



KIRKHAM

TOWN COUNCIL

The Community Centre
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 10 MARCH 2026, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PRE MEET	
6.00PM	MANAGER OF THE STABLE BAR
6.30PM	TOM HUTTON, FIRST KICK FOUNDATION

AGENDA

	DESCRIPTION	ACTION
26/03/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
26/03/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
26/03/03	MINUTES OF THE PREVIOUS MEETING (i) <i>To accept as a correct record the minutes of the meeting held on 10 February 2026.</i> (ii) <i>To accept as a correct record the minutes of the meeting held on 17 February 2026.</i>	Mayor
26/03/04	MEETING WITH LANCASHIRE CONSTABULARY	Jan Unsworth
26/03/05	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
26/03/06	LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT & COMMUNITIES) (i) Update	Cllr. Josh Roberts
26/03/07	MATTERS ARISING FROM PREVIOUS MEETING (i) Boiler at the Community Centre – Update	Brief update Town Clerk

	DESCRIPTION	ACTION
26/03/08	MAYORS ANNOUNCEMENTS (i) Events Attended (ii) UK Town of Culture (iii) Annual Meeting of the Town Council and Mayor Making (May 2026)	Chair
26/03/09	LEISURE PARKS AND OPEN SPACES (i) LPAOS Issues <ul style="list-style-type: none"> • 2027/28 Contract with Fylde Council • Kirkham Juniors Football Club • Bowling Club • Peoples' Park • Allotments • The Close Park, Rename and Wall • Remembrance Sunday – Route and 100 Year Celebration (ii) In Bloom Update	Cllr. Hopkinson Chair of LPAOS/Town Clerk
26/03/10	PLANNING Refer to Appendix A for full listing	Town Clerk
26/03/11	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during February 2026 (ii) Presentation of bank balances as at 5 March 2026 (iii) Transfer of Funds - update	Cllr. Byers, Chair of the F&E Committee
26/03/12	EVENTS (i) General Update (ii) Kirkham Spring Festival	Cllr. Byers, Chair of the F&E Committee
26/03/13	BOOKINGS (i) Update	Town Clerk
26/03/14	STAFFING Part 2	Cllr. Ledger Chair of the Staffing Committee
<p>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</p> <p><i>The proposal is for: Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i></p> <p><i>Councillors are asked to agree this action and only this will be minuted.</i></p>		
26/03/15	DATE AND TIME OF NEXT MEETING The next Town Council meeting will be held on 14 April 2026 at the Community Centre, Kirkham at 7.00pm.	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 26/03/10 PLANNING**FYLDE COUNCIL****Applications Received**

Application No.	Date	Location	Proposal
26/0093	17 FEB 2026	75 POULTON STREET KIRKHAM PR4 2AJ	CHANGE OF USE OF BUILDING TO GROUND FLOOR HOT FOOD TAKEAWAY (SUI GENERIS USE CLASS) WITH 2 NO. FLATS TO 1 ST AND 2 ND FLOOR LEVELS, INCLUDING EXTENSION AND ALTERATION OF THE BUILDING: 1. SINGLE STOREY AND 2 STOREY REAR EXTENSION AND EXTERNAL STAIR TO PROVIDE ACCESS TO 1 ST AND 2 ND FLOOR FLATS; 2. ODOUR EXTRACTION FLUE TO REAR ROOF PLANE OF MAIN BUILDING; 3. REPLACEMENT SHOP FRONT; 4. REPLACEMENT WINDOWS; 5. SOLAR PANELS TO REAR ROOF SLOPE; 6. ACCESS GATE TO SIDE ENTRANCE.
26/0123	26 FEB 2026	5 BROOKLANDS AVENUE KIRKHAM PR4 2BW	CHANGE OF USE FROM A DWELLINGHOUSE (USE CLASS C3) TO A CHILDREWS HOME ACCOMODATING UP TO TWO YOUNG PEOPLE (AGED UNDER 18) WITH 24 HR CARE PROVIDED BY UP NON-RESIDENT CARE STAFF AND A DAY MANAGER OPERATING ON A SHIFT BASIS (USE CLASS C2).

Decisions Made

None to report.

APPENDIX B: Agenda Item 26/03/11 FINANCES

- (i) To ratify the payment of invoices made from the Corporate Current Account during February 2026:

Date	Description	Payments	
		In £	Out £
Opening Balance		37,125.06	
01 Feb 2026	Monta	85.02	0.00
02 Feb 2026	Payment: Fylde Council Rates	0.00	572.00
02 Feb 2026	Payment: Fylde Council Grounds Maintenance	0.00	17,684.70
02 Feb 2026	Payment: Fylde Council Rates	0.00	75.00
02 Feb 2026	Payment: Fylde Council Rates	0.00	58.00
03 Feb 2026	Income: Room Hire	63.00	0.00
03 Feb 2026	Income: Room Hire	67.50	0.00
03 Feb 2026	Income: Room Hire	22.50	0.00
03 Feb 2026	Income: Room Hire	72.00	0.00
03 Feb 2026	Income: Room Hire	188.00	0.00
03 Feb 2026	Income: Room Hire	153.00	0.00
04 Feb 2026	Income: Room Hire	90.00	0.00
04 Feb 2026	Income: Room Hire	144.00	0.00
04 Feb 2026	Payment: ProFM Ltd Keyholding CC	0.00	63.73
04 Feb 2026	Payment: ProFM Ltd Keyholding WSHP	0.00	63.73
04 Feb 2026	Income: Room Hire	540.00	0.00
04 Feb 2026	Income: Room Hire	69.00	0.00
04 Feb 2026	Income: Room Hire	72.00	0.00
05 Feb 2026	Nest Pensions	0.00	191.69
05 Feb 2026	Payment: Lancashire County Council LCC Grant	900.00	0.00
05 Feb 2026	Income: Room Hire	74.25	0.00
05 Feb 2026	Income: Room Hire	1,194.00	0.00
06 Feb 2026	Payment: J & S Winstanley Ltd	0.00	210.00
06 Feb 2026	Payment: Maxigiene	0.00	108.00
06 Feb 2026	Payment: Ken Linford Gardencare Ltd	0.00	1,217.76
06 Feb 2026	Payment: Knight Air Products	0.00	104.70
06 Feb 2026	Payment: Michaels Civic Robes	0.00	474.00
06 Feb 2026	Income: Room Hire	36.00	0.00
08 Feb 2026	Income: Room Hire	84.00	0.00
08 Feb 2026	Income: Room Hire	66.00	0.00
09 Feb 2026	Payment: British Gas Lite (Electric WSHP)	0.00	90.17
09 Feb 2026	Payment: British Gas Lite (Electric Recreation Ground)	0.00	14.65
09 Feb 2026	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	30.76
10 Feb 2026	Payment: Xero (UK) Ltd	0.00	44.40
10 Feb 2026	Income: Room Hire	198.00	0.00
10 Feb 2026	Income: Room Hire	150.00	0.00
11 Feb 2026	Payment: Telefonica UK Limited	0.00	436.52
11 Feb 2026	Payment: Evolve Document Solutions	0.00	52.79
11 Feb 2026	Income: Room Hire	28.00	0.00
11 Feb 2026	Income: Room Hire	63.00	0.00
11 Feb 2026	Payment: Everflow	0.00	195.97
12 Feb 2026	Income: Room Hire	74.25	0.00
13 Feb 2026	Income: Room Hire	52.50	0.00
13 Feb 2026	Payment: HMRC	4,060.90	0.00
16 Feb 2026	Payment: Impact IT Computing and Consulting	0.00	695.70
16 Feb 2026	Income: Room Hire	102.24	0.00
16 Feb 2026	Income: Room Hire	107.00	0.00
16 Feb 2026	Income: Room Hire	0.00	1.81
17 Feb 2026	Santander: Fees	0.00	81.25
17 Feb 2026	Scottish Power	0.00	116.63
17 Feb 2026	Income: Room Hire	108.00	0.00
19 Feb 2026	Income: Room Hire	74.25	0.00
20 Feb 2026	Income: Room Hire	36.00	0.00
22 Feb 2026	Payment: Amazon UK Mould Cleaner	0.00	26.96
23 Feb 2026	Income: Room Hire	50.00	0.00
24 Feb 2026	Payment: United Utilities	1,800.00	0.00
24 Feb 2026	Payment: United Utilities	4,000.00	0.00
24 Feb 2026	Income: Room Hire	126.50	0.00
24 Feb 2026	Income: Room Hire	50.00	0.00
25 Feb 2026	Payment: British Gas Lite (Electric CC)	0.00	549.61
25 Feb 2026	JSW Leasing Ltd: Photocopier Lease	0.00	330.00
26 Feb 2026	Income: Room Hire	74.25	0.00
26 Feb 2026	Income: Room Hire	100.00	0.00
27 Feb 2026	Staff Salaries	0.00	3,711.75
27 Feb 2026	Payment: Stewart Jones Travel Costs Reimbursed	0.00	11.50
27 Feb 2026	Payment: Thomas Ascroft Garden Services (Bowling Green)	0.00	440.00
27 Feb 2026	Income: Room Hire	90.00	0.00
27 Feb 2026	Income: Room Hire	60.00	0.00
27 Feb 2026	Income: Room Hire	90.00	0.00
27 Feb 2026	Payment: British Gas Lite (Gas CC)	0.00	91.54
Total Corporate Current		15,415.16	27,745.32
Closing Balance		24,794.90	

(ii) Presentation of bank balances as at 5 March 2026:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<u>09-02-22 10693324</u> CORPORATE CURRENT	GBP	£26,011.56	£26,011.56	Expanded Balance
<u>09-02-22 10693308</u> BUSINESS RESERVE	GBP	£12,360.59	£12,360.59	Expanded Balance
<u>09-02-22 10693311</u> CORPORATE NOTICE	GBP	£233,266.73	£233,266.73	Expanded Balance
<u>09-02-22 11147170</u> KTC IN BLOOM	GBP	£2,380.50	£2,380.50	Expanded Balance
<u>09-02-22 11160694</u> EVENTS	GBP	£795.69	£795.69	Expanded Balance