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KIRKHAM TOWN COUNCIL

MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 14 OCTOBER 2025, 7.00 PM AT THE COMMUNITY CENTRE, WESHAM TO TRANSACT THE FOLLOWING BUSINESS

AGENDA

	DESCRIPTION	ACTION
25/10/01	**APOLOGIES FOR ABSENCE** *To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.*	**Mayor**
25/10/02	**DECLARATIONS OF INTEREST** *To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*	**Mayor**
25/10/03	**MINUTES OF THE PREVIOUS MEETING** (i) *To accept as a correct record the minutes of the meeting held on 10 June 2025.* (ii) *To accept as a correct record the minutes of the meeting held on 9 September 2025.*	**Mayor**
25/10/04	**PUBLIC PARTICIPATION – KIRKHAM RESIDENTS** *Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.*	**Limited to 20 minutes**
25/10/05	**LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT & COMMUNITIES)** (i) Update	
25/10/06	**MATTERS ARISING FROM PREVIOUS MEETING** (i) Flags (ii) Community Centre Door	**Brief update Town Clerk**
25/10/07	**MAYORS ANNOUNCEMENTS** (i) Events Attended (ii) Annual Governance Return External Audit Final Report and Certificate (iii) Enhanced Active Security (iv) Options, Issues, Vision and Scope for the New Fylde Local Plan to 2042 (v) Milbank (vi) Twinning	**Chair**

	DESCRIPTION	ACTION
	(vii) Kirkham Cultural Connections (viii) Break In at the Community Centre Update	
25/10/08	**LEISURE PARKS AND OPEN SPACES** (i) LPAOS Issues • Bowling Club • Grant from Lancashire County Council • Memorial Park • Town End • Tree Survey • Trees – St. George's Park • Trees – Wrangway Wood • Winter Gritting (ii) In Bloom Update	**Cllr. Hopkinson Chair of LPAOS** **Town Clerk**
25/10/09	**PLANNING** Refer to **Appendix A** for full listing	**Town Clerk**
25/10/10	**FINANCES** Refer to **Appendix B** for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during September 2025 (ii) Presentation of bank balances as at 9 October 2025 (iii) Member Expenses Policy	**Cllr. Byers, Chair of the F&E Committee**
25/10/11	**EVENTS** (i) Update	**Cllr. Byers, Chair of the F&E Committee**
25/10/12	**BOOKINGS** (i) Update	**Town Clerk**
25/10/13	**STAFFING** Part 2	**Cllr. Ledger Chair of the Staffing Committee**
PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE) *The proposal is for:* *Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.* ***Councillors are asked to agree this action and only this will be minuted.***		
25/10/14	**DATE AND TIME OF NEXT MEETING** The next Town Council meeting will be held on 11 December 2025 at the Community Centre, Kirkham (decision ratified at the 9 September 2025 meeting).	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 25/10/09 PLANNING
FYLDE COUNCIL

Applications Received

Application No.	Date	Location	Proposal
25/0522	15 SEPT 2025	LAND TO REAR OF 66 MARSDEN STREET KIRKHAM PR4 2TH	APPLICATION TO VARY CONDITION 2 (APPROVED PLANS) OF PLANNING PERMISSION 22/0668 TO INCLUDE: 1. REVISED EXTERNAL DESIGN & INTERNAL ARRANGEMENTS OF DWELLINGS; 2. ALTERATION OF THE SITE LAYOUT, AND ASSOCIATED AMENDMENTS TO THE WORDING OF CONDITIONS 3 (MATERIALS) TO ALTER EXTERNAL CONSTRUCTION MATERIALS, CONDITION 4 (DRAINAGE) TO PROVIDE DRAINAGE DETAILS, 5 (LANDSCAPING) TO PROVIDE LANDSCAPING DETAILS, AND 7 (SITE INVESTIGATION) TO PROVIDE SITE INVESTIGATION AND REMEDIATION WORKS.
25/0545	22 SEPT 2025	49 DOWBRIDGE KIRKHAM PR4 2YJ	PARTIAL DEMOLITION AND CONSTRUCTION OF SINGLE STOREY READ EXTENSION, INCLUDING ALTERATION TO EXISTING ROOF AND WINDOWS.
25/0547	23 SEPT 2025	8 POULTON STREET KIRKHAM PR4 2AB	ADVERTISEMENT CONSENT FOR 1 NON-ILLUMINATED FASCIA SIGN AND 1 NON ILLUMIATED PROJECTING SIGN, AND INTERNAL STICKER ADVERTS TO THE DOOR AND WINDOW.
25/0562	22 SEPT 2025	CARR HILL HIGH SCHOOL ROYAL AVENUE KIRKHAM PR4 2ST	PROPOSED INSTALLATION OF AIR SOURCE HEAT PUMPS.

Decisions Made

Application No.	Date and Decision	Location	Proposal
25/0299	6 OCT 2025 Granted	15 POULTON STREET KIRKHAM PR4 2AA	ADVERTISEMENT CONSENT FOR 1 NO. EXTERNALLY ILLUMINATED SIGN.

APPENDIX B: Agenda Item 25/10/10 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account during September 2025:

Date	Narrative	Payments Out £	Payments In £
01/09/2025	DIRECT DEBIT PAYMENT TO FYLDE BC NNDR REF 51809458	58.00	
01/09/2025	DIRECT DEBIT PAYMENT TO FYLDE BC NNDR REF 51809441	75.00	
01/09/2025	DIRECT DEBIT PAYMENT TO FYLDE BC NNDR REF 51809465	572.00	
01/09/2025	DIRECT DEBIT PAYMENT TO FYLDE BC NNDR REF 50581986	720.00	
01/09/2025	STANDING ORDER VIA FASTER PAYMENT TO Fylde Council	17,684.70	
01/09/2025	RECEIPT		113.65
02/09/2025	TRANSFER REFERENCE To Reserve	100,000.00	
02/09/2025	RECEIPT		15.00
03/09/2025	DIRECT DEBIT PAYMENT TO GOCARDLESS REF JSWLEASING	180.00	
03/09/2025	RECEIPT		94.99
04/09/2025	DIRECT DEBIT PAYMENT TO GOCARDLESS REF EVOLVEDOCUME	63.11	
04/09/2025	STANDING ORDER VIA FASTER PAYMENT TO ProFM Group Ltd	63.73	
04/09/2025	STANDING ORDER VIA FASTER PAYMENT TO ProFM Group Ltd	63.73	
04/09/2025	RECEIPT		74.25
05/09/2025	CARD PAYMENT TO AMAZON	12.09	
05/09/2025	CARD PAYMENT TO AMAZON	21.76	
05/09/2025	CARD PAYMENT TO AMAZON	21.77	
05/09/2025	CARD PAYMENT TO AMAZON	22.91	
05/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO NPOWER COMMERCIAL GAS LIMIT	26.55	
05/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO LOVE TO CLEAN	99.00	
05/09/2025	Nisbets Mugs	108.68	
05/09/2025	CARD PAYMENT TO AMAZON	121.12	
05/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Fylde Borough Council	141.75	
05/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Property World Publications Limited	240.00	
05/09/2025	RECEIPT		144.00
05/09/2025	RECEIPT		36.00
08/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	14.65	
08/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	118.15	
09/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	25.53	
09/09/2025	RECEIPT		126.00
09/09/2025	RECEIPT		72.00
09/09/2025	RECEIPT		72.00
09/09/2025	RECEIPT		15.00
09/09/2025	RECEIPT		594.00
09/09/2025	RECEIPT		324.00
10/09/2025	CARD PAYMENT TO AMAZON	13.97	
10/09/2025	CARD PAYMENT TO AMAZON	19.08	
10/09/2025	DIRECT DEBIT PAYMENT TO XERO UK LTD	44.40	
10/09/2025	PENSIONS	188.38	
10/09/2025	DIRECT DEBIT PAYMENT TO O2	430.52	
10/09/2025	RECEIPT		144.00
11/09/2025	DIRECT DEBIT PAYMENT TO EVERFLOW LIMITED	178.02	
11/09/2025	RECEIPT		1,050.00
11/09/2025	RECEIPT		234.00
11/09/2025	RECEIPT		74.25
13/09/2025	CARD PAYMENT TO AMAZON	7.89	
15/09/2025	TRANSFER VIA FASTER PAYMENT TO BT	1.00	
15/09/2025	TRANSFER VIA FASTER PAYMENT TO Grundys MG Ironmongers Ltd	31.97	
15/09/2025	TRANSFER VIA FASTER PAYMENT TO Medlar With Wesham Town Council	36.00	
15/09/2025	TRANSFER VIA FASTER PAYMENT TO LOCKSMITHS NORTHWEST	45.00	
15/09/2025	TRANSFER VIA FASTER PAYMENT TO LOVE TO CLEAN	261.00	
15/09/2025	DIRECT DEBIT PAYMENT TO IMPACT COMPUTING	565.20	
15/09/2025	RECEIPT		119.94

Date	Narrative	Payments Out £	Payments In £
16/09/2025	CHARGES FROM 2025-07-31 TO 2025-08-31	79.80	
16/09/2025	RECEIPT		15.00
16/09/2025	RECEIPT		2,000.00
18/09/2025	RECEIPT		74.25
19/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO John D Fletcher	25.00	
19/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Property World Publications Limited	420.00	
19/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Glasdon UK Ltd	1,520.53	
22/09/2025	RECEIPT		203.50
23/09/2025	RECEIPT		15.00
24/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	462.95	
25/09/2025	RECEIPT		74.25
26/09/2025	Cobblers Den	20.00	
26/09/2025	Fantasy Prints	157.19	
26/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Fylde Coast UPVC	1,200.00	
26/09/2025	BILL PAYMENT VIA FASTER PAYMENT TO Flying Colours Flagmakers Ltd	1,323.00	
26/09/2025	DIRECT DEBIT PAYMENT TO BT GROUP PLC	1,532.06	
26/09/2025	CHEQUE DEPOSIT		228.00
26/09/2025	RECEIPT		13.14
27/09/2025	RECEIPT		27.00
29/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	14.45	
29/09/2025	DIRECT DEBIT PAYMENT TO BRITISH GAS	79.66	
30/09/2025	SALARIES	3,647.01	
30/09/2025	RECEIPT		15.00
		132,758.31	**5,968.22**

(ii) Presentation of bank balances as at 9 October 2025

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Current Balance	Current Available Balance	Actions
09-02-22 10693324 CORPORATE CURRENT	GBP	£17,915.68	£17,915.68	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£131,798.35	£131,798.35	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£230,202.29	£230,202.29	Expanded Balance
09-02-22 11147170 KTC IN BLOOM	GBP	£2,153.80	£2,153.80	Expanded Balance
09-02-22 11160694 EVENTS	GBP	£12,211.87	£12,211.87	Expanded Balance