13.74	12,455.61
22 Mar 2025	Weebly Website	0.00	12.35	12,443.26
24 Mar 2025	Refund - overpayment (Scottish Power)	1,364.03	0.00	13,807.29
24 Mar 2025	Payment: British Gas Lite (Gas CC)	0.00	819.16	12,988.13
24 Mar 2025	Payment: EDF	0.00	3,475.89	9,512.24
25 Mar 2025	Receipt - room hire	15.00	0.00	9,527.24
25 Mar 2025	Receipt - room hire	1,080.00	0.00	10,607.24
25 Mar 2025	Payment: Microsoft	0.00	82.32	10,524.92
25 Mar 2025	Refund - overpayment	72.06	0.00	10,596.98
26 Mar 2025	Bank Transfer from Business Reserve to Corporate Current	10,000.00	0.00	20,596.98
26 Mar 2025	Bank Transfer from Business Reserve to Corporate Current	20,000.00	0.00	40,596.98
26 Mar 2025	Payment: BT	0.00	423.68	40,173.30
27 Mar 2025	Receipt - room hire	74.25	0.00	40,247.55
27 Mar 2025	Receipt - room hire	28.00	0.00	40,275.55
28 Mar 2025	HMRC	0.00	2,726.45	37,549.09
28 Mar 2025	Payment: Fyide Council	0.00	17,169.60	20,379.49
28 Mar 2025	Payment: M G Payroll	0.00	89.64	20,289.85
28 Mar 2025	Payment: New Vision Services Ltd	0.00	2,130.00	18,159.85
28 Mar 2025	Payment: New Vision Services Ltd	0.00	1,980.00	16,179.85
28 Mar 2025	Payment: British Gas Lite (Gas WSHP)	0.00	116.69	16,063.16
29 Mar 2025	Receipt - room hire	56.00	0.00	16,119.16
30 Mar 2025	Payment: Amazon UK	0.00	10.89	16,108.27
30 Mar 2025	Payment: Amazon UK	0.00	5.48	16,102.79
30 Mar 2025	Payment: Amazon UK	0.00	18.88	16,083.91
30 Mar 2025	Payment: Amazon UK	0.00	11.86	16,072.05
30 Mar 2025	Payment: Amazon UK	0.00	14.00	16,058.05
30 Mar 2025	Payment: Amazon UK	0.00	20.09	16,037.96
31 Mar 2025	Payment: Sentinel IT	0.00	104.00	15,933.96
31 Mar 2025	Receipt - room hire	432.00	0.00	16,365.96
31 Mar 2025	Staff Salaries	0.00	3,286.40	13,079.56
31 Mar 2025	Receipt - room hire	72.00	0.00	13,151.56
31 Mar 2025	Receipt - room hire	150.00	0.00	13,301.56
Total Corporate Current		36,762.76	46,545.17	13,301.56
Closing Balance		13,301.56	0.00	13,301.56
Total		36,762.76	46,545.17	(9,782.41)

(ii) Presentation of bank balances as of 3 April 2025:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£12,641.99	£12,641.99	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£11,370.66	£11,370.66	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£226,149.32	£226,149.32	Expanded Balance
09-02-22 11147170 KTC IN BLOOM	GBP	£2,436.48	£2,436.48	Expanded Balance
09-02-22 11160694 EVENTS	GBP	£2,403.17	£2,403.17	Expanded Balance