



KIRKHAM

TOWN COUNCIL

The Community Centre
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 11 FEBRUARY 2025, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

MEETING WITH KIRKHAM CHRISTMAS LIGHTS - 6.00 PM

MEETING WITH PROPERTY WORLD - 6.30 PM

PUBLIC PARTICIPATION Residents of Kirkham are invited to attend, and an opportunity will be given for them to speak during the open forum, refer to 25/02/04 below.

AGENDA – PART 1

	DESCRIPTION	ACTION
25/02/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
25/02/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
25/02/03	MINUTES OF THE PREVIOUS MEETING <i>To accept as a correct record the minutes of the meeting held on 14 January 2025.</i>	Mayor
25/02/04	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
25/02/05	LANCASHIRE CONSTABULARY - POLICING MATTERS (i) Verbal Update	

DESCRIPTION		ACTION
25/02/06	MATTERS ARISING FROM PREVIOUS MEETING (i) Wrangway Wood (ii) Mill Street Car Park – Lighting (iii) Eagles Court (iv) Lighting Market Square (v) Water Leak Memorial Park (vi) The Loom	Brief update Town Clerk
25/02/07	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) Boiler, Community Centre (iii) Christmas Lights (iv) Property World (v) Highways Reporting Update (Cllr. Jones) (vi) Lancashire and South Cumbria Councillor Briefing (Cllr. Jones) (vii) Bowling Green (viii) Kirkham Baths (ix) Peoples' Park (x) Kirkham Juniors FC (xi) William Segar Hodgson, Banking Hub (xii) Precept 2025/26	Chair
25/02/08	LEISURE PARKS AND OPEN SPACES (i) Feedback of LPAOS Issues	Cllr. Welch Chair of LPAOS
25/02/09	PLANNING Refer to Appendix A for full listing	Town Clerk
25/02/10	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during January 2025 (ii) Presentation of bank balances as of 6 February 2025	Cllr. Byers, Chair of the F&E Committee
25/02/11	BOOKINGS General update	Town Clerk
25/02/12	STAFFING Part 2	Cllr. Ledger Chair of the Staffing Committee

PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and only this will be minuted.

25/02/13	Time and date of next meeting is 11 March 2025 @ 7.00 PM	
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Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 25/02/09 PLANNING**FYLDE COUNCIL****Applications Received**

None noted

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0562	30 JAN 25 GRANTED	15 THE CLOSE KIRKHAM PR4 2UL	EXTENSION AND ALTERATION OF THE DWELLING: 1. SINGLE STOREY FRONT EXTENSION TO FORM PORCH; 2. SINGLE STOREY REAR EXTENSION 3. DETACHED OUTBUILDING WITHIN SIDE GARDEN 4. 1.8M HIGH GATE AND 1.5M HIGH GATE POST TO FRONT BOUNDARY.

APPENDIX B: Agenda Item 25/02/10 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account during January 2025:

Corporate Current Transactions Kirkham Town Council For the period 1 January 2025 to 31 January 2025

Date	Description	Debit	Credit	Running Balance
Corporate Current				
Opening Balance		17,708.46	0.00	17,708.46
02 Jan 2025	Receipt - room hire	40.50	0.00	17,748.96
02 Jan 2025	Payment: Fyde Council	0.00	75.00	17,673.96
02 Jan 2025	Payment: Fyde Council	0.00	58.00	17,615.96
02 Jan 2025	Payment: Fyde Council	0.00	576.00	17,039.96
02 Jan 2025	Payment: Churchill Security Ltd	0.00	57.16	16,982.79
02 Jan 2025	Payment: Fyde Council	0.00	572.00	16,410.79
02 Jan 2025	Payment: Churchill Security Ltd	0.00	57.16	16,353.63
03 Jan 2025	Receipt - room hire	184.50	0.00	16,538.13
03 Jan 2025	Receipt - room hire	72.00	0.00	16,610.13
05 Jan 2025	Payment: Amazon UK	0.00	43.90	16,566.23
06 Jan 2025	Receipt - room hire	45.00	0.00	16,609.23
07 Jan 2025	Nest Pensions	0.00	145.44	16,463.79
07 Jan 2025	Payment: Amazon UK	0.00	4.08	16,459.71
07 Jan 2025	Bank Transfer from Business Reserve to Corporate Current	10,000.00	0.00	26,459.71
07 Jan 2025	Payment: Amazon UK	0.00	129.99	26,329.72
08 Jan 2025	Receipt - room hire	15.00	0.00	26,344.72
08 Jan 2025	Payment: British Gas Lite (Electric WSHP)	0.00	44.82	26,299.90
08 Jan 2025	Payment: British Gas Lite (Electric Recreation Ground)	0.00	9.71	26,290.19
08 Jan 2025	Payment: Xero (UK) Ltd	0.00	39.60	26,250.59
08 Jan 2025	Receipt - room hire	28.00	0.00	26,278.59
08 Jan 2025	Receipt - room hire	828.00	0.00	27,106.59
08 Jan 2025	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	16.03	27,090.56
09 Jan 2025	Payment: Slimming World (Oliver Gilbride Hobbs)	40.50	0.00	27,131.06
10 Jan 2025	Payment: Scottish Power	0.00	1,364.03	25,767.03
10 Jan 2025	Payment: M G Payroll	0.00	89.64	25,677.39
10 Jan 2025	Payment: Telefonica UK Limited	0.00	400.67	25,276.72
10 Jan 2025	Payment: Fyde Council	56.00	0.00	25,332.72
10 Jan 2025	Payment: Altitude Services	0.00	3,710.36	21,622.36
10 Jan 2025	Payment: Hallmaster	0.00	265.00	21,357.36
10 Jan 2025	Payment: Ad Hoc (Room Hire)	0.00	50.00	21,307.36
10 Jan 2025	Payment: Maxiglens	0.00	96.00	21,211.36
10 Jan 2025	Payment: PDW Print Design Web	0.00	120.00	21,091.36
10 Jan 2025	Receipt - room hire	36.00	0.00	21,127.36
13 Jan 2025	Payment: Everflow	23.29	0.00	21,150.65
13 Jan 2025	Payment: Everflow	0.00	99.01	21,051.64
13 Jan 2025	Receipt - room hire	90.00	0.00	21,141.64
14 Jan 2025	Payment: Amazon UK	0.00	4.99	21,136.65
14 Jan 2025	Receipt - room hire	15.00	0.00	21,151.65
14 Jan 2025	Receipt - room hire	1,080.00	0.00	22,231.65
15 Jan 2025	Prepayment: Scottish Power	0.00	1,364.03	20,867.62
15 Jan 2025	Receipt - room hire	170.00	0.00	21,037.62
15 Jan 2025	Receipt - room hire	47.25	0.00	21,084.87
15 Jan 2025	Receipt - room hire	54.00	0.00	21,138.87
16 Jan 2025	Receipt - room hire	72.00	0.00	21,210.87
16 Jan 2025	Payment: Santander	0.00	64.70	21,146.17
16 Jan 2025	Receipt - room hire	188.00	0.00	21,334.17
16 Jan 2025	Receipt - room hire	130.00	0.00	21,464.17
16 Jan 2025	Receipt - room hire	74.25	0.00	21,538.42
21 Jan 2025	Receipt - room hire	15.00	0.00	21,553.42
22 Jan 2025	Weebly Website	0.00	13.16	21,540.26
22 Jan 2025	Receipt - room hire	28.00	0.00	21,568.26
22 Jan 2025	Groundwork.org.uk	1,000.00	0.00	22,568.26
23 Jan 2025	Receipt - room hire	216.00	0.00	22,784.26
23 Jan 2025	Receipt - room hire	54.00	0.00	22,838.26
23 Jan 2025	Receipt - room hire	74.25	0.00	22,912.51
24 Jan 2025	Payment: Premier Plumbing and Heating	0.00	345.00	22,567.51
24 Jan 2025	Payment: Kenman Roller Shutters	0.00	120.00	22,447.51
24 Jan 2025	Payment: Microsoft	0.00	82.32	22,365.19
24 Jan 2025	Payment: Elizabeth Squires Burns Night	0.00	175.70	22,189.49
24 Jan 2025	Payment: Ken Linford Gardencare Ltd	0.00	232.76	21,956.73
25 Jan 2025	Payment: Amazon UK	0.00	48.99	21,907.74
27 Jan 2025	Payment: British Gas Lite (Gas CC)	0.00	856.73	21,051.01
27 Jan 2025	HMRC	23,790.65	0.00	44,841.66
28 Jan 2025	Receipt - room hire	15.00	0.00	44,856.66
29 Jan 2025	Receipt - room hire	224.00	0.00	45,080.66
29 Jan 2025	Payment: British Gas Lite (Gas WSHP)	0.00	117.71	44,962.95
30 Jan 2025	Receipt - room hire	526.50	0.00	45,489.45
30 Jan 2025	Payment: Evolve Document Solutions	0.00	40.80	45,448.65
30 Jan 2025	Receipt - room hire	74.25	0.00	45,522.90
31 Jan 2025	Payment: Fyde Council	0.00	17,169.60	28,353.30
31 Jan 2025	Payment: Divine Signs Ltd	0.00	201.48	28,151.82
31 Jan 2025	Receipt - room hire	84.00	0.00	28,235.82
31 Jan 2025	Payment: Divine Signs Ltd	0.00	54.00	28,181.82
31 Jan 2025	Receipt - room hire	36.00	0.00	28,217.82
31 Jan 2025	Payment: Ken Linford Gardencare Ltd	0.00	322.80	27,895.02
31 Jan 2025	Payment: Sentinel IT	0.00	100.40	27,794.62
31 Jan 2025	Payment: Maxiglens	0.00	96.00	27,698.62
31 Jan 2025	Staff Salary	0.00	3,175.34	24,523.28
Total Corporate Current		38,428.84	32,810.11	24,523.28
Closing Balance		24,523.28	0.00	24,523.28
Total		38,428.84	32,810.11	8,818.83

(ii) Presentation of bank balances as of 6 February 2025:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£23,914.71	£23,914.71	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£61,173.46	£61,173.46	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£224,716.37	£224,716.37	Expanded Balance
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,655.73	£2,655.73	Expanded Balance
<u>09-02-22 11160694</u> EVENTS	GBP	£2,605.07	£2,605.07	Expanded Balance
1 - 5 Accounts				
Total Values				

Current balance: £315,065.34