KIRKHAM
TOWN COUNCIL

The Community Centre
Mill Street
Kirkham
PR4 2AN
Tel: 01772 682755

Email: townclerk@kirkhamtowncouncil.gov.uk
Website: www.kirkhamtowncouncil.gov.uk

MEMBERS OF THE COUNCIL ARE SUMMONED TO THE MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 8 SEPTEMBER 2026, 7.00 PM AT THE COMMUNITY CENTRE, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PRE MEET
6.00-6.30 pm – Vicky Turnbull, Fylde Council – Waste Scheme
6.30-6.55 pm - Jasmine Gwillam, Professional Range Youth Worker, Targeted Youth Support

AGENDA

ITEM	DESCRIPTION	ACTION
26/09/01	**APOLOGIES FOR ABSENCE** *To receive and accept apologies where valid reasons for absence have been provided to the Town Clerk prior to the meeting.* **Diane Ireland, Maggie Ledger**	**Chair**
26/09/02	**DECLARATIONS OF INTEREST** *To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.*	**Chair**
26/09/03	**MINUTES OF THE PREVIOUS MEETING** *To accept as a correct record the minutes of the meeting held on 14 July 2026.*	**Chair**
26/09/04	**MEETING WITH LANCASHIRE CONSTABULARY**	**Jan Unsworth**
26/09/05	**PUBLIC PARTICIPATION – KIRKHAM RESIDENTS** *Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting.* *Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.*	**Limited to 20 minutes**
26/09/06	**LANCASHIRE COUNTY COUNCILLOR (FYLDE EAST) AND CABINET MEMBER (RURAL AFFAIRS, ENVIRONMENT & COMMUNITIES)** (i) Update (this will depend upon the availability of the LCC Cllr.)	**LCC Cllr. Josh Roberts**
26/09/07	**FYLDE COUNCILLOR UPDATE**	**Cllr. Adam Brierley**

ITEM	DESCRIPTION	ACTION
26/09/08	**MATTERS ARISING FROM PREVIOUS MEETING** (i) Facebook, working with Carr Hill Academy (ii) A583 Safety Scheme – Lighting (refer to Agenda Item 26/09/10 (vi)) (iii) Twinning Representation	**Brief update Town Clerk**
26/09/09	**MAYORS ANNOUNCEMENTS** (i) Events Attended (ii) Legal Services (iii) Declarations of Interest Forms (iv) Digital Notice Board on the Market Square (v) Memory Clinic - Venue (vi) Trees on Brückenau Park (vii) Appointment of Accountants 2026/27 (viii) Audit of Accounts 2026/27	**Chair**
26/09/10	**LEISURE PARKS AND OPEN SPACES** (i) LPAOS Issues • Contract with Fylde Council • Kirkham Juniors Football Club • Bowling Club • Allotments • Remembrance Sunday (inc. War Memorial poppies) (ii) In Bloom Update	**Chair of LPAOS/Town Clerk**
26/09/11	**PLANNING** Refer to **Appendix A** for full listing	**Chair** **Cllrs. Brierley and Ledger**
26/09/12	**FINANCES** Refer to **Appendix B** for detail: (i) To ratify the payment of invoices made from the Corporate Current Account during July and August 2026 (ii) Presentation of bank balances as at 3 September 2026	**Chair of the F&E Committee**
26/09/13	**EVENTS** (i) General Update: Forthcoming Events	**Chair of the F&E Committee**
26/09/14	**BOOKINGS** (i) Update	**Town Clerk**
26/09/15	**STAFFING** Part 2	**Chair of the Staffing Committee**

PART 2 CONFIDENTIAL ITEMS TO BE DISCUSSED IN COMMITTEE (IF APPLICABLE)

The proposal is for:
Exclusion of Press and Public Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

ITEM	DESCRIPTION	ACTION
Councillors are asked to agree this action and only this will be minuted.		
26/09/16	**DATE AND TIME OF NEXT MEETING** The next meeting of the Town Council will be held on 13 October 2026 at the Community Centre, Kirkham at 7.00 pm.	

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 26/09/11 PLANNING
FYLDE COUNCIL

Applications Received

Application No.	Date	Location	Proposal
26/0446	14 AUG 2026	THE OLD PRINTWORKS BIRLEY STREET KIRKHAM PR4 2AT	APPLICATION TO VARY CONDITION 4 (HOURS OF OPERATION) OF PLANNING PERMISSION 05/1074 WHICH AUTHORISES USE OF BUILDING FOR CLASS E PURPOSES. PROPOSED CHANGE IS FOR THE OPERATING HOURS TO BE 4PM - 9PM (MONDAY TO THURSDAY), AND 9AM - 4PM (SATURDAY) WITH NO OPERATION ON SUNDAY.

Decisions Made

Application No.	Date and Decision	Location	Proposal
26/0242	17 JUL 2026 **Withdrawn by applicant**	FORMER TSB 52-64 POULTON STREET KIRKHAM PR4 1AH	CHANGE OF USE TO GROUND FLOOR OF EXISTING COMMERCIAL PREMISES FROM USE CLASS E (COMMERCIAL, BUSINESS & SERVICES) TO A PUBLIC HOUSE (SUI GENERIS USE), AND PROVISION OF EXTRACTION VENTS TO REAR ELEVATION.
26/0241	28 JUL 2026 **Granted**	FORMER TSB 52-64 POULTON STREET KIRKHAM PR4 1AH	LISTED BUILDING CONSENT FOR PROVISION OF EXTRACTION VENTS TO REAR ELEVATION, AND INTERNAL ALTERATIONS INCLUDING GLAZED ENTRANCE LOBBY.
26/0446	20 AUG 2026 **Withdrawn by applicant**	THE OLD PRINTWORKS BIRLEY STREET KIRKHAM PR4 2AT	APPLICATION TO VARY CONDITION 4 (HOURS OF OPERATION) OF PLANNING PERMISSION 05/1074 WHICH AUTHORISES USE OF BUILDING FOR CLASS E PURPOSES. PROPOSED CHANGE IS FOR THE OPERATING HOURS TO BE 4PM - 9PM (MONDAY TO THURSDAY), AND 9AM - 4PM (SATURDAY) WITH NO OPERATION ON SUNDAY.
26/391	25 Aug 2026 **Granted**	THE OLD PRINTWORKS BIRLEY STREET KIRKHAM PR4 2AT	CHANGE OF USE OF THE EXISTING FIRST FLOOR FROM COMMERCIAL OFFICE ACCOMMODATION (USE CLASS E) TO A SINGLE RESIDENTIAL DWELLING (USE CLASS C3), INCLUDING REPLACEMENT OF DOOR & WINDOW ARRANGEMENT TO FRONT ELEVATION WITH 2 NO. DOOR ENTRANCES, 2 NO. FIRST FLOOR WINDOWS TO FRONT AND REAR ELEVATIONS, AND BIN STORE TO FRONT YARD SPACE.

APPENDIX B: Agenda Item 26/09/12 FINANCES

(i) To ratify the payment of invoices made from the Corporate Current Account July and August 2026:

For the period 1 July to 31 July 2026		Payments	
Date	**Description**	**In £**	**Out £**
01 Jul	Fylde Council (DD for Rates, SO for Grounds Maint)	3,000.00	
01 Jul	Income: Room Hire	8,396.50	
01 Jul	Monta: EV Charger Income	18.62	
01 Jul	Payment: Fylde Council Grounds Maintenance		19,200.00
01 Jul	Payment: Fylde Council Rates		1,416.00
01 Jul	Payment: ProFM Ltd (SO) Keyholding		66.91
01 Jul	Payment: ProFM Ltd (SO) Keyholding		66.91
02 Jul	Payment: Evolve Document Solutions (DD)		68.67
03 Jul	Payment: Fylde Council: By Election May 26 Kirkham South		3,552.58
03 Jul	Payment: PDW Print Design Web Property World		240.00
03 Jul	Payment: ProFM Ltd (SO) Alarm Call Out		62.74
06 Jul	Payment: British Gas Lite (Electric Memorial Gardens)		22.59
06 Jul	Payment: HMRC	12,681.91	0.00
08 Jul	Bailey Paints		130.36
08 Jul	Payment: British Gas Lite (Electric Recreation Ground)		167.26
08 Jul	Payment: Xero (UK) Ltd (DD)		44.40
09 Jul	Nest Pensions		194.15
10 Jul	Payment: DanArb		1,680.00
10 Jul	Payment: PDW Print Design Web Property World		120.00
10 Jul	Payment: Thomas Ascroft Garden Services (Bowling Green)		440.00
13 Jul	Payment: British Gas Lite (Electric WSHP)		78.82
13 Jul	Payment: Everflow		236.78
13 Jul	Payment: Telefonica UK Limited		469.43
15 Jul	Payment: Impact IT Computing and Consulting (DD)		686.70
16 Jul	Payment: Amazon UK Bulbs CC		134.85
16 Jul	Payment: Amazon UK Keyboard		22.98
16 Jul	Payment: Santander Fees		81.90
20 Jul	Income: Print Sale	40.00	0.00
20 Jul	Payment: British Gas Lite (Electric CC)		486.65
20 Jul	Sumup Fees		0.68
24 Jul	Payment: DanArb		540.00
24 Jul	Payment: Divine Signs Ltd		30.00
24 Jul	Payment: Fylde Council (DD for Rates, SO for Grounds Maint)		180.00
24 Jul	Payment: Knight Air Products		121.86
24 Jul	Payment: PDW Print Design Web Property World		240.00
24 Jul	Payment: Travis Perkins - Bark		211.20
28 Jul	Payment: British Gas Lite (Gas WSHP)		17.48
29 Jul	Receipt: Kirkham Community Bowling Club (Electric)	205.11	
29 Jul	Refund: Rosehill Furniture	902.36	
30 Jul	Payment: Evolve Document Solutions (DD)		60.92
31 Jul	Payment: Adam Little Boxing Ltd Grant		500.00
31 Jul	Payment: Cleaning - Holiday Cover		120.00
31 Jul	Payment: JDF Homeworks Window Cleaning		25.00
31 Jul	Payment: Pestforce		75.00
31 Jul	Payment: S Hall Contracting		6,499.96
31 Jul	Payment: Scottish Power (DD)		91.86
31 Jul	Staff Salaries		3,963.49
		25,244.50	**42,348.13**
Closing Balance		**42,181.43**	

For the period 1 August to 31 August 2026

Date	Description	Payments In £	Payments Out £
Opening Balance		**42,181.43**	**0.00**
01 Aug	EV Income: Monta	70.32	
01 Aug	Income: Room Hire	4,301.64	
02 Aug	Payment: Amazon UK (Lantern)		24.99
03 Aug	Payment: Fylde Council Grounds Maintenance		19,200.00
03 Aug	Payment: Fylde Council Rates		1,416.00
03 Aug	Payment: JSW Leasing Ltd (DD)		150.00
03 Aug	Payment: ProFM Ltd (SO)		66.91
03 Aug	Payment: ProFM Ltd (SO)		66.91
05 Aug	Payment: Amazon UK (Mould Spray)		8.50
07 Aug	Payment: British Gas Lite (Electric Memorial Gardens)		22.93
07 Aug	Payment: British Gas Lite (Electric Recreation Ground)		14.18
07 Aug	Payment: British Gas Lite (Electric WSHP)		68.54
10 Aug	Nest Pensions		197.28
10 Aug	Payment: Xero (UK) Ltd		44.40
10 Aug	Sumup: Fees		0.68
11 Aug	Payment: Everflow		474.63
12 Aug	Payment: Telefonica UK Limited		469.43
14 Aug	Payment: Grundys Ironmonger		55.98
14 Aug	Payment: Independent Fire Extinguisher Services		120.00
14 Aug	Payment: Maxigiene		108.00
14 Aug	Payment: Maxigiene		108.00
14 Aug	Payment: Parish Council of Newton with Clifton		567.54
14 Aug	Payment: S Hall Contracting		300.00
14 Aug	Payment: Thomas Ascroft Garden Services (Bowling Green)		440.00
16 Aug	Santander: Fees		85.35
17 Aug	Payment: Impact IT Computing and Consulting (DD)		686.70
17 Aug	Sumup: Fees		0.85
20 Aug	Payment: Scottish Power (DD)		99.39
21 Aug	Payment: NRI Security Limited CCTV		3,120.00
24 Aug	Income: Allotments	35.00	
24 Aug	Payment: British Gas Lite (Electric CC)		457.60
28 Aug	Fylde Council Precept - 2nd Installment	165,686.00	
28 Aug	Staff Salaries		4,056.08
28 Aug	Payment: British Gas Lite (Gas CC)		2,196.70
28 Aug	Payment: British Gas Lite (Gas WSHP)		6.55
28 Aug	Payment: Cleaning (Holiday Cover)		120.00
28 Aug	Payment: PDW Print Design Web Property World		120.00
		170,092.96	**34,874.12**
Closing Balance		**177,400.27**	

(ii) Presentation of bank balances as at Wednesday 2 September 2026:

		Current Balance	Current Available Balance
09-02-22 10693324 CORPORATE CURRENT	GBP	£176,723.17	£176,723.17
09-02-22 10693308 BUSINESS RESERVE	GBP	£2,388.94	£2,388.94
09-02-22 10693311 CORPORATE NOTICE	GBP	£201,681.89	£201,681.89
09-02-22 11147170 KTC IN BLOOM	GBP	£2,211.78	£2,211.78
09-02-22 11160694 EVENTS	GBP	£6,319.52	£6,319.52