



# KIRKHAM

## TOWN COUNCIL

The Community Centre  
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**MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 13 JANUARY 2026, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**PRE MEET WITH DAN ARB TREE SERVICES – 6.00 PM**

### AGENDA

DESCRIPTION		ACTION
26/01/01	<b>APOLOGIES FOR ABSENCE</b> <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
26/01/02	<b>DECLARATIONS OF INTEREST</b> <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
26/01/03	<b>MINUTES OF THE PREVIOUS MEETING</b> (i) <i>To accept as a correct record the minutes of the meeting held on 11 December 2025.</i>	Mayor
26/01/04	<b>PUBLIC PARTICIPATION – KIRKHAM RESIDENTS</b> <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
26/01/05	<b>LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT &amp; COMMUNITIES)</b> (i) Update	
26/01/06	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> (i) Boiler at the Community Centre – Update (ii) Milbank, Letter to Lancashire County Council (Cllr. Brierley) (iii) Cycle Pathway (iv) Trees (v) 2026/27 Contract with Fylde Council (vi) Twinning (Cllr. Wellings)	Brief update Town Clerk
26/01/07	<b>MAYORS ANNOUNCEMENTS</b> (i) Events Attended (ii) Holocaust Day	Chair

DESCRIPTION		ACTION
	(iii) Twinning (iv) 2026/27 Projects	
26/01/08	<b>LEISURE PARKS AND OPEN SPACES</b> (i) LPAOS Issues <ul style="list-style-type: none"> <li>• Bowling Club</li> <li>• Trees – St. George's Park</li> <li>• Trees – Wrangway Wood</li> <li>• Peoples' Park</li> </ul> (ii) In Bloom Update	<b>Cllr. Hopkinson</b> <b>Chair of LPAOS</b>  <b>Town Clerk</b>
26/01/09	<b>PLANNING</b> Refer to <b>Appendix A</b> for full listing	<b>Town Clerk</b>
26/01/10	<b>FINANCES</b> Refer to <b>Appendix B</b> for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during December 2025 (ii) Presentation of bank balances as at 8 January 2026 (iii) Member Expenses Policy	<b>Cllr. Byers,</b> <b>Chair of the F&amp;E Committee</b>
26/01/11	<b>EVENTS</b> (i) Update	<b>Cllr. Byers,</b> <b>Chair of the F&amp;E Committee</b>
26/01/12	<b>BOOKINGS</b> (i) Update	<b>Town Clerk</b>
26/01/13	<b>STAFFING</b> Part 2	<b>Cllr. Ledger</b> <b>Chair of the Staffing Committee</b>
<b>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</b>  <i>The proposal is for:</i> <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i>  <b><i>Councillors are asked to agree this action and only this will be minuted.</i></b>		
26/01/14	<b>DATE AND TIME OF NEXT MEETING</b> The next Town Council meeting will be held on 10 February 2026 at the Community Centre, Kirkham	

**Elizabeth Squires**  
**Town Clerk**

**APPENDIX A: Agenda Item 26/01/09 PLANNING****FYLDE COUNCIL****Applications Received**

<b>Application No.</b>	<b>Date</b>	<b>Location</b>	<b>Proposal</b>
25/0668	16 DEC 2025	61-71 PRESTON STREET KIRKHAM PR4 2YA	REPLACEMENT OF ALL EXTERNAL DOORS TO GROUND FLOOR REAR ELEVATION
25/0724	16 DEC 2025	GRANMERE WOODLANDS AVENUE KIRKHAM PR4 2JQ	DEMOLITION OF CONSERVATORY AND ERECTION OF SINGLE STOREY REAR EXTENSION

**Decisions Made**

<b>Application No.</b>	<b>Date and Decision</b>	<b>Location</b>	<b>Proposal</b>
25/0611	18 DEC 2025 GRANTED	FORMER NATWEST BANK POULTON STREET KIRKHAM PR4 2AH	SUBDIVISION OF BUILDING AND EXTERNAL ALTERATION TO REPLACE EXISTING GROUND FLOOR ENTRANCE TO POULTON STREET WITH GLAZED DOOR ARRANGEMENT, AND PROVISION OF BALUSTRADE TO BIRLEY STREET SIDE OF THE EXISTING ENTRANCE

## APPENDIX B: Agenda Item 26/01/10 FINANCES

- (i) To ratify the payment of invoices made from the Corporate Current Account during December 2025:

Date	Description	Payments		Running Balance
		In	Out	
<b>Opening Balance</b>				<b>39,626.22</b>
01 Dec 2025	Receipt - room hire	150.00	0.00	39,776.22
01 Dec 2025	Payment: Fylde Council rates	0.00	720.00	39,056.22
01 Dec 2025	Receipt - room hire	120.00	0.00	39,176.22
01 Dec 2025	Payment: Fylde Council rates	0.00	572.00	38,604.22
01 Dec 2025	Payment: Fylde Council rates	0.00	58.00	38,546.22
01 Dec 2025	Payment: British Gas Lite (Gas WSHP)	0.00	105.80	38,440.42
01 Dec 2025	Monta	70.09	0.00	38,510.51
01 Dec 2025	Payment: Fylde Council grounds maintenance	0.00	17,684.70	20,825.81
01 Dec 2025	Payment: Fylde Council rates	0.00	75.00	20,750.81
02 Dec 2025	Receipt - room hire	198.00	0.00	20,948.81
02 Dec 2025	Receipt - room hire	108.00	0.00	21,056.81
02 Dec 2025	Receipt - room hire	432.00	0.00	21,488.81
02 Dec 2025	Receipt - room hire	67.50	0.00	21,556.31
02 Dec 2025	Receipt - room hire	144.00	0.00	21,700.31
02 Dec 2025	Receipt - room hire	72.00	0.00	21,772.31
02 Dec 2025	Receipt - room hire	15.00	0.00	21,787.31
02 Dec 2025	Receipt - room hire	30.00	0.00	21,817.31
03 Dec 2025	Payment: JSW Leasing Ltd photocopier	0.00	180.00	21,637.31
04 Dec 2025	Payment: ProFM Ltd keyholding	0.00	63.73	21,573.58
04 Dec 2025	Payment: ProFM Ltd keyholding	0.00	63.73	21,509.85
04 Dec 2025	Receipt - room hire	74.25	0.00	21,584.10
05 Dec 2025	Payment: PDW Print Design Web Property World website	0.00	240.00	21,344.10
05 Dec 2025	Nest Pensions	0.00	187.83	21,156.27
05 Dec 2025	Payment: Bowling Green	0.00	440.00	20,716.27
05 Dec 2025	Receipt - room hire	60.00	0.00	20,776.27
08 Dec 2025	Receipt - room hire	75.00	0.00	20,851.27
08 Dec 2025	Receipt - room hire	90.00	0.00	20,941.27
08 Dec 2025	Receipt - room hire	120.00	0.00	21,061.27
08 Dec 2025	Sumup fees	0.00	1.27	21,060.00
08 Dec 2025	Receipt - allotments	34.41	0.00	21,094.41
09 Dec 2025	Receipt - room hire	2,000.00	0.00	23,094.41
09 Dec 2025	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	25.46	23,068.95
09 Dec 2025	Payment: British Gas Lite (Electric Recreation Ground)	0.00	14.65	23,054.30
09 Dec 2025	Payment: British Gas Lite (Electric WSHP)	0.00	128.85	22,925.45
10 Dec 2025	Receipt - room hire	1,215.00	0.00	24,140.45
10 Dec 2025	Payment: Xero (UK) Ltd	0.00	44.40	24,096.05
10 Dec 2025	Payment: Evolve Document Solutions photocopying	0.00	52.80	24,043.25
10 Dec 2025	Receipt - room hire	72.00	0.00	24,115.25
11 Dec 2025	Payment: Telefonica UK Limited	0.00	430.52	23,684.73
11 Dec 2025	Receipt - room hire	96.00	0.00	23,780.73
11 Dec 2025	Receipt - room hire	74.25	0.00	23,854.98
11 Dec 2025	Payment: Everflow	0.00	192.17	23,662.81
12 Dec 2025	Payment: Ken Linford Gardencare Ltd	0.00	1,357.32	22,305.49
12 Dec 2025	Payment: Flying Colours Flagmakers Ltd	0.00	76.86	22,228.63
12 Dec 2025	Payment: S Hall Contracting	0.00	3,000.00	19,228.63
12 Dec 2025	Payment: PDW Print Design Web Property World	0.00	420.00	18,808.63
12 Dec 2025	Payment: Parish.UK Network	0.00	19.00	18,789.63
12 Dec 2025	Payment: JDF Homeworks	0.00	25.00	18,764.63
12 Dec 2025	Payment: Rosehill Furnishings Ltd	0.00	5,478.62	13,286.01
15 Dec 2025	Payment: Impact IT Computing and Consulting	0.00	668.70	12,617.31
16 Dec 2025	Receipt - room hire	72.00	0.00	12,689.31
16 Dec 2025	Santander fees	0.00	83.85	12,605.46
18 Dec 2025	Bank Transfer from Business Reserve to Corporate Current	5,000.00	0.00	17,605.46
18 Dec 2025	Receipt - room hire	74.25	0.00	17,679.71
18 Dec 2025	Elizabeth Squires	55.00	0.00	17,734.71
19 Dec 2025	Payment: Maxigiene	0.00	108.00	17,626.71
19 Dec 2025	Receipt - room hire	36.00	0.00	17,662.71
19 Dec 2025	Payment: Altitude Services	0.00	294.08	17,368.63
19 Dec 2025	Payment: Road and Traffic Management	0.00	3,267.00	14,101.63
19 Dec 2025	Payment: PDW Print Design Web Property World	0.00	240.00	13,861.63
19 Dec 2025	Payment: Refreshments	0.00	7.89	13,853.74
19 Dec 2025	Payment: Refreshments	0.00	208.60	13,645.14
20 Dec 2025	Receipt - room hire	120.00	0.00	13,765.14
22 Dec 2025	Receipt - room hire	188.00	0.00	13,953.14
22 Dec 2025	Receipt - room hire	1,081.50	0.00	15,034.64
23 Dec 2025	Receipt - room hire	2,000.00	0.00	17,034.64
24 Dec 2025	Receipt - room hire	30.00	0.00	17,064.64
24 Dec 2025	Payment: M G Payroll	0.00	119.52	16,945.12
24 Dec 2025	Payment: Refreshments	0.00	104.50	16,840.62
24 Dec 2025	Payment: HMRC	0.00	3,047.28	13,793.34
24 Dec 2025	Payment: S Hall Contracting	0.00	300.00	13,493.34
25 Dec 2025	Receipt - room hire	74.25	0.00	13,567.59
29 Dec 2025	Payment: British Gas Lite (Gas WSHP)	0.00	321.38	13,246.21
29 Dec 2025	Payment: British Gas Lite (Electric CC)	0.00	551.44	12,694.77
29 Dec 2025	Receipt - room hire	265.44	0.00	12,960.21
29 Dec 2025	Receipt - room hire	104.00	0.00	13,064.21
29 Dec 2025	Payment: Ad Hoc (Room Hire)	0.00	1.76	13,062.45
29 Dec 2025	Payment: BT	0.00	75.60	12,986.85
31 Dec 2025	Receipt - room hire	432.00	0.00	13,418.85
31 Dec 2025	Staff wages	0.00	3,658.93	9,759.92
<b>Total Corporate Current</b>		<b>14,849.94</b>	<b>44,716.24</b>	<b>9,759.92</b>
<b>Closing Balance</b>		<b>9,759.92</b>	<b>0.00</b>	<b>9,759.92</b>

(ii) Presentation of bank balances as at 8 January 2026

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<a href="#">09-02-22 10693324</a> CORPORATE CURRENT	GBP	£8,040.98	£8,040.98	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 10693308</a> BUSINESS RESERVE	GBP	£62,269.07	£62,269.07	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 10693311</a> CORPORATE NOTICE	GBP	£232,113.45	£232,113.45	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 11147170</a> KTC IN BLOOM	GBP	£2,418.45	£2,418.45	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 11160694</a> EVENTS	GBP	£6,160.28	£6,160.28	<a href="#">Expanded Balance</a>