



# KIRKHAM

## TOWN COUNCIL

The Community Centre  
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**MEMBERS OF THE COUNCIL ARE SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 13 MAY 2025, 7.00 PM AT THE COMMUNITY CENTRE, WESHAM TO TRANSACT THE FOLLOWING BUSINESS**

**PRE MEET WITH NEWLY ELECTED LANCASHIRE COUNTY COUNCIL COUNCILLOR JOSHUA ROBERTS 6PM**

### AGENDA

	DESCRIPTION	ACTION
25/05/01	<b>APOLOGIES FOR ABSENCE</b> <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	<b>Mayor</b>
25/05/02	<b>DECLARATIONS OF INTEREST</b> <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	<b>Mayor</b>
25/05/03	<b>MINUTES OF THE PREVIOUS MEETING</b> <i>To accept as a correct record the minutes of the meeting held on 8 April 2025 and 25 April 2025.</i>	<b>Mayor</b>
25/05/04	<b>PUBLIC PARTICIPATION – KIRKHAM RESIDENTS</b> <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	<b>Limited to 20 minutes</b>
25/05/05	<b>ELECTION OF COMMITTEE CHAIRS</b> <i>Review of Committee Chairs and attendees as per Standing Orders 2 (j):</i> <i>(vii) Receipt of nominations to existing committees.</i> <i>(viii) To elect members of Committees and Chair.</i>  (i) Finance and Events (ii) Leisure Parks and Open Spaces (iii) Staffing	<b>Mayor</b>
25/05/06	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> (i) Memorial Park Leak (ii) Parking on Eagles Court and outside Ash Tree House (iii) Banking Hub (iv) Memorial Bench	<b>Brief update Town Clerk</b>

DESCRIPTION		ACTION
	(v) Admin Support Officer	
25/05/07	<b>MAYORS ANNOUNCEMENTS</b> (i) Events Attended (ii) Marking of Mill Street Car Park (iii) Bowling Club Lease (iv) Property World Update (v) Twinning Gift (vi) Changes to Practitioners' Guide 2025	Chair
25/05/08	<b>LEISURE PARKS AND OPEN SPACES</b> (i) In Bloom Update	Cllr. Welch Chair of LPAOS
25/05/09	<b>PLANNING</b> Refer to <b>Appendix A</b> for full listing	Town Clerk
25/05/10	<b>FINANCES</b> Refer to <b>Appendix B</b> for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during April 2025 (ii) Presentation of bank balances as at 8 May 2025	Cllr. Byers, Chair of the F&E Committee
25/05/11	<b>EVENTS</b> (i) Update	Cllr. Byers, Chair of the F&E Committee
25/05/12	<b>BOOKINGS</b> (i) Update	Town Clerk
25/05/13	<b>STAFFING</b> Part 2	Cllr. Ledger Chair of the Staffing Committee
<p><b>PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)</b></p> <p><i>The proposal is for:</i>  <i>Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.</i>  <b><i>Councillors are asked to agree this action and only this will be minuted.</i></b></p>		
25/05/14	<b>DATE AND TIME OF NEXT MEETING</b> 10 June 2025 @ 7.00 PM, venue Wesham Community Centre	

**Elizabeth Squires**  
Town Clerk

**APPENDIX A: Agenda Item 25/05/09 PLANNING****FYLDE COUNCIL****Applications Received**

<b>Application No.</b>	<b>Date</b>	<b>Location</b>	<b>Proposal</b>
25/0115	10 APR 2025	LITTLE TARNBRICK FARM BLACKPOOL ROAD KIRKHAM PR4 2RE	SINGLE STOREY EXTENSION TO THE NORTHERN SIDE ELEVATION AND CONVERSION OF BUILDING TO 1 NO. DWELLING.
25/0252	23 APR 2025	KIRKHAM GRAMMAR SCHOOL RIBBY ROAD KIRKHAM PR4 2BH	LISTED BUILDING CONSENT FOR REPLACEMENT OF EXISTING PLASTIC AND CAST IRON RAINWATER GOODS WITH CAST IRON RAINWATER GOODS ALONG THE FRONT FAÇADE OF THE MAIN SCHOOL BUILDING.
25/0239	23 APR 2025	1-7 MARKET SQUARE AND NOS. 4,6,8 POULTON STREET KIRKHAM PR4 2SD	EXTERNAL ALTERATIONS TO FIRST FLOOR ELEMENT OF BUILDING FACING MARKET SQUARE INVOLVING: 1. REPLACEMENT OF EXISISTING WINDOWS WITH UPVC UNITS; 2. REPLACEMENT OF TIMBER PANELS BELOW WINDOWS WITH SPANDREL PANELS'; AND 3. ENCAPSULATION OF THE SOFFIT AND FASCIA WITH CLADDING BOARD.

**Decisions Made**

<b>Application No.</b>	<b>Date and Decision</b>	<b>Location</b>	<b>Proposal</b>
25/0136	17 APR 2025 GRANTED	16 WYRE AVENUE KIRKHAM PR4 2YE	EXTENSION AND ALTERATIONS TO FORM: 1. SINGLE STOREY REAR EXTENSION; AND 2. DORMER TO REAR ROOF PANE.

## APPENDIX B: Agenda Item 25/05/10 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account during April 2025:

### Corporate Current

Opening Balance		13,301.56	0.00	13,301.56
01 Apr 2025	Monta	170.54	0.00	13,472.10
01 Apr 2025	Payment: Fylde Council	0.00	724.31	12,747.79
01 Apr 2025	Income: Room Hire	117.00	0.00	12,864.79
01 Apr 2025	Income: Allotment	35.00	0.00	12,899.79
01 Apr 2025	Payment: Fylde Council	0.00	569.25	12,330.54
01 Apr 2025	Income: Room Hire	72.00	0.00	12,402.54
01 Apr 2025	Income: Allotment	35.00	0.00	12,437.54
01 Apr 2025	Income: Room Hire	15.00	0.00	12,452.54
01 Apr 2025	Payment: Fylde Council	0.00	60.60	12,391.94
01 Apr 2025	Payment: Fylde Council	0.00	73.20	12,318.74
02 Apr 2025	Income: Allotment	35.00	0.00	12,353.74
02 Apr 2025	Income: Allotment	35.00	0.00	12,388.74
02 Apr 2025	Income: Room Hire	144.00	0.00	12,532.74
02 Apr 2025	Income: Allotment	35.00	0.00	12,567.74
03 Apr 2025	Income: Room Hire	74.25	0.00	12,641.99
04 Apr 2025	Income: Room Hire	224.00	0.00	12,865.99
04 Apr 2025	Payment: Black Box Security	0.00	303.60	12,562.39
04 Apr 2025	Payment: Black Box Security	0.00	1,704.00	10,858.39
04 Apr 2025	Fylde Council Precept	144,635.00	0.00	155,493.39
04 Apr 2025	Income: Room Hire	36.00	0.00	155,529.39
04 Apr 2025	Overpayment: Churchill Security Ltd	0.00	127.46	155,401.93
04 Apr 2025	Income: Room Hire	144.00	0.00	155,545.93
04 Apr 2025	Payment: Churchill Security Ltd	0.00	63.73	155,482.20
04 Apr 2025	Payment: Maxigiene	0.00	96.00	155,386.20
04 Apr 2025	Payment: Harrison Weaver Electricals Limited	0.00	1,086.00	154,300.20
04 Apr 2025	Payment: Churchill Security Ltd	0.00	63.73	154,236.47
06 Apr 2025	Payment: Amazon UK	0.00	14.75	154,221.72
06 Apr 2025	Payment: Amazon UK	0.00	10.99	154,210.73
06 Apr 2025	Payment: Amazon UK	0.00	10.99	154,199.74
07 Apr 2025	Bank Transfer from Corporate Current to Business Reserve	0.00	30,000.00	124,199.74
07 Apr 2025	Sumup Adj	0.01	0.00	124,199.75
07 Apr 2025	Income: Allotment	35.00	0.00	124,234.75
07 Apr 2025	Income: Room Hire	200.00	0.00	124,434.75
07 Apr 2025	Income: Allotment	35.00	0.00	124,469.75
07 Apr 2025	Income: Allotment	55.00	0.00	124,524.75
07 Apr 2025	Sumup	0.00	7.54	124,517.21
07 Apr 2025	Income: Room Hire	176.00	0.00	124,693.21
08 Apr 2025	Income: Allotment	35.00	0.00	124,728.21
08 Apr 2025	Income: Allotment	130.00	0.00	124,858.21
08 Apr 2025	Income: Room Hire	28.00	0.00	124,886.21
08 Apr 2025	Nest Pensions	0.00	157.29	124,728.92
08 Apr 2025	Income: Allotment	55.00	0.00	124,783.92
08 Apr 2025	Income: Room Hire	15.00	0.00	124,798.92
08 Apr 2025	Income: Room Hire	72.00	0.00	124,870.92
08 Apr 2025	Payment: British Gas Lite (Electric Recreation Ground)	0.00	9.06	124,861.86
08 Apr 2025	Payment: British Gas Lite (Electric Memorial Gardens)	0.00	13.56	124,848.30
08 Apr 2025	Payment: British Gas Lite (Electric WSHP)	0.00	40.08	124,808.22
09 Apr 2025	Income: Allotment	35.00	0.00	124,843.22
09 Apr 2025	Payment: Evolve Document Solutions	0.00	47.65	124,795.57
09 Apr 2025	Bank Transfer from Corporate Current to Business Reserve	0.00	90,000.00	34,795.57
09 Apr 2025	Income: Allotment	35.00	0.00	34,830.57
09 Apr 2025	Payment: Xero (UK) Ltd	0.00	39.60	34,790.97
10 Apr 2025	Income: Room Hire	1,203.00	0.00	35,993.97
10 Apr 2025	Payment: Telefonica UK Limited	0.00	401.15	35,592.82
10 Apr 2025	Payment: Ad Hoc (Room Hire)	74.25	0.00	35,667.07
11 Apr 2025	Payment: Everflow	0.00	236.58	35,430.49
13 Apr 2025	Income: Room Hire	122.00	0.00	35,552.49
14 Apr 2025	Sumup	0.00	3.33	35,549.16
14 Apr 2025	Income: Allotment	35.00	0.00	35,584.16
14 Apr 2025	Income: Room Hire	72.00	0.00	35,656.16
14 Apr 2025	Income: Allotment	55.00	0.00	35,711.16
14 Apr 2025	Income: Allotment	35.00	0.00	35,746.16
15 Apr 2025	Payment: Scottish Power	0.00	1,337.88	34,408.28
15 Apr 2025	Payment: Impact IT Computing and Consulting	0.00	312.00	34,096.28
15 Apr 2025	Income: Room Hire	15.00	0.00	34,111.28
16 Apr 2025	Income: Allotment	35.00	0.00	34,146.28

16 Apr 2025	Income: Room Hire	54.00	0.00	34,200.28
16 Apr 2025	Santander Fees	0.00	68.75	34,131.53
17 Apr 2025	Payment: The Street Kitchen	0.00	420.00	33,711.53
17 Apr 2025	Payment: PDW Print Design Web	0.00	420.00	33,291.53
17 Apr 2025	Payment: Grundys Ironmonger	0.00	57.97	33,233.56
17 Apr 2025	Payment: Parish Council of Newton with Clifton	0.00	2,057.14	31,176.42
17 Apr 2025	Payment: Michaels Civic Robes	0.00	474.00	30,702.42
17 Apr 2025	Payment: Impact IT Computing and Consulting	0.00	510.00	30,192.42
17 Apr 2025	Payment: Impact IT Computing and Consulting	0.00	1,776.00	28,416.42
17 Apr 2025	Payment: CJ Jetz Limited	0.00	5,040.00	23,376.42
17 Apr 2025	Payment: CJ Jetz Limited	0.00	2,160.00	21,216.42
17 Apr 2025	Income: Room Hire	74.25	0.00	21,290.67
17 Apr 2025	Bank Transfer from Corporate Current to Events	0.00	148.46	21,142.21
17 Apr 2025	ICO	0.00	47.00	21,095.21
18 Apr 2025	Income: Room Hire	36.00	0.00	21,131.21
19 Apr 2025	Payment: Post Office	0.00	8.75	21,122.46
22 Apr 2025	Income: Allotment	35.00	0.00	21,157.46
22 Apr 2025	Income: Allotment	35.00	0.00	21,192.46
22 Apr 2025	Bank Transfer from GoCardless-GBP to Corporate Current	49.36	0.00	21,241.82
22 Apr 2025	Income: Room Hire	15.00	0.00	21,256.82
22 Apr 2025	Weebly Website	0.00	12.08	21,244.74
22 Apr 2025	Sumup	0.00	1.18	21,243.56
22 Apr 2025	Income: Allotment	35.00	0.00	21,278.56
22 Apr 2025	Income: Allotment	35.00	0.00	21,313.56
23 Apr 2025	Microsoft Refund	61.08	0.00	21,374.64
24 Apr 2025	Income: Allotment	35.00	0.00	21,409.64
24 Apr 2025	Income: Room Hire	74.25	0.00	21,483.89
25 Apr 2025	Income: Room Hire	1,600.00	0.00	23,083.89
28 Apr 2025	Post Office	0.00	6.96	23,076.93
28 Apr 2025	Payment: Seriously Hooked Up	112.00	0.00	23,188.93
28 Apr 2025	Payment: Seriously Hooked Up	112.00	0.00	23,300.93
28 Apr 2025	Payment: British Gas Lite (Gas CC)	0.00	922.80	22,378.13
28 Apr 2025	Payment: British Gas Lite (Gas WSHP)	0.00	84.54	22,293.59
28 Apr 2025	Sumup	0.00	2.70	22,290.89
28 Apr 2025	Income: Allotment	55.00	0.00	22,345.89
28 Apr 2025	Income: Allotment	35.00	0.00	22,380.89
29 Apr 2025	Income: Room Hire	15.00	0.00	22,395.89
29 Apr 2025	Payment: British Gas Lite (Electric CC)	0.00	438.95	21,956.94
30 Apr 2025	Payment: Ad Hoc (Room Hire)	0.00	30.00	21,926.94
30 Apr 2025	Income: Room Hire	540.00	0.00	22,466.94
30 Apr 2025	Payment: JDF Homeworks	0.00	25.00	22,441.94
30 Apr 2025	Payment: JDF Homeworks	0.00	25.00	22,416.94
30 Apr 2025	Payment: LALC	0.00	892.96	21,523.98
30 Apr 2025	Staff Salary	0.00	3,136.77	18,387.21
30 Apr 2025	Payment: Stewart Jones	0.00	500.00	17,887.21
30 Apr 2025	Income: Room Hire	120.00	0.00	18,007.21
30 Apr 2025	Income: Room Hire	72.00	0.00	18,079.21
30 Apr 2025	Payment: Elizabeth Squires	0.00	1.55	18,077.66
30 Apr 2025	Payment: Elizabeth Squires	0.00	392.00	17,685.66
30 Apr 2025	Payment: Elizabeth Squires	0.00	18.99	17,666.67
<b>Total Corporate Current</b>		<b>151,558.99</b>	<b>147,193.88</b>	<b>17,666.67</b>
<b>Closing Balance</b>		<b>17,666.64</b>	<b>0.00</b>	<b>17,666.67</b>
<b>Total</b>		<b>151,558.99</b>	<b>147,193.88</b>	<b>4,365.11</b>

(ii) Presentation of bank balances as of 8 May 2025:

<b>Current Accounts Balance Summary</b>				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
<a href="#">09-02-22 10693324</a> CORPORATE CURRENT	GBP	£18,974.69	£18,974.69	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 10693308</a> BUSINESS RESERVE	GBP	£131,588.12	£131,588.12	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 10693311</a> CORPORATE NOTICE	GBP	£226,859.37	£226,859.37	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 11147170</a> KTC IN BLOOM	GBP	£2,279.99	£2,279.99	<a href="#">Expanded Balance</a>
<a href="#">09-02-22 11160694</a> EVENTS	GBP	£2,551.23	£2,551.23	<a href="#">Expanded Balance</a>
<b>1 - 5 Accounts</b>				
<b>Total Values</b>				
Current balance:		£382,253.40		
Current available balance:		£382,253.40		