



KIRKHAM

TOWN COUNCIL

The Community Centre
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Kirkham
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 10 FEBRUARY 2026, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PRE MEET WITH PROPERTY WORLD – 6.00 PM

AGENDA

DESCRIPTION		ACTION
26/02/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
26/02/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
26/02/03	MINUTES OF THE PREVIOUS MEETING (i) <i>To accept as a correct record the minutes of the meeting held on 13 January 2026.</i>	Mayor
26/02/04	MEETING WITH LANCASHIRE CONSTABULARY.	Jan Unsworth
26/02/05	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
26/02/06	LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT & COMMUNITIES) (i) Update	Cllr. Josh Roberts
26/02/07	MATTERS ARISING FROM PREVIOUS MEETING (i) Boiler at the Community Centre – Update	Brief update Town Clerk
26/02/08	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) 2026/27 Precept	Chair
26/02/09	LEISURE PARKS AND OPEN SPACES (i) LPAOS Issues	Cllr. Hopkinson

DESCRIPTION		ACTION
	<ul style="list-style-type: none"> • 2026/27 Contract with Fylde Council • Bowling Club • Trees – St. George's Park • Trees – Wrangway Wood • Peoples' Park • Allotments inc. Tenant Request (ii) In Bloom Update	Chair of LPAOS Town Clerk
26/02/10	PLANNING Refer to Appendix A for full listing	Town Clerk
26/02/11	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during January 2026 (ii) Presentation of bank balances as at 5 February 2026 (iii) Transfer of Funds	Cllr. Byers, Chair of the F&E Committee
26/02/12	EVENTS (i) Update	Cllr. Byers, Chair of the F&E Committee
26/02/13	BOOKINGS (i) Update	Town Clerk
26/02/14	STAFFING Part 2	Cllr. Ledger Chair of the Staffing Committee
PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE) <i>The proposal is for:</i> <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i> <i>Councillors are asked to agree this action and only this will be minuted.</i>		
26/02/15	DATE AND TIME OF NEXT MEETING The next Town Council meeting will be held on 10 March 2026 at the Community Centre, Kirkham	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 26/02/09 PLANNING**FYLDE COUNCIL****Applications Received**

Application No.	Date	Location	Proposal
26/0019	9 JAN 2026	14 STATION ROAD KIRKHAM PR4 2AS	CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE FROM OFFICES (CLASS E) TO RESIDENTIAL ACCOMMODATION (CLASS C3).
26/0025	13 JAN 2026	8 POULTON STREET KIRKHAM PR4 2AB	RETROSPECTIVE CHANGE OF USE FROM AN ESTATES AGENT & MORTGAGE BROKER (CLASS E C I & II) TO A NAIL & BEAUTY SALON (CLASS E C III).
26/0072	2 FEB 2026	29 STATION ROAD KIRKHAM PR4 2HA	PRIOR APPROVAL FOR CHANGE OF USE OF VACANT BUILDERS OFFICE (USE CLASS E(G)(I)), TO ONE DWELLING HOUSE (USE CLASS C3), PURSUANT TO SCHEDULE 2, PART 3, CLASS MA OF THE TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT) (ENGLAND) ORDER 2015.

Decisions Made

Application No.	Date and Decision	Location	Proposal
25/0683	8 JAN 2026 GRANTED	KIRKGATE CENTRE KIRKGATE KIRKHAM PR4 2UU	ADDITION AND REPLACEMENT OF SOME WINDOWS TO REAR ELEVATIONS OF THE BUILDING.
25/0562	12 JAN 2026 GRANTED	CARR HILL HIGH SCHOOL ROYAL AVENUE KIRKHAM PR4 2ST	PROPOSED INSTALLATION OF AIR SOURCE HEAT PUMPS.
25/0619	15 JAN 2026 GRANTED	15 BROOKLANDS AVENUE KIRKHAM PR4 2BW	EXTENSION AND ALTERATION OF THE DWELLING: 1. ENLARGEMENT OF EXISTING DORMER TO REAR ELEVATION; 2. ADDITION OF SINGLE STOREY REAR EXTENSION; 3. EXTERNAL RENDERTING OF DWELLING AND REPLACEMENT OF UPVC CLADDING TO FRONT ELEVATION AND FRONT DORMER; 4. DEMOLITION OF EXISTING GARAGE TO FRONT GARDEN AND CONSTRUCTION OF SINGLE FLAT ROOF GARAGE.
25/0668	16 JAN 2026 GRANTED	61-71 PRESTON STREET KIRKHAM PR4 2YA	REPLACEMENT OF EXTERNAL DOORS TO GROUND FLOOR REAR ELEVATION.
25/0724	16 JAN 2026 GRANTED	GRANMERE WOODLANDS AVENUE KIRKHAM PR4 2JQ	DEMOLITION OF CONSEVATORY AND ERECTION OF SINGLE STOREY REAR EXTENSION.

APPENDIX B: Agenda Item 26/02/10 FINANCES

- (i) To ratify the payment of invoices made from the Corporate Current Account during January 2026:

Corporate Current Transactions

Kirkham Town Council

For the period 1 January 2026 to 31 January 2026

Date	Description	Payments		Running Balance
		In	Out	
Opening Balance		9,759.92	0.00	9,759.92
01 Jan 2026	Receipt: Room Hire	74.25	0.00	9,834.17
01 Jan 2026	Receipt: Monta	61.63	0.00	9,895.80
02 Jan 2026	Payment: Fylde Council Rates	0.00	720.00	9,175.80
02 Jan 2026	Payment: Fylde Council Rates	0.00	572.00	8,603.80
02 Jan 2026	Payment: Fylde Council Rates	0.00	75.00	8,528.80
02 Jan 2026	Payment: Fylde Council Rates	0.00	58.00	8,470.80
02 Jan 2026	Receipt: Room Hire	36.00	0.00	8,506.80
05 Jan 2026	Payment: ProFM Ltd	0.00	63.73	8,443.07
05 Jan 2026	Payment: ProFM Ltd	0.00	63.73	8,379.34
06 Jan 2026	Receipt: Room Hire	15.00	0.00	8,394.34
07 Jan 2026	Nest Pensions	0.00	177.36	8,216.98
08 Jan 2026	Payment: Xero (UK) Ltd	0.00	44.40	8,172.58
08 Jan 2026	Receipt: Room Hire	162.00	0.00	8,334.58
08 Jan 2026	Receipt: Room Hire	99.00	0.00	8,433.58
08 Jan 2026	Receipt: Room Hire	74.25	0.00	8,507.83
08 Jan 2026	Receipt: Room Hire	47.00	0.00	8,554.83
08 Jan 2026	Receipt: Room Hire	103.00	0.00	8,657.83
08 Jan 2026	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	33.18	8,624.65
08 Jan 2026	Payment: British Gas Lite (Electric Recreation Ground)	0.00	14.18	8,610.47
08 Jan 2026	Receipt: Room Hire	88.00	0.00	8,698.47
08 Jan 2026	Receipt: Room Hire	150.00	0.00	8,848.47
08 Jan 2026	Receipt: Room Hire	162.00	0.00	9,010.47
08 Jan 2026	Payment: British Gas Lite (Electric WSHP)	0.00	158.49	8,851.98
09 Jan 2026	Payment: Grundys Ironmonger	0.00	44.93	8,807.05
09 Jan 2026	Payment: Ad Hoc (Room Hire)	0.00	50.00	8,757.05
09 Jan 2026	Payment: ProFM Ltd	0.00	179.24	8,577.81
09 Jan 2026	Payment: DanArb	0.00	1,560.00	7,017.81
09 Jan 2026	Payment: PDW Print Design Web Property World	0.00	420.00	6,597.81
09 Jan 2026	Receipt: Room Hire	672.00	0.00	7,269.81
09 Jan 2026	Payment: Knight Air Products	0.00	102.06	7,167.75
09 Jan 2026	Payment: Hallmaster Annual Subscription	0.00	279.00	6,888.75
09 Jan 2026	Payment: Thomas Ascroft Garden Services (Bowling Green)	0.00	440.00	6,448.75
09 Jan 2026	Payment: Evolve Commercial Cleaning Limited	0.00	72.00	6,376.75
09 Jan 2026	Payment: Christmas refreshments	0.00	52.40	6,324.35
12 Jan 2026	Payment: Evolve Document Solutions	0.00	81.72	6,242.63
12 Jan 2026	Payment: Telefonica UK Limited	0.00	430.52	5,812.11
12 Jan 2026	Receipt: Room Hire	120.00	0.00	5,932.11
12 Jan 2026	Payment: Everflow	0.00	176.33	5,755.78
14 Jan 2026	Receipt: Room Hire	45.00	0.00	5,800.78
14 Jan 2026	Bank Transfer from Reserve to Current	20,000.00	0.00	25,800.78
15 Jan 2026	Payment: Impact IT Computing and Consulting	0.00	668.70	25,132.08
15 Jan 2026	Receipt: Room Hire	74.25	0.00	25,206.33
15 Jan 2026	Receipt: Room Hire	15.00	0.00	25,221.33
15 Jan 2026	Receipt: Room Hire	90.00	0.00	25,311.33
16 Jan 2026	Payment: Santander Fees	0.00	82.00	25,229.33
16 Jan 2026	Payment: HMRC	17,338.76	0.00	42,568.09
16 Jan 2026	Payment: Ken Linford Gardencare Ltd	0.00	608.88	41,959.21
16 Jan 2026	Payment: DanArb	0.00	420.00	41,539.21
16 Jan 2026	Payment: Maxigiene	0.00	432.00	41,107.21
16 Jan 2026	Payment: Fylde Council Grounds Maintenance	0.00	17,684.70	23,422.51
19 Jan 2026	Receipt: Room Hire	166.00	0.00	23,588.51
19 Jan 2026	Receipt: Room Hire	72.00	0.00	23,660.51
20 Jan 2026	Receipt: Room Hire	15.00	0.00	23,675.51
20 Jan 2026	Receipt: Room Hire	95.00	0.00	23,770.51
22 Jan 2026	Receipt: Room Hire	74.25	0.00	23,844.76
22 Jan 2026	Cash Withdrawal: Burns Night Piper	0.00	200.00	23,644.76
23 Jan 2026	Receipt: Room Hire	36.00	0.00	23,680.76
23 Jan 2026	Payment: PDW Print Design Web Property World	0.00	240.00	23,440.76
23 Jan 2026	Payment: British Gas Lite (Electric CC)	0.00	422.94	23,017.82
23 Jan 2026	Payment: B & H Pest Control	0.00	600.00	22,417.82
23 Jan 2026	Payment: MG Creative Media Ltd Signage	0.00	270.00	22,147.82
23 Jan 2026	Receipt: Room Hire	60.00	0.00	22,207.82
23 Jan 2026	Payment: S Hall Contracting	0.00	3,530.00	18,677.82
23 Jan 2026	Payment: S Hall Contracting	0.00	300.00	18,377.82
23 Jan 2026	Receipt: Room Hire	122.00	0.00	18,499.82
27 Jan 2026	Receipt: Room Hire	594.00	0.00	19,093.82
27 Jan 2026	Receipt: Room Hire	1,080.00	0.00	20,173.82
27 Jan 2026	Bank Transfer from Events: Burns Night Piper	200.00	0.00	20,373.82
28 Jan 2026	Bank Transfer from Reserve to Current	30,000.00	0.00	50,373.82
28 Jan 2026	Receipt: Room Hire	15.00	0.00	50,388.82
28 Jan 2026	Receipt: Room Hire	52.50	0.00	50,441.32
29 Jan 2026	Receipt: Room Hire	74.25	0.00	50,515.57
29 Jan 2026	Payment: British Gas Lite (Gas WSHP)	0.00	288.28	50,227.29
30 Jan 2026	Payment: Staff Salaries	0.00	3,876.45	46,350.84
30 Jan 2026	Payment: Rentokil	0.00	319.44	46,031.40
30 Jan 2026	Payment: JDF Homeworks	0.00	25.00	46,006.40
30 Jan 2026	Payment: Ad Hoc (Room Hire)	0.00	90.00	45,916.40
30 Jan 2026	Payment: Fylde Council Election	0.00	9,091.34	36,825.06
30 Jan 2026	Receipt: Room Hire	120.00	0.00	36,945.06
30 Jan 2026	Receipt: Room Hire	60.00	0.00	37,005.06
30 Jan 2026	Receipt: Room Hire	120.00	0.00	37,125.06
Total Corporate Current		72,383.14	45,018.00	37,125.06
Closing Balance		37,125.06	0.00	37,125.06
Total		72,383.14	45,018.00	27,365.14

(ii) Presentation of bank balances as at 5 February 2026:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£20,956.48	£20,956.48	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£12,342.98	£12,342.98	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£232,718.66	£232,718.66	Expanded Balance
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,381.00	£2,381.00	Expanded Balance
<u>09-02-22 11160694</u> EVENTS	GBP	£797.69	£797.69	Expanded Balance