



KIRKHAM

TOWN COUNCIL

The Community Centre
 Mill Street
 Kirkham
 PR4 2AN
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 12 MAY 2026, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PRE MEET	
6.00PM	JEMMA HALL: KIRKHAM JUNIORS FOOTBALL CLUB
6.30PM	RIA ARMSTRONG: FIRST KICK FOUNDATION

AGENDA

	DESCRIPTION	ACTION
26/05/01	APOLOGIES FOR ABSENCE <i>To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.</i>	Mayor
26/05/02	DECLARATIONS OF INTEREST <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
26/05/03	MINUTES OF THE PREVIOUS MEETING (i) <i>To accept as a correct record the minutes of the meeting held on 10 March 2026.</i>	Mayor
26/05/04	MEETING WITH LANCASHIRE CONSTABULARY	Jan Unsworth
26/05/05	PUBLIC PARTICIPATION – KIRKHAM RESIDENTS <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	Limited to 20 minutes
26/05/06	LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT & COMMUNITIES) (i) Update (this will depend on the availability of the LCC Cllr.)	Cllr. Josh Roberts
26/05/07	MATTERS ARISING FROM PREVIOUS MEETING (i) Nothing to raise.	Brief update Town Clerk
26/05/08	MAYORS ANNOUNCEMENTS	Chair

	DESCRIPTION	ACTION
	(i) Events Attended (ii) Annual Meeting of the Town Council and Mayor Making (May 2026) (iii) Nominations for Mayor 2026/27 – formal appointment 15 May 2026 (iv) Nominations for Deputy Mayor 2026/27 – formal appointment 15 May 2026 (v) Kirkham and Wesham Club Day Donation (vi) Twinning Gift (vii) UK Town of Culture (viii) Pathway from St. Georges to Wesham (Cllr. Brierley) (ix) A583 Safety Scheme (Cllr. Brierley/Cllr. Josh Roberts (LCC)) (x) Leukaemia & Myeloma Research UK Clothing Bank (xi) Shop Local (Cllr. Hopkinson has declared an interest) (xii) Facebook	
26/05/09	LEISURE PARKS AND OPEN SPACES (i) LPAOS Issues <ul style="list-style-type: none"> • Kirkham Juniors Football Club Rental Agreement • Bowling Club • Peoples' Park • Allotments • The Close Park - Rename and Wall Art • Banner – Boxing Gym • Remembrance Planter, Remembrance Way (ii) In Bloom Update	Cllr. Hopkinson Chair of LPAOS/Town Clerk
26/05/10	PLANNING Refer to Appendix A for full listing	Town Clerk
26/05/11	FINANCES Refer to Appendix B for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during March and April 2026 (ii) Presentation of bank balances as at 7 May 2026 (iii) Transfer of Funds - update	Cllr. Byers, Chair of the F&E Committee
26/05/12	EVENTS (i) Kirkham Spring Festival (ii) General Update: Forthcoming Events	Cllr. Byers, Chair of the F&E Committee
26/05/13	BOOKINGS (i) Update	Town Clerk
26/05/14	STAFFING Part 2	Cllr. Ledger Chair of the Staffing Committee

PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)

The proposal is for:

Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Councillors are asked to agree this action and only this will be minuted.

26/05/15	DATE AND TIME OF NEXT MEETING The Annual Meeting of the Town Council will be held on 15 May 2026 at the Community Centre, Kirkham at 7.00pm.	
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Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 26/05/10 PLANNING

FYLDE COUNCIL

Applications Received

Application No.	Date	Location	Proposal
26/0239	20 APR 2026	RIBBY HALL LEISURE VILLAGE RIBBY HALL SPORTS CENTRE RIBBY ROAD PR4 2PR	REMOVAL OF 2NO. EXISTING TENNIS COURTS TO FACILITATE EXTENSION OF AN EXISTING CAR PARK, PROVISION OF 2 NO. REPLACEMENT TENNIS COURTS AND 4 NO. PADEL COURTS, INCLUDING ASSOCIATED FENCING, SURFACING.
26/0267	24 APR 2026	25 BENTLEY DRIVE KIRKHAM PR4 2DR	SINGLE STOREY REAR EXTENSION FOLLOWING DEMOLITION OF CONSERVATORY, NEW GROUND FLOOR WINDOW TO SIDE ELEVATION.
26/0093	30 APR 2026	75 POULTON STREET KIRKHAM PR4 2AJ	CHANGE OF USE OF BUILDING TO GROUND FLOOR HOT FOOD TAKEAWAY (SUI GENERIS USE CLASS), WITH 2 NO. FLATS TO 1 ST AND 2 ND FLOOR LEVELS, INCLUDING EXTENSION AND ALTERATION OF THE BUILDING: 1. 3 STOREY REAR EXTENSION; 2. ODOUR EXTRACTION FLUE TO REAR ROOF PLANE OF MAIN BUILDING; 3. REPLACEMENT SHOP FRONT; 4. ADDITIONAL DOORWAY TO FRONT ELEVATION TO PROVIDE FLAT ACCESS; 5. REPLACEMENT WINDOWS; 6. SOLAR PANELS TO REAR ROOF SLOPE; 7. ACCESS GATE TO SIDE ENTRANCE.
26/0241	30 APR 2026	FORMER TSB 52-64 POULTON STREET KIRKHAM PR4 1AH	LISTED BUILDING CONSENT FOR PROVISION OF EXTRACTION VENTS TO REAR ELEVATION, AND INTERNAL ALTERATIONS INCLUDING SECONDARY GLAZING TO WINDOWS WITHIN THE FRONT ELEVATION, ACOUSTIC CLADDING AND GLAZED ENTRANCE LOBBY.
26/0242	30 APR 2026	FORMER TSB 52-64 POULTON STREET KIRKHAM PR4 1AH	CHANGE OF USE TO GROUND FLOOR OF EXISTING COMMERCIAL PREMISES FROM USE CLASS E (COMMERCIAL, BUSINESS & SERVICES) TO A PUBLIC HOUSE (SUI GENERIS USE), AND PROVISION OF EXTRACTION VENTS TO REAR ELEVATION.

Decisions Made

Application No.	Date and Decision	Location	Proposal
26/0072	30 MAR 2026 PRIOR APPROVAL NOT REQUIRED	29 STATION ROAD KIRKHAM PR4 2HA	PRIOR APPROVAL FOR CHANGE OF USE OF VACANT BUILDERS OFFICE (USE CLASS E(G)(I)), TO ONE DWELLINGHOUSE (USE CLASS C3). PURSUANT TO SCHEDULE 2, PART 3, CLASS MA OF THE TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT) (ENGLAND) ORDER 2015.

APPENDIX B: Agenda Item 26/05/11 FINANCES

- (i) To ratify the payment of invoices made from the Corporate Current Account during March and April 2026:

For the period 1 March 2026 to 31 March 2026

Date	Description	Payments	
		In £	Out £
01 Mar 2026	Income: Room Hire	1,065.00	
01 Mar 2026	Income: Room Hire	90.00	
02 Mar 2026	Payment: British Gas Lite (Gas WSHP)		186.82
02 Mar 2026	Monta: EV income	66.51	
02 Mar 2026	Payment: Fylde Council Rates		75.00
02 Mar 2026	Income: Room Hire	249.00	
02 Mar 2026	Payment: Fylde Council Rates		58.00
02 Mar 2026	Payment: Fylde Council Rates		572.00
02 Mar 2026	Payment: Evolve Document Solutions		52.80
02 Mar 2026	Income: Room Hire	188.00	
03 Mar 2026	Income: Room Hire	432.00	
04 Mar 2026	Income: Room Hire	72.00	
04 Mar 2026	Payment: ProFM Ltd		63.73
04 Mar 2026	Payment: ProFM Ltd		63.73
05 Mar 2026	Income: Room Hire	72.00	
05 Mar 2026	Income: Room Hire	148.50	
05 Mar 2026	Nest Pensions		176.52
05 Mar 2026	Income: Room Hire	74.25	
06 Mar 2026	Income: Room Hire	120.00	
06 Mar 2026	Payment: Kenman Roller Shutters		120.00
06 Mar 2026	Payment: PDW Print Design Web Property World		420.00
06 Mar 2026	Income: Room Hire	36.00	
06 Mar 2026	Income: Room Hire	165.00	
06 Mar 2026	Payment: Independent Fire Extinguisher Services		348.00
06 Mar 2026	Payment: Independent Fire Extinguisher Services		216.00
09 Mar 2026	Sumup		1.83
09 Mar 2026	Income: Room Hire	108.00	
10 Mar 2026	Income: Room Hire	1,080.00	
10 Mar 2026	Payment: Xero (UK) Ltd		44.40
11 Mar 2026	Payment: British Gas Lite (Electric WSHP)		91.89
11 Mar 2026	Income: Room Hire	90.00	
11 Mar 2026	Income: Room Hire	90.00	
11 Mar 2026	Payment: British Gas Lite (Electric Memorial Gardens)		25.36
11 Mar 2026	Payment: Amazon UK		7.16
11 Mar 2026	Payment: Amazon UK		7.24
11 Mar 2026	Payment: Amazon UK		7.61
11 Mar 2026	Payment: Everflow		204.61
11 Mar 2026	Payment: British Gas Lite (Electric Recreation Ground)		14.65
12 Mar 2026	Income: Room Hire	74.25	0.00
13 Mar 2026	Payment: Telefonica UK Limited		430.52
13 Mar 2026	Income: Room Hire	144.50	
13 Mar 2026	Payment: PDW Print Design Web Property World		240.00
13 Mar 2026	Payment: Grundys Ironmonger		136.49
13 Mar 2026	Bank Transfer from Business Reserve to Corporate Current	10,000.00	
13 Mar 2026	Payment: Fylde Coast UPVC		3,720.00
13 Mar 2026	Income: Room Hire		126.50
13 Mar 2026	Payment: DanArb		11,880.00
13 Mar 2026	Payment: M G Payroll		96.00
13 Mar 2026	Deposit Refund		50.00
13 Mar 2026	Income: Room Hire	120.00	
13 Mar 2026	Income: Room Hire	120.00	
13 Mar 2026	Income: Room Hire	60.00	
13 Mar 2026	Payment: Thomas Ascroft Garden Services (Bowling Green)		440.00
13 Mar 2026	Payment: JDF Homeworks		25.00
14 Mar 2026	Income: Room Hire	126.00	
16 Mar 2026	Payment: Impact IT Computing and Consulting		695.70
16 Mar 2026	Income: Room Hire	215.00	
16 Mar 2026	Sumup		0.68

16 Mar 2026	Income: Allotments	40.00	
17 Mar 2026	Santander: Bank Fees		79.75
18 Mar 2026	Income: Room Hire	198.00	
18 Mar 2026	Income: Room Hire	3.00	
18 Mar 2026	Income: Room Hire	95.00	
18 Mar 2026	Income: Room Hire	36.00	
19 Mar 2026	Income: Room Hire	74.25	
20 Mar 2026	Income: Room Hire	36.00	
20 Mar 2026	Payment: Harrison Weaver		5,952.00
20 Mar 2026	Deposit Refund		75.00
20 Mar 2026	Payment: nPower		29.08
20 Mar 2026	Payment: Smith & Co Plumbing		805.00
20 Mar 2026	Payment: British Gas Lite (Electric CC)		494.75
23 Mar 2026	Sumup: Bank Fees		1.35
23 Mar 2026	Income: Allotments	40.00	
23 Mar 2026	Income: Allotments	40.00	
24 Mar 2026	Income: Bowling Club	750.00	
24 Mar 2026	Income: Allotments	40.00	
24 Mar 2026	Income: Allotments	40.00	
24 Mar 2026	Income: Room Hire	945.00	
25 Mar 2026	Income: Allotments	40.00	
25 Mar 2026	Income: Allotments	40.00	
25 Mar 2026	Kirkham Christmas Lights	1,000.00	
26 Mar 2026	Income: Room Hire	74.25	
26 Mar 2026	Income: Room Hire	432.00	
26 Mar 2026	Income: Room Hire	72.00	
27 Mar 2026	Payment: PDW Print Design Web Property World		120.00
27 Mar 2026	Payment: Ken Linford Gardencare Ltd		456.66
27 Mar 2026	Deposit Refund		50.00
27 Mar 2026	Payment: British Gas Lite (Gas WSHP)		64.07
27 Mar 2026	Payment: Black Box Security		356.40
27 Mar 2026	Deposit Refund		50.00
27 Mar 2026	Income: Room Hire	36.00	
27 Mar 2026	Payment: S Hall Contracting		300.00
27 Mar 2026	Payment: S Hall Contracting		450.00
30 Mar 2026	Income: Room Hire	90.00	
30 Mar 2026	Income: Allotments	40.00	
30 Mar 2026	Sumup: Bank Fees		5.69
30 Mar 2026	Income: Allotments	40.00	
30 Mar 2026	Income: Allotments	40.00	
30 Mar 2026	Income: Room Hire	68.00	
30 Mar 2026	Income: Room Hire	108.00	
30 Mar 2026	Income: Allotments	40.00	
30 Mar 2026	Income: Allotments	40.00	
31 Mar 2026	Elizabeth Squires		3,696.85
31 Mar 2026	Income: Allotments	40.00	
March Total		19,543.51	33,584.84

For the period 1 April 2026 to 30 April 2026

Date	Description	Payments	
		In £	Out £
Opening Balance			
01 Apr 2026	Payment: Fylde Council: Rates CC		678.00
01 Apr 2026	Receipt: Room Hire	72.00	
01 Apr 2026	Receipt: Room Hire	90.00	
01 Apr 2026	Payment: Fylde Council: Rates Orders Lane		62.53
01 Apr 2026	Receipt: Room Hire	72.00	
01 Apr 2026	Receipt: Allotments	40.00	
01 Apr 2026	Payment: Fylde Council: Rates Mill St Car Park		604.31
01 Apr 2026	Receipt: Room Hire	67.50	
01 Apr 2026	Monta	61.53	
01 Apr 2026	Receipt: Allotments	60.00	
01 Apr 2026	Payment: Scottish Power		144.93
01 Apr 2026	Payment: Fylde Council: Rates Eagles Court		74.11
02 Apr 2026	Receipt: Room Hire	45.00	
02 Apr 2026	Receipt: Room Hire	75.00	

02 Apr 2026	Receipt: Room Hire	74.25	
03 Apr 2026	Payment: Smith & Co Plumbing: CC Tap		140.00
03 Apr 2026	Payment: Knight Air Products		71.10
03 Apr 2026	Receipt: Room Hire		50.00
03 Apr 2026	Payment: Parish Council of Newton with Clifton: Steering Group		295.08
03 Apr 2026	Payment: DanArb		1,440.00
03 Apr 2026	Payment: Black Box Security		1,183.42
03 Apr 2026	Payment: Frank P Matthews: Orchard Trees		363.16
03 Apr 2026	Receipt: Room Hire	1,083.00	
03 Apr 2026	Receipt: Room Hire	38.00	
04 Apr 2026	Receipt: Allotments	40.00	
06 Apr 2026	Receipt: Room Hire	63.00	
07 Apr 2026	Receipt: Room Hire	224.00	
07 Apr 2026	Fylde Council: Precept #1	165,687.00	
07 Apr 2026	Sumup		1.69
07 Apr 2026	Receipt: Allotments	60.00	
07 Apr 2026	Receipt: Allotments	40.00	
08 Apr 2026	Nest Pensions		175.15
08 Apr 2026	Receipt: Room Hire	56.00	
08 Apr 2026	Receipt: Room Hire	112.00	
08 Apr 2026	Payment: British Gas Lite (Electric WSHP)		63.67
08 Apr 2026	Payment: British Gas Lite (Electric Recreation Ground)		13.23
08 Apr 2026	Payment: British Gas Lite (Electric Memorial Gardens)		28.51
09 Apr 2026	Payment: Lancashire County Council LCC: Orchard Grant	363.16	
09 Apr 2026	Payment: Xero (UK) Ltd		44.40
09 Apr 2026	Receipt: Room Hire	72.00	
09 Apr 2026	Payment: Evolve Document Solutions		52.80
09 Apr 2026	Receipt: Room Hire	74.25	
10 Apr 2026	Receipt: Room Hire	300.00	
10 Apr 2026	Payment: Telefonica UK Limited		436.52
10 Apr 2026	Payment: Maxigiene		108.00
10 Apr 2026	Payment: S Hall Contracting		500.00
10 Apr 2026	Payment: M G Payroll		119.52
10 Apr 2026	Payment: JDF Homeworks		25.00
10 Apr 2026	Payment: PDW Print Design Web Property World		240.00
10 Apr 2026	Receipt: Allotments	40.00	
10 Apr 2026	Payment: Lancashire Fire Protection		696.00
10 Apr 2026	Payment: Fylde Council		53,044.10
10 Apr 2026	Payment: HMRC		2,859.22
10 Apr 2026	Receipt: Room Hire	82.50	
13 Apr 2026	Payment: HMRC	8,178.97	
13 Apr 2026	Sumup		3.40
13 Apr 2026	Receipt: Allotments	40.00	
13 Apr 2026	Receipt: Allotments	40.00	
13 Apr 2026	Receipt: Allotments	40.00	
13 Apr 2026	Receipt: Allotments	40.00	
13 Apr 2026	Receipt: Allotments	40.00	
14 Apr 2026	Payment: Everflow		214.28
15 Apr 2026	Payment: Impact IT Computing and Consulting		664.20
15 Apr 2026	Receipt: Room Hire	36.00	
16 Apr 2026	Santander		95.95
16 Apr 2026	Receipt: Room Hire	74.25	
17 Apr 2026	Receipt: Room Hire	38.00	
17 Apr 2026	Receipt: Room Hire	16.00	
17 Apr 2026	Receipt: Allotments	40.00	
17 Apr 2026	Payment: Amazon UK		48.99
17 Apr 2026	Kirkham Community Bowling Club: BGL Recharge		378.23
18 Apr 2026	Receipt: Allotments	40.00	
20 Apr 2026	Payment: Kirkham Community Bowling Club	150.00	
20 Apr 2026	Sumup	2.72	
20 Apr 2026	Receipt: Room Hire	72.00	
21 Apr 2026	Receipt: Allotments	60.00	
23 Apr 2026	Receipt: Room Hire	74.25	
23 Apr 2026	Receipt: Room Hire	94.25	
24 Apr 2026	Payment: Ken Linford Gardencare Ltd		152.22
24 Apr 2026	Payment: Thomas Ascroft Garden Services (Bowling Green)		440.00
24 Apr 2026	Receipt: Room Hire		37.00
24 Apr 2026	Payment: Harrison Weaver Electricals Ltd		924.00

24 Apr 2026	Payment: British Gas Lite (Electric CC)		452.16
24 Apr 2026	ICO		47.00
27 Apr 2026	Bank Transfer from GoCardless-GBP to Corporate Current	828.84	
27 Apr 2026	Sumup		1.01
27 Apr 2026	Receipt: Allotments	60.00	
28 Apr 2026	Payment: Park Pre-School	810.00	
28 Apr 2026	Payment: British Gas Lite (Gas WSHP)		124.59
29 Apr 2026	Receipt: Room Hire	540.00	
30 Apr 2026	Receipt: Room Hire	175.00	
30 Apr 2026	Receipt: Allotments	140.00	
30 Apr 2026	Receipt: Room Hire	84.00	
30 Apr 2026	Staff Salary: April 2026		4,001.00
30 Apr 2026	Payment: Evolve Document Solutions (DD)		59.54
30 Apr 2026	Receipt: Room Hire	94.25	
April Total		180,800.72	71,158.02
Closing Balance			120,475.98

(ii) Presentation of bank balances as at 7 May 2026:

Current Accounts Balance Summary

Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£92,007.15	£92,007.15	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£2,374.05	£2,374.05	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£234,465.08	£234,465.08	Expanded Balance
09-02-22 11147170 KTC IN BLOOM	GBP	£2,162.06	£2,162.06	Expanded Balance
09-02-22 11160694 EVENTS	GBP	£715.19	£715.19	Expanded Balance