



KIRKHAM

TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel: 01772 682755

Email: townclerk@kirkhamtowncouncil.gov.uk

Website: www.kirkhamtowncouncil.gov.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 11 MARCH 2025, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

MEETING WITH BEN LAYZELL - 6.00 PM

PUBLIC PARTICIPATION Residents of Kirkham are invited to attend, and an opportunity will be given for them to speak during the open forum, refer to 25/03/04 below.

AGENDA – PART 1

	DESCRIPTION	ACTION
25/03/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
25/03/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
25/03/03	MINUTES OF THE PREVIOUS MEETING <i>To accept as a correct record the minutes of the meeting held on 11 February 2025.</i>	Mayor
25/03/04	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
25/03/05	LANCASHIRE CONSTABULARY - POLICING MATTERS (i) Verbal Update	
25/03/06	MATTERS ARISING FROM PREVIOUS MEETING (i) Market Square Lighting (ii) Use of William Segar Hodgson Fields	Brief update Town Clerk

DESCRIPTION		ACTION
25/03/07	<p>MAYORS ANNOUNCEMENTS</p> <p>(i) Events Attended</p> <p>(ii) Mayoralty 2025/26</p> <p><i>In order that Councillors can prepare themselves for a Mayoral year, nominations will be received by the current Mayor for the positions of Mayor and Deputy Mayor prior to the April 2025 meeting. All nominations are considered and voted on.</i></p> <p>(iii) Mayor Making</p> <p>(iv) IT Assets and Support</p> <p>(v) Boiler, Community Centre</p> <p>(vi) Lighting Memorial Way</p> <p>(vii) Black Box Security System</p> <p>(viii) Property World</p> <p>(ix) Twinning 2025</p> <p>(x) Kirkham Juniors FC</p>	Chair
25/03/08	<p>LEISURE PARKS AND OPEN SPACES</p> <p>(i) Feedback LPAOS Committee 6 March 2025</p> <p>(ii) In Bloom Update</p>	Cllr. Welch Chair of LPAOS
25/03/09	<p>PLANNING</p> <p>Refer to Appendix A for full listing</p>	Town Clerk
25/03/10	<p>FINANCES</p> <p>Refer to Appendix B for detail:</p> <p>(i) To ratify the payment of invoices made from the Corporate Current Account during February 2025</p> <p>(ii) Presentation of bank balances as at 6 March 2025</p>	Cllr. Byers, Chair of the F&E Committee
25/03/11	<p>BOOKINGS</p> <p>General update</p>	Town Clerk
25/03/12	<p>STAFFING</p> <p>Part 2</p>	Cllr. Ledger Chair of the Staffing Committee
<p>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</p> <p><i>The proposal is for:</i></p> <p><i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i></p> <p><i>Councillors are asked to agree this action and only this will be minuted.</i></p>		
25/03/13	Time and date of next meeting is 8 April 2025 @ 7.00 PM	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 25/03/09 PLANNING**FYLDE COUNCIL****Applications Received**

None noted.

Decisions Made

Application No.	Date and Decision	Location	Proposal
24/0605	11 FEB 25 GRANTED	BRYNING FERN NURSERIES BRYNING FERN LANE KIRKHAM PR4 2BQ	SINGLE STOREY SIDE AND REAR EXTENSION TO GARAGE, CONVERSION OF GARAGE TO ANCILLARY RESIDENTIAL ACCOMMODATION ASSOCIATED TO BRYNING FERN NURSERIES, BRYNING FERN LANE, KIRKHAM.
25/0005	3 MAR 25 GRANTED	52 RIBBY ROAD KIRKHAM PR4 2BA	SINGLE STOREY REAR EXTENSION FOLLOWING DEMOLITION OF EXISTING CONSERVATORY AND OUTBUILDING.

APPENDIX B: Agenda Item 25/03/10 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account during February 2025:

Date	Description	Payments In	Payments Out	Running Balance
Opening Balance				24,523.28
03 Feb 2025	Payment: Fylde Council	0.00	58.00	24,465.28
03 Feb 2025	Payment: Fylde Council	0.00	75.00	24,390.28
03 Feb 2025	Payment: Fylde Council	0.00	572.00	23,818.28
03 Feb 2025	Payment: Churchill Security Ltd	0.00	57.16	23,761.12
03 Feb 2025	Payment: Churchill Security Ltd	0.00	57.16	23,703.96
04 Feb 2025	Receipt - room hire	15.00	0.00	23,718.96
04 Feb 2025	Receipt - room hire	31.50	0.00	23,750.46
05 Feb 2025	Receipt - room hire	90.00	0.00	23,840.46
06 Feb 2025	Receipt - room hire	74.25	0.00	23,914.71
06 Feb 2025	Receipt - room hire	117.82	0.00	24,032.53
06 Feb 2025	Payment: Ad Hoc (Room Hire)	0.00	0.32	24,032.21
07 Feb 2025	Payment: PDW Print Design Web	0.00	120.00	23,912.21
07 Feb 2025	Receipt - room hire	112.00	0.00	24,024.21
07 Feb 2025	Receipt - room hire	72.00	0.00	24,096.21
07 Feb 2025	Payment: Independent Fire Extinguisher Services	0.00	420.00	23,676.21
07 Feb 2025	Payment: Knight Air Products	0.00	112.86	23,563.35
07 Feb 2025	Receipt - room hire	36.00	0.00	23,599.35
07 Feb 2025	Receipt - room hire	70.00	0.00	23,669.35
07 Feb 2025	Receipt - room hire	35.00	0.00	23,704.35
07 Feb 2025	Receipt - room hire	28.00	0.00	23,732.35
08 Feb 2025	Receipt - room hire	140.00	0.00	23,872.35
09 Feb 2025	Receipt - room hire	993.00	0.00	24,865.35
10 Feb 2025	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	16.78	24,848.57
10 Feb 2025	Nest Pensions	0.00	147.09	24,701.48
10 Feb 2025	Payment: British Gas Lite (Electric WSHP)	0.00	47.69	24,653.79
10 Feb 2025	Receipt - room hire	112.00	0.00	24,765.79
10 Feb 2025	Payment: British Gas Lite (Electric Recreation Ground)	0.00	10.04	24,755.75
10 Feb 2025	Receipt - room hire	112.00	0.00	24,867.75
10 Feb 2025	Receipt - room hire	112.00	0.00	24,979.75
10 Feb 2025	Receipt - room hire	112.00	0.00	25,091.75
10 Feb 2025	Receipt - room hire	159.26	0.00	25,251.01
11 Feb 2025	Receipt - room hire	648.00	0.00	25,899.01
11 Feb 2025	Receipt - room hire	166.00	0.00	26,065.01
11 Feb 2025	Payment: Everflow	0.00	138.89	25,926.12
11 Feb 2025	Receipt - room hire	15.00	0.00	25,941.12
12 Feb 2025	Payment: Telefonica UK Limited	0.00	400.67	25,540.45
12 Feb 2025	Payment: Amazon UK	0.00	13.66	25,526.79
12 Feb 2025	Payment: Amazon UK	0.00	10.65	25,516.14
12 Feb 2025	Payment: Amazon UK	0.00	16.96	25,499.18
13 Feb 2025	Receipt - room hire	74.25	0.00	25,573.43
13 Feb 2025	Payment: Xero (UK) Ltd	0.00	39.60	25,533.83
13 Feb 2025	Payment: Amazon UK	0.00	10.99	25,522.84
14 Feb 2025	Receipt - room hire	72.00	0.00	25,594.84
14 Feb 2025	Receipt - room hire	108.00	0.00	25,702.84
14 Feb 2025	Payment: Chris Hopkinson - Fridge/Freezer CC	0.00	324.00	25,378.84
14 Feb 2025	Payment: Elizabeth Squires - Cutlery CC	0.00	50.32	25,328.52
14 Feb 2025	Payment: Ken Linford Gardencare Ltd	0.00	1,989.13	23,339.39
14 Feb 2025	Payment: Premier Plumbing and Heating - Tap Allotments	0.00	298.00	23,041.39
14 Feb 2025	Payment: JDF Homeworks	0.00	25.00	23,016.39
16 Feb 2025	Payment: Santander	0.00	65.55	22,950.84
18 Feb 2025	Receipt - room hire	15.00	0.00	22,965.84
19 Feb 2025	Receipt - room hire	263.00	0.00	23,228.84
19 Feb 2025	Bank Transfer from Business Reserve to Corporate Current	20,000.00	0.00	43,228.84
19 Feb 2025	Electrical World	0.00	5.15	43,223.69
20 Feb 2025	Receipt - room hire	74.25	0.00	43,297.94
20 Feb 2025	Receipt - room hire	28.00	0.00	43,325.94
21 Feb 2025	Receipt - room hire	72.00	0.00	43,397.94
21 Feb 2025	Payment: United Utilities - Barnfield Building	0.00	2,975.40	40,422.54
21 Feb 2025	Payment: Rentokil	0.00	290.40	40,132.14

21 Feb 2025	Receipt - room hire	36.00	0.00	40,168.14
22 Feb 2025	Receipt - room hire	97.00	0.00	40,265.14
22 Feb 2025	Weebly Website	0.00	12.74	40,252.40
25 Feb 2025	Payment: Microsoft	0.00	82.32	40,170.08
26 Feb 2025	Receipt - room hire	144.00	0.00	40,314.08
26 Feb 2025	Payment: Amazon UK	0.00	27.65	40,286.43
27 Feb 2025	Receipt - room hire	74.25	0.00	40,360.68
27 Feb 2025	Receipt - room hire	72.00	0.00	40,432.68
27 Feb 2025	Receipt - room hire	90.00	0.00	40,522.68
27 Feb 2025	Lancashire Police - CCTV Grant	5,000.00	0.00	45,522.68
27 Feb 2025	Receipt - room hire	147.00	0.00	45,669.68
27 Feb 2025	Receipt - room hire	28.00	0.00	45,697.68
28 Feb 2025	Staff Salaries	0.00	3,190.44	42,507.24
28 Feb 2025	Payment: JDF Homeworks	0.00	60.00	42,447.24
28 Feb 2025	Payment: Arch Forge Blacksmiths	0.00	180.00	42,267.24
28 Feb 2025	Payment: Black Box Security	0.00	198.12	42,069.12
28 Feb 2025	Payment: Blackpool Citizens Advice Bureau (CAB)	0.00	60.00	42,009.12
28 Feb 2025	Payment: Lancashire Computer Services	0.00	25.00	41,984.12
28 Feb 2025	Payment: Kirkham Bierhaus	0.00	435.95	41,548.17
28 Feb 2025	Payment: Fylde Council	0.00	17,169.60	24,378.57
28 Feb 2025	Payment: British Gas Lite (Gas CC)	0.00	1,294.60	23,083.97
Total		29,645.58	31,084.89	21,644.66
Closing Balance				23,083.97
Total		29,645.58	31,084.89	(1,439.31)

- (ii) Presentation of bank balances as of 6 March 2025:
Information to follow, bank server down.